Graduate Assistantship in Gender and Women’s Studies
Villanova University College of Liberal Arts and Sciences

The Graduate Program in the College of Liberal Arts and Sciences has established an assistantship in Gender and Women’s Studies, tenurable for two years by a student admitted to the Masters program in one of the following departments or programs:


The Assistantship has been created to attract outstanding students committed to Gender and Women’s Studies to the Graduate Division of Liberal Arts and Sciences. Villanova University’s Gender and Women’s Studies program links theory and academic learning to practice and expects our graduate assistant to be a knowledgeable and active participant in the Gender and Women’s Studies community. Graduate students who are planning to enroll in the Gender and Women’s Studies Graduate Certificate program will be given special consideration for the position. Candidates should also have demonstrable administrative skills, including knowledge of programs like Microsoft Word, Adobe, Canva; the interest and ability to work on the program’s webpage (a new version of which is about to be launched); and experience crafting a vibrant social media presence. Preference will also be given to applicants with experience organizing and planning events.

The Gender and Women’s Studies Graduate Assistant will pursue a Masters in a department or program while providing twenty (20) hours per week of programmatic and administrative assistance to the Gender and Women’s Studies program. The Assistant will receive remission of tuition for all courses taken in the Graduate Division of Liberal Arts and Sciences up to the number of credits required for the completion of the Masters degree and GWS certificate and a stipend per nine-month academic year. The stipend was $18,234 for the academic year 2021-2022.

**Deadline:** Applications must be received on or before March 15, 2022.

**Eligibility:** All students who have applied and been accepted to eligible Masters programs qualify for the Assistantship. The Assistant must be a full-time student in good standing. Newly admitted students typically receive notice of acceptance to their programs in late February to early March, and information about internal (departmental) funding, if available, is shared in late March to early April. Non-admitted applicants may submit their application to the GWS assistantship before formal acceptance into a program; such applicants must notify GWS as soon as they hear if they have been admitted. During the academic year, the Assistant may not have a full-time job or any other assistantship or fellowship requiring a commitment of time.

**Application Process:** Applicants may apply directly to the Gender and Women’s Studies Assistantship Selection Committee any time after applying for admission to the Graduate School (until March 15, 2022). Graduate Directors or Chairs of individual departments and programs are also encouraged to identify outstanding applicants with demonstrated interest in and commitment to Gender and Women’s Studies and invite them to apply for the Assistantship.
Application Materials:

Applicants must submit the following materials to gws@villanova.edu:

1. Application Form (available on the graduate funding website)
2. Résumé
3. Single-spaced one page essay (about 500 words) discussing the intellectual, social, personal, and/or political dimensions of your commitment to Gender and Women’s Studies. Applicants are encouraged to address the following questions. How does your proposed course of study engage Gender and Women’s Studies? How do you envision an on-going involvement in the Gender and Women’s Studies community and how is that related to your personal and professional goals?
4. Contact information for two references from an employer, supervisor, and/or professor who can speak to your interest in Gender and Women’s Studies and ability to provide programmatic and administrative support. Please include the reference’s name, title, email, and phone number.

All materials must be emailed to gws@villanova.edu by March 15, 2022.

Conditions for Renewal of Assistantship for the second year: The Assistant will normally retain the assistantship for two academic years. Renewal for the second year is contingent upon maintaining good academic standing within the M.A. program and the approval of the Director of Gender and Women’s Studies.

Questions? Contact the GWS Academic Director Travis Foster, travis.foster@villanova.edu.