



VILLANOVA
UNIVERSITY

Charles Widger School of Law

CONSENT TO RELEASE EDUCATIONAL RECORDS
Family Educational Rights & Privacy Act (FERPA)

I, _____, give my permission for the School of Law to release my educational records in a letter or conversation with:

Contact Person: _____

Organization: _____

Address: _____

Phone: _____

Email: _____

This permission extends to releasing my records, including without limitation the full disclosure of my courses, credit hours and grades. I may revoke this permission in writing, but acknowledge that this revocation will not apply to any disclosure that occurs before the professor receives my notice of revocation.

Signature

_____/_____/_____

Date

FERPA is a Federal law that is administered by the Family Policy Compliance Office (Office) in the U.S. Department of Education (Department). 20 U.S.C. § 1232g; 34 CFR Part 99. FERPA applies to all educational agencies and institutions (e.g., schools) that receive funding under any program administered by the Department. Parochial and private schools at the elementary and secondary levels generally do not receive such funding and are, therefore, not subject to FERPA. Private postsecondary schools, however, generally do receive such funding and are subject to FERPA.

Please make a copy for the professor and return the original to **the Office of Academic Affairs - Suite 370**

Revised 2/16

