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| **Faculty Congress Minutes** |
| 6 November 2007 Meeting in SAC 300Present: Sohail Chaudhry, Q Chung, Walter Conn, Lowell Gustafson, Jeffrey Johnson, Edward Kresch, James McGann, Victoria McWilliams, Letizia Modena, Robert Styer, Mark Sullivan, Carlos TrujilloAnnounced Agenda1. Approval of October [Minutes](http://www3.villanova.edu/facultycongress/archives/minutes200710.html)2. Full time, Non Tenure Track Faculty report3. Adjunct Faculty Report4. APC Report5. CoF Report6. Committee on the Selection of Chairs 7. [Draft Resolution](http://www3.villanova.edu/facultycongress/docs/FinancialExigency.pdf) on Termination of Appointment of Tenured Faculty members by Reason of Financial Exigency8. New BusinessThe meeting opened at 4pm. The minutes were approved, after a discussion of adding NIA to the minutes. For instance, Sohail Chaudhry had notified in advance the last meeting, and Joe Dellapenna and Linda Copel and probably others had notified in advance for this meeting. The consensus was that in the future the minutes should list those who notify in advance. The Full time NonTenure Track Faculty report, the Adjunct Faculty report, and the APC report will be given next meeting. The COF report outline was1. Dr. Johannes, Guest at COF Meeting * Major issues … Q&A
* Faculty Handbook Revision
* University Master Plan

2. Fall 2007 Facultas Award* 17 nominees

3. Events Policy * COF-APC ad hoc committee was formed.

4. Call for better communication * Senate, Congress & APC, COF
* Keep faculty informed and involved

Among the points discussed: “COF is the keeper of the Faculty Handbook.” Dr. Johannes is planning to revise portions of the handbook, but the faulty should be proactive in any such revision. Samples of items that need to be visited are: clarify faculty obligations during the summer, currently there is no section on full-time non-tenure track faculty, rank and tenure guidelines are also being revised. Jeff Johnson moved and Q Chung seconded that the Faculty Congress will send an email to the entire faculty informing them that the Faculty Handbook is being revised and that the faculty should review the current Handbook and communicate concerns to the Committee on Faculty. Motion passed unanimously. Ed Kresch gave an update on the work of the Committee on the Selection of Chairs. It is almost finished, with a formal mediation process in place. The sticking points are on the process for appointing an acting chair, and on the section entitled “Emergency Procedures” which allows the VPAA to suspend the provisions in emergency situations. During this discussion, other comments were that chairs no longer have a standard package; in some colleges, the chair can negotiate. Similarly, summer salary is no longer standard, but can be negotiated. The background of the Financial Exigency policy is that a committee of faculty drafted this along AAUP guidelines. The administration has not yet approved it, though in principle Dr. Johannes is not against it. Comments included that one response to financial exigency would be the “HP 9 day/fortnight model” where instead of laying people off, everyone agrees to a 10% cut until conditions improve. The dissolution of departments and massive reorganization of departments would not covered by this policy; the recent events show the importance of delineating proper procedures and guidelines for such reorganizations. In the end, everyone agreed that these considerations should be considered in the context of the Faculty Handbook revisions. There was no new business. A motion to adjourn was passed unanimously at about 5:30pm.  |
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