



## ACADEMIC POLICY COMMITTEE VILLANOVA UNIVERSITY MINUTES

The second meeting of the Academic Policy Committee for AY 2022-23 was held virtually via Zoom on October 17, 2022.

**Present:** Dr. Bridget Wadzuk (Chair), Dr. Craig Wheeland, Dr. Sherry Burrell, Dr. Michelle McKay, Dr. Qi Wang, Dr. Kamran Javadizadeh, Dr. Troy Shirangi, Dr. Jennifer Altamuro, Dr. John Sedunov, Mr. Andrew Lund, JD, Jennifer O'Hare, Dr. Christine Palus, Dr. Wen Mao, Dr. Noelle Comolli, Dr. Michael Risch, JD, Dr. David Shaffer, Dr. Greg Hoskins, Dr. Paul Bernhardt, Mr. Tom DeMarco, JD, Mr. Charles Matthew, Mr. Brian Messalti

- 1) Dr. Wadzuk opened the meeting. All were welcomed. Minutes up for approval. Dr. Wheeland made note of needed amendment for bullet 4.2 indicating the following change: 47% of courses *taught on campus* are recorded. Motions were made and seconded and minutes were approved.
- 2) Updates from Craig Wheeland: protocol draft is moving forward.
- 3) Updates from Tom DeMarco on Student Life: Tom noted this semester (Fall 2022) has resembled the most normalcy since the onslaught of COVID-19. Now seeing issues with mental health and students in crisis, as well as more roommate conflicts. Pleased to announce a new 24-hour/7 days-a-week counseling service is on board.
- 4) Recommendation vote of course modality policy: vote was taken, all in favor to recommend adoption. Dr. Wadzuk will inform Dr. Weinstein of the recommendation.
- 5) Review of Subcommittees, presented by Dr. Wadzuk:
  1. CATS Subcommittee: one of the longer-standing subcommittees, now co-chaired by Dr. Comolli and Dr. Shirangi. This particular subcommittee works closely with Jim Trainer and OSPIE, as well as Gabriele Bauer and VITAL. Last year's key initiatives were to (1) work on open-ended questions (2) create a proposal eliminating scoring the first teaching semester of any new faculty member.

Currently, Jim Trainer wishes to look at quantifying biases as a follow-up to the APC-sponsored study of the CATS a little over a decade ago and would like input of the APC. Dr. Shirangi questioned which groups would be looked at regarding bias.  
Dr.

Wheeland suggested looking at CATS guide to reference study previously completed. The APC is to provide faculty and student perspective, do not want demographic bias of any kind.

2. Committee-in-Waiting: an effective tool to help move items quicker through the APC. Dr. Wheeland noted a current issue in the pipeline is the need for a refresher on degree conferral policy.
3. Honor Subcommittee: this group builds on academic integrity; still looking for subcommittee chair.
4. Student Mental Health Subcommittee: Tom DeMarco briefed the VU Board of Trustees on 10/10/22 regarding the implementation of 24/7 telehealth counseling, which supplements existing counseling services. Both faculty and students should be made aware of this new tool.
5. Looking ahead:
  - i) Kevin Grubb and Alice Dailey to explore how professional development skills interface with curricular skills.
  - ii) Subcommittees are to work amongst themselves, Dr. Wadzuk can attend if you wish for her to join

Dr. Wadzuk gave thanks to all.