

## PACKAGE LOCATOR FORM

| Student's Name:       |
|-----------------------|
| VU Box #:             |
| Cell #:               |
| Email:                |
| Today's Date:         |
| Package Arrival Date: |
| Tracking #:           |
|                       |
| Staff Name:           |
|                       |

## **OFFICE USE ONLY**

| Package Located On: |  |
|---------------------|--|
|                     |  |
|                     |  |

Student Notified: Y N N

Case Closed: Y 🔲 N 🔲