

Villanova University
Office of the Registrar

Satisfactory/Unsatisfactory
or
Audit Request Form

Instructions for completing this form:

- 1) Please print clearly
- 2) Please return completed form to the Registrar's office

This form does not constitute an original registration for a course, and should be completed only for a course for which you are already officially registered. Make sure that you are aware of your college's regulations for Satisfactory/Unsatisfactory and Audit options.

****Satisfactory/Unsatisfactory and Audit options are available only through the official drop/add period.****

Name: _____

Student ID: _____

Student
Signature: _____

Term: _____ Fall _____ Spring _____ Summer _____
Year Year Year

Course CRN (5 digits): _____

Subject: _____

Course Number: _____ Section: _____

Satisfactory/Unsatisfactory

To earn a grade of Satisfactory:
It is required that you attain a "C" or higher.

Audit

Courses may be audited with the instructor's consent by obtaining his or her signature before the end of the Drop/Add period. (The first week of class). The student will not be responsible for the assignments and examinations required in the course, but may attend all class and laboratory sessions.

ALTHOUGH NO CREDIT OR GRADE IS RECEIVED, THE SAME TUITION AND FEES ARE CHARGED FOR AN AUDIT AS FOR A COURSE.

Department Chair or Faculty Advisor: _____

An approving signature is required for Satisfactory/Unsatisfactory and Audit