



## USC Meeting Minutes April 27, 2015

*In attendance: Kevin Grubb, RaMonda Crosby, Kim Reilly, Kristin Barkdoll, Angela Heinbach, Erin Spina, Liesel Schwarz, Rob LeBlanc, Annette Lucidi, Megan Jacobs, Fr. Joe Calderone, Regina Sorgini, Emily Walsh, Chrissy Quisenberry, Lindsey Kriegel, Amber Grier, Crispin May, Kevin Behrens, Will Caverly*

Meeting Minutes:

**Emily Walsh**-Welcome & Introductions

**Meghan Smith**-Offered a Reflection from The Sydney Morning Herald; April 26, 2015. By Jim Kouzes, Barry Posner, Michael Bunting titled "Don't Bypass the Heart"

**Will Caverly**, Associate Director, Research Compliance in the Office of Research Administration –

- Compliance and Stewardship Mission
- Provides service to faculty while protecting the University in sponsored projects or programs includes regulatory or scientific controls.
  - Research Project
  - Funded Program
  - Grant information
- Tech Transfer- Knowledge at VU
  - Inventions on campus
  - What is Villanova's intellectual property and what is the inventors
- Compliance
  - Conforming to Federal Rules and Regulations
  - Conforming to Sponsors rules
    - Sanctions if these are not followed
    - Research Compliance, Administrative Compliance, Fiscal Management
- Roughly 6.5 million in external money for research. This is matched by 6.5 Villanova.
  - 150-180 Sponsored Program Proposals
  - 10-15 Animal Protocols
- Spin Sponsored Programs Information Network-Tenure Track Professor  
<https://www1.villanova.edu/villanova/vpaa/orgp/research/ora/findopportunities.html>
- Additional questions can be referred to Will Caverly at [will.caverly@villanova.edu](mailto:will.caverly@villanova.edu).

**AREA/COMMITTEE ANNOUNCEMENTS:**

### **Academic Affairs – Kevin Grubb**

- **Call for Staff and Faculty Volunteers**

The Office of Campus Ministry is interested in continuing to support and serve the dinner meal to the clients of the St. Agatha/St. James Soup Kitchen at 3728 Chestnut Street, Philadelphia, PA on Wednesdays throughout the summer months starting May 6, 2015 and ending September 16, 2015. To continue this service project throughout the summer, the help of staff and faculty is needed to assist with serving the meal. Each Wednesday, we need 3 or 4 Villanovans to help serve. To give you an idea of the time involved, the van would leave VU at 4:30 pm and return by 7:30 pm. If interested in signing up, kindly click the following

link: [www.SignUpGenius.com/go/10C0B48AAAD29ABFF2-volunteer1](http://www.SignUpGenius.com/go/10C0B48AAAD29ABFF2-volunteer1). Your help in making this service project a success is greatly appreciated.

- **Cap and Gown Post-Graduation Outcome Data Collection**

The Career Center has begun collecting career outcomes information for the Class of 2015 and will continue to do so throughout the remainder of this year. This set of data is very important for the university, and we will be reaching out to staff and faculty in the future to ask for help in learning more about the career destinations of our graduates so we can report properly on these outcomes. Stay tuned for more information.

### **Administration & Finance – RaMonda Crosby**

- Office of Finance and Administration – FY15 is coming to a close and FY16 is swiftly approaching. OFA is asking for all departments to process Journal Entry (JE) requests as soon as they possibly can. This will ensure all JE's to be processed within the correct fiscal year. If anyone needs assistance, please do not hesitate to contact me at 9-4242.

### **Athletics – Liz Masucci**

- No Updates

### **Auxiliary Services – Meghan C. Smith**

- Dining Services is preparing for the Staff Recognition Dinner, End of Semester Dinner, Graduation, the Community Picnic and Summer Conferences. In addition, Dining Services will also offer extended business hours during finals week.
- All other information concerning Auxiliary services is available on the departments' respective websites: Connelly Center, Dining Services, Graphic Services, University Shop, and Conference Services

### **College of Engineering – Jeff Schwarz**

- No Updates

### **College of Liberal Arts & Sciences – Kimberly Reilly**

- **Reverse Paintings on Glass by Former V.U. Staffer, Ward Van Haute (Theatre & Studio Art)**

Luminous, color rich, reverse images on glass comprise Ward Van Haute's one-person exhibit, *'Prism of Life'*, opening Thursday, April 30, at the Villanova University Art Gallery. The campus community is invited to attend a free reception on Friday, May 8, from 5 to 7 pm, to meet the self-taught Bethlehem, PA, artist and former properties

master for the University Theater Department. The event will take place in the Art Gallery, 2nd floor, Connelly Center. Refreshments will be served. The exhibit continues to June 8. For more information, visit: [http://www1.villanova.edu/villanova/studentlife/artgallery/current\\_exhibit.html](http://www1.villanova.edu/villanova/studentlife/artgallery/current_exhibit.html)

#### **College of Nursing – Kristin Barkdoll**

- No Updates

#### **College of Professional Studies – Katie Nadorlik/Angela Heinbach**

- Summer Session through the office of Part-time Studies will begin on May 27<sup>th</sup>. You can now register for summer as well as fall courses.

#### **Enrollment Management – Erin Spina**

- No Updates

#### **Facilities Management – Liesel Schwarz**

- West End Zone: New Building for athletics, located near current Butler Annex. Start date: mid-June- construction will last 13 months.
- VU Book Store: expanding apparel to the current footprint and moving the books downstairs to a new area. Construction start and end this summer
- Public Safety: relocating to Garey Hall stacks. Construction will start late summer
- SAC Parking Garage: adding two more levels to the SAC parking garage. Construction will start at the end of August Renovating Lecture hall 1011, 3 second floor classrooms, and 3 study areas
- Investigating the potential for a mothers room: More information on location to follow
- Law School: Renovating the ground floor and second floor office area, and 3<sup>rd</sup> floor reading area
- Old Falvey: Renovating classrooms 101-105
- Connelly Center: Considering an expansion of the ODS and ISS office
- TSB: exterior window replacement
- Dougherty Hall: second floor HVAC improvements
- Davis Center: renovating the stairwell and men's BB lobby and theater
- Mendel: finishing the installation of a new chiller
- Tolentine: replacing the handicap ramp
- Follow the link to view this year's [sustainability report!](#)

#### **Falvey Library – Rob LeBlanc**

- Library hours extended to 8am-3am for Finals
- 2015 Falvey Scholars named last week: The Falvey Memorial Library, the Center for Undergraduate Research and Fellowships, and the Honors Program announced the 2015 Falvey Scholars Award winners: Katie Kline, Elizabeth Long, Jessica Swoboda, Nicholas Ader, Joseph Schaadt and John Szot. These six remarkable senior students have been selected from a pool of candidates from various disciplines for their outstanding undergraduate student research projects at Villanova University

**Human Resources – Annette Lucidi**

- Open Enrollment ended on Wednesday
- Thursday is the National Walk at Lunch Day
- Summer Hours start following Commencement in May
- Health Promotion Fair had a big turn out

**University Advancement – Judy Mulrow**

- No Updates

**Law School – Megan Jacobs**

- No Updates

**Mission & Ministry – Fr. Joe Calderone**

- No Updates

**Office of the President – Regina Sorgini**

- No Updates

**Office of University Communication – Emily Walsh**

- No Updates

**Presidential Appointee—Chrissy Quisenberry**

- Commencement- thanks for the staff volunteers, speaker named this week.
- World Meeting of Families- volunteer registration is open, please direct interested people to [http://www1.villanova.edu/villanova/president/world\\_meeting\\_of\\_families.html](http://www1.villanova.edu/villanova/president/world_meeting_of_families.html)
- Event Calendar- just letting everyone know that the kick-off to the new event planning calendar and process went off well and we are starting our implementation. Will be in place in the fall.
- <http://www1.villanova.edu/villanova/president/initiatives/stvcelebration.html> STVC
- Sept. 10- Lecture set (see One Book information)
- Sept. 11- Day of Collections
- September 12- Day of Service
- September 13- Mass and Community Dinner
- Because it is so early, we would love people to register early to help with our planning.
- 175<sup>th</sup> Anniversary Celebration of Villanova – academic year 2016! Get excited!

**Public Safety – Jon Vigile**

- No Updates

**School of Business – Lindsey Kriegel**

- VSB Dean Patrick Maggitti has been named the new Provost of Villanova University
  - Provost position starts August 1
  - VSB to start formal search process for new Dean, and will soon announce interim plans

- “60 Seconds of Service” Event was a Success!
  - On March 25<sup>th</sup>, VSB students, faculty, and staff participated in a ‘Flash Service event’ where 500 lunches were bagged in just 2 hours!
  - The bag lunches were donated to the Cathedral Pantry at the Oblates of St. Francis DeSales in Camden
  - Watch the event unfold in [this time-lapse video](#)
  - If your department is interested in hosting and has questions for the VSB Service Committee, please contact Amy Galette ([amy.galette@villanova.edu](mailto:amy.galette@villanova.edu)) or Sue Metzger ([sue.metzger@villanova.edu](mailto:sue.metzger@villanova.edu))

### **Student Life – Amber Grier**

- Women of Color Luncheon
  - Theme this year is Sisters: Shattering the Self-Imposed Glass Ceiling
  - Will take place in the Villanova Room on May 1 from 11:30am – 2pm
- Final interviews are being conducted right now for positions of Assistant Director in Student Development, New Student Orientation and Residence Life
- Over the weekend, the Campus Activities Team co-hosted “Spring Out” with Health Promotions, SNAP, and Yoga Union
  - On Friday night, CAT hosted their first ever concert outside in the Ellipse and the country band, Love and Theft, were the performers
    - Big Thank you to Dining Services, Facilities, Public Safety and all of the offices and buildings that helped coordinate this event with us
- The One Book Committee has selected “The Distance Between Us” by Reyna Grande
  - Ms. Grande will be visiting our campus on September 10
  - On Thursday, April 30, the committee members will be passing out the book to students from 12-2pm at the OREO

### **UNIT – Crispin May**

- UNIT has created an IT User Awareness program in [Blackboard](#) to take a proactive approach to securing the University’s information. Because it is critical that each member in our community understand his or her role in preventing a data breach on campus, this training is mandatory and needs to be completed by Friday, May 1. The safety and security of our students, faculty, staff and alumni are of the utmost importance.

### **Committee:**

#### **Elections – Emily Walsh**

- **Faculty Congress and University Senate Meeting**  
The University Senate passed second resolution in 8 years. Committee of Mission and Social Justice Revised Parental Leave Proposal. This entails Villanova to adapt the current maternity leave policy 12wk FMLA. With this plan Villanova offer 12 weeks “paid” (70% from short term disability and the remainder of the pay made up by sick time.) By the passing of the University Senate it was recommended that the plan go on to the next phase which Human Resources, the new Provost, and Father President will look into the issue.

### **Communication –Judy Mulrow**

- Most of the USC board's pictures are up on the website. If you still need one please contact the Communications Committee

### **Staff Development – RaMonda Crosby**

- Linked In Projected for October

### **Staff Recognition – Liesel Schwarz**

- Staff Recognition Luncheon moved to this Friday

### **Suggestions – Crispin May**

- No Updates

### **Community –Regina Sorgini**

- Assisting Helen Tursi Collecting Door Prizes for Staff Picnic

### **Presentation Suggestions**

- Provost
- New Library Director- Mid May
- Founding Dean for the College of Professional Studies
- Law School Clinics and Centers
- Social Justice Documentary

### **Executive Committee Updates**

- **Kevin asks that all receipts from the USC Account should be copied to him.**

**Next USC Event is the Staff Picnic on Tuesday, May 19, 2015  
11:30-2pm, Kennedy Hall Ellipse**

**All are welcome!**

### **List of New University Staff Council Representatives:**

Academic Affairs: Kevin Grubb

Administration and Finance: RaMonda Crosby

Athletics: Liz Masucci

Auxiliary Services: Meghan C. Smith

College of Engineering: Jeff Schwarz

College of Liberal Arts & Sciences: Kimberly Reilly

College of Nursing: Kristin Barkdoll

College of Professional Studies: Katie Nadorlik (Angela Heinbach, alternate)

Enrollment Management: Erin Spina

Facilities Management: Liesel Schwarz

Falvey Library: Rob LeBlanc

Human Resources: Annette Lucidi

University Advancement: Judy Mulrow

Law School: Megan Jacobs  
Mission & Ministry: Father Joe Calderone, O.S.A.  
Office of the President: Regina Sorgini  
University Communication: Emily Walsh  
Public Safety: Jon Vigile  
School of Business: Lindsey Kriegel  
Student Life: Amber Grier  
UNIT: Crispin May  
Presidential Appointee: Chrissy Quisenberry