



## 2024 St. Thomas of Villanova Day of Service Committee Application

The 2024 St. Thomas of Villanova Day of Service Planning Committee is comprised of 5 sub-committees, consisting of two Student Chairs, Directors, and Committee Members. Each committee plays a vital role in the overall planning of the Day of Service.

### **Applications are due February 21, 2024 at 11:59 pm**

The application process includes filling out the attached application and sending it to the current Committee Chairs, followed by an interview process with the Directors. The attached application is due (via email) to [stvc@villanova.edu](mailto:stvc@villanova.edu) by **February 21, 2024 at 11:59 pm**. If you have any questions, feel free to contact the Day of Service Co-Chairs, Mia Clingham ([mclingha@villanova.edu](mailto:mclingha@villanova.edu)) and Helen Hulka ([hhulka@villanova.edu](mailto:hhulka@villanova.edu)).

#### **Explanation of Each Sub-Committee / Role:**

**Service Sites - led by Mary Kate and Kate:** Responsible for oversight of the Service Site Captains and the partnerships with the sites, helping to coordinate on-campus and off-campus service. This committee will work closely with all other committees to determine and support site needs.

- Service Site Acquisition and Registration
- Oversight of Service Site Partnerships
- Coordinate and communicate directly with Service Sites
- Oversight of Service Site Captains

- Coordination and communication with Volunteer Groups
- Coordination and communication with Service Sites

**Marketing and Outreach – led by Matt and Victoria:** Responsible for all promotion, both formal and informal, regarding the Day of Service as well as the larger St. Thomas of Villanova Celebration

- Volunteer recruitment, registration, and placement
- Coordinate with Student Clubs and Organizations for volunteer registration
- Develop plan for New Student Orientation first-year student registration
- Social Media strategy and content
- Apparel, giveaways, and promotional items
- Promotional signage and banners

**Community Engagement – led by Patrick and Colleen:** Responsible for oversight of the larger St. Thomas of Villanova Celebration, including events, education, awareness, and continued service and partnerships, both within Villanova and through community partnerships.

- Post-Service Reflection
- Day of Service Return Celebration
- Alumni Club Partnerships
- Pre-Day of Service community education and engagement
- Post-Day of Service St. Thomas of Villanova Celebration events and ongoing education
- Service Site and Volunteer Assessment

**Supplies - led by Grayden and Ella:** Oversight of supplies and tools required for fulfilling the needs of 150+ Service Sites. Responsible for overseeing all supply-related organization, communication with Lowe's, and ordering and distributing supplies

- Coordination of all supply needs
- Distribution of all supplies to service sites

**Transportation – led by Steven:** Responsible for oversight of transportation, communicating with the bus company, and organizing the transportation plan for the day of.

- Coordination of Buses, Vans, Directions, etc.
  - Coordination of Send-Off and Return (in collaboration with other committees)

**Name:**

**Graduation Year:**

**Major:**

**Villanova Email:**

**Cell Phone:**

**Please list any activities you are involved with at Villanova:**

**Are you going abroad at all between now and September 2024?**

**FOR RETURNERS ONLY: Past Position with the Day of Service and how you contributed to its success (answer in 8 – 10 sentences)**

**Please answer each of the following questions, in around a paragraph length (5-10 sentences).**

**1) Why do you think Villanova should have a Day of Service, and what do you think it adds to the Villanova community?**

**2) What would be your first-choice role on the Day of Service Committee and what qualities/skills/experience do you have that you think make you best suited for this role?  
(Please see page 2 for an explanation of each role)**

**3) What do you believe is the most important factor when contributing to a team or committee like the St. Thomas of Villanova Day of Service Committee?**

**4) What do you believe the message behind the St. Thomas of Villanova Day of Service is and how will you go about spreading that message to everyone who participates?**

**5) Please answer only one of the following:**

**A) What do you believe is your spirit animal? Why?**

**B) What would be your go-to walk-out song? Why?**

**C) What is your favorite meal and who do you like to share it with?**

**6) Please rank your interest in roles within the committee, in order of preference:**

**Preferred Role #1:**

**Preferred Role #2:**

**Preferred Role #3:**

**7) Are you willing to accept a role that is not one of your preferred roles? Yes or No Question.**

\*Note: Before you email your application, please save the file as **“Last name, First Name”**