



CATERER INSURANCE AND INDEMNIFICATION STATEMENT

INSURANCE REQUIREMENTS:

_____ [Printed Legal Name of Caterer] ("Caterer"), and any subcontractor thereof, shall, at its own expense, secure and maintain the following insurance while providing services to Villanova University in amounts not less than specified below. Such insurance shall be primary and non-contributory to Villanova University's insurance and the Workers Compensation policy shall include a waiver of subrogation in favor of Villanova University. The certificate holder on the Certificate of Insurance shall be listed as Villanova University, Attn: Insurance and Risk Management, 800 Lancaster Avenue, Villanova, PA 19085. **Please note the certificate must include Villanova University as an "additional insured" under the Comprehensive General Liability and Automobile Liability policies and must provide the minimum limits set forth below.** Caterer or its insurers agrees to provide thirty (30) days' advanced written notice to Villanova of any cancellation or material reduction in their or their subcontractor's required insurance.

Comprehensive General Liability: \$1,000,000 each occurrence

Liquor Liability: \$1,000,000 each occurrence *(Only required if alcohol is being served.)*

If Liquor Liability coverage exists under the General Liability policy, this coverage and its corresponding limit must be listed on the insurance certificate.

Automobile Liability: \$1,000,000 each occurrence

Workers Compensation: Statutory (Required by Law)*

Employer's Liability: \$100,000/500,000/100,000*

**If Caterer is a sole proprietor or otherwise not required by law to carry workers compensation/ employer's liability, these requirements are waived, and Caterer certifies that in lieu of workers compensation/ employer's liability, Caterer has health insurance to cover him/her/themself, and anyone Caterer hires to provide services to Villanova University on Caterer's behalf, to meet any and all needs for payment of medical costs for any injuries occurring arising out of the work, services, and/ or products Caterer is providing, and while on Villanova University's premises (if applicable). Caterer acknowledges Villanova University will not be responsible for any medical expenses incurred as a result of or in conjunction with the work, services, and/ or products Caterer is providing, or while on Villanova University's premises (if applicable).

Please initial here if Caterer is not required to carry workers compensation/ employer's liability and attests to the above: _____

Caterer shall provide a Certificate of Insurance evidencing these insurance requirements to Villanova University's Insurance and Risk Management Department prior to the commencement of any work or service to Villanova University. If any of the required insurance policies expire during the time Caterer is providing work or service to Villanova University, Caterer shall provide a renewal insurance certificate.

INDEMNIFICATION STATEMENT:

In consideration of Caterer providing services to Villanova University, Caterer hereby agrees to indemnify and hold harmless Villanova University, its agents, servants, students and employees from and against any and all loss, damage, liability or expense, including attorney's fees, including but not limited to all claims for damages on account of or by reason of bodily injury, including death, which may be sustained or claimed to be sustained by any person, and all damages to property, caused by or arising out of or claimed to have been caused by or to have arisen out of the work, services or products provided by Caterer, or while on Villanova University's premises.

Caterer understands that Villanova University will not be responsible for any physical damage occurring to property owned, leased, or used by Caterer.

If Caterer will be serving alcohol to Villanova University, a liquor license/ permit may be required. Caterer shall provide a current copy of its liquor license/ permit that will be in effect for the time Caterer will be providing services to Villanova University. If Caterer does not have a liquor license and will be serving alcohol, Caterer must advise Villanova University in writing that Caterer does not have a liquor license at least 30 days prior to providing services and/ or products to Villanova University.

Caterer agrees that all food will be prepared in a licensed and inspected kitchen, in accordance with state and county health rules and regulations. Caterer agrees that all employees and agents serving food to Villanova University on Caterer's behalf are Serve-Safe State Certified Food Handlers.

THIRD-PARTY LOCATIONS:

If Caterer is providing work or services at a third-party location (a location other than Villanova University), please list the name and address of the location: _____. Caterer acknowledges that the third-party location may have additional terms and conditions, including insurance requirements, that Caterer must agree to in order to provide work and services at the third-party location.

The undersigned has the authority to bind Caterer to this Insurance and Indemnification Statement.

Signature of Authorized Representative of Caterer (Please sign in ink. Typed signatures are not acceptable.)

Date

Printed Name of Authorized Representative of Caterer

Printed Title of Authorized Representative of Caterer