



## USC Meeting Minutes March 23, 2015

*In attendance: Kevin Grubb, RaMonda Crosby, Jeff Schwarz, Kim Reilly, Kristin Barkdoll, Angela Heinbach, Erin Spina, Liesel Schwarz, Rob LeBlanc, Annette Lucidi, Megan Jacobs, Fr. Joe Calderone, Regina Sorgini, Emily Walsh, Chrissy Quisenberry, Lindsey Kriegel, Amber Grier, Crispin May, Emily Hatcher, Stephanie Nissen*

Meeting Minutes:

**Emily Walsh**-Welcome & Introductions

**Kim Reilly**-Offered a Reflection from W.E.B. DeBois

**Raymond Duffy**, Director of Benefits and Wellness, Human Resources-

- Open Enrollment- April 15-29  
This year it will be a passive enrollment unless you would like to make changes  
Changes for the year are to: Flex Spending, Child Care Subsidy, and the changes to the PPO Plans
- Child Care Subsidy- Back up reimbursement remains, since Ken-Crest has gone out of business  
Human Resources has made a change to subsidy. The old amount of \$750 per year will become \$1000 for child care
- 3 Medical Plans
  - HMO-NO change, Flat premium stays same
  - PPO- Change, IBC design
  - CDHP (Consumer Driven Health Plan) plan is new and has a tax free FSA plus Villanova makes a contribution each year
- Wellness Fitness Program Incentive for discounted rates and FSA additional contribution  
Ways to get additional points:
  - April 27<sup>th</sup> Wellness Fair-100 pts
  - Walk at Lunch Day: Thursday, April 30th-100 pts\*Please note that you can only backlog for 2 weeks under the Novafit website tracker.
- Total Rewards Statements- This is the annual report which will be sent out by April 10 so that Mercer (the outside company that compiles the information) can create a statement which includes salary as well as University Contribution to the benefits. This also shows your current health enrollments. Everyone will receive this as an electronic link except for Dining and Facilities which will receive theirs in hardcopy.

### **AREA/COMMITTEE ANNOUNCEMENTS:**

#### **Academic Affairs – Kevin Grubb**

- On Friday, March 27, the Office of Learning Support Services is sponsoring a 1 day seminar for over 40 disability services professionals from regional universities. This meeting of the Delaware Valley Network of Higher Education Disability Professionals will focus on accommodating

students with concussions, mindfulness and working with students with disabilities, and best practices surrounding forms and policies.

- The Center for Undergraduate Research & Fellowships is hosting the Spring Research Expo, which will take place during the week of April 20-24. The events are still taking shape at this point and a different College and its research will be highlighted each day. The link to the Expo webpage for all details is:  
<http://www1.villanova.edu/villanova/vpaa/orgp/research/curf/SpringResearchExpo.html>
- MaryLou Glenn is organizing summer volunteers for the St. Agatha/St. James soup kitchen. Please contact her if interested in volunteering your time.
- The Career Center is hosting the Philadelphia Area Non-Profit and Government Career Fair on Thursday, March 26th from 11am – 2pm in Jake Nevin. More than 75 organizations are expected to attend.

### **Administration & Finance – RaMonda Crosby**

No updates.

### **Athletics – Liz Masucci**

- Men's basketball lost to NC State in the third round of the NCAA Tournament.
- Women's basketball will be hosting the 3rd round of the WNIT on Thursday, March 26 at 7:00 PM

### **Auxiliary Services – Meghan C. Smith**

- All information concerning Auxiliary services is available on the departments' respective websites: Connelly Center, Dining Services, Graphic Services, University Shop, and Conference Services

### **College of Engineering – Jeff Schwarz**

- Mechanical Engineering: Senior Design Presentation Day  
Start Date: 3/30/2015 Start Time: 9:00 AM  
End Date: 3/30/2015 End Time: 5:00 PM  
Event Description:  
Senior Design Presentation Day  
Monday, March 30, 2015  
Connelly Center  
9:00 a.m. to 5:00 p.m.

### **College of Liberal Arts & Sciences – Kimberly Reilly**

- Villanova Theatre proudly presents The Threepenny Opera, with book and lyrics by Bertolt Brecht, music by Kurt Weill, directed by Valerie Joyce, and on stage April 14-26. A masterpiece of modern theatre, Bertolt Brecht's biting critique of capitalism explodes with colorful characters, gritty London streetscapes and toe-tapping tunes like "The Ballad of Mack the Knife" and "Pirate Jenny." A sensational spin on the 18th-century Beggar's Opera, Brecht & Weill's groundbreaking musical tells the tale of MacHeath, London's most notorious criminal, as he pursues the woman he loves while dodging the police and London bourgeoisie. Around him an assortment of corrupt characters maneuver for advantage, begging the question: must one be a criminal to survive in this world? "The granddaddy of all the singing, stinging portraits of fat societies on their eyes of destruction" – The New York Times. Tuesdays are totally FREE for all Villanova students, faculty, and staff. All other dates are just \$8 for students and \$11 for faculty/staff. Use the code "NOVA" online at [villanovatheatre.org](http://villanovatheatre.org) or call (610) 519-7474.

### **College of Nursing – Kristin Barkdoll**

- College of Nursing Lecture: A Day in the Life of an Ebola Treatment Center – 4/15/2015 @ 5:30 pm

### **College of Professional Studies – Katie Nadorlik/Angela Heinbach**

- Father Peter announced the appointment of Deborah J. Tyksinski, PhD, as the founding dean of the College of Professional Studies. She will be here starting June 1, 2015. She comes to Villanova from SUNY Polytechnic Institute, where she most recently holds the position of Associate Provost. We are very much looking forward to her arrival!
- Villanova's first online undergraduate class launched on March 10, 2015. We are pleased that everything is going well so far.
- The College of Professional Studies will host an Adult Education Open House on Thursday, April 23rd from 3pm-7pm in Garey Hall Room 117.

### **Enrollment Management – Erin Spina**

- Admissions went live Thursday, March 19<sup>th</sup> at 5 pm
- Financial Aid will be live by April 1 for merit or need based aid

### **Facilities Management – Liesel Schwarz**

- Earth Day 2015
  - April 21 *Conflict Free Minerals* Carolyn Duran, Intel Corporation Driscoll 132 6pm
  - April 22 Sustainability Fair and Farmers Market Lower Level of Connolly 11am-2pm  
*The Politicization of Climate Change* Dr. Ben Horton, Dr. Paul Posier and Dr. Suan Stein  
Connelly Cinema 5pm
  - April 23 Panel Discussion on Solutions to Climate Change Falvey Speakers Corner 10am
  - April 25 Earth Day of Service 9-1pm  
Earth Day Student BBQ 1-4PM
- The ZeroWaste Basketball Game on 2/24/15 diverted 80% of trash from the landfill

### **Falvey Library – Rob LeBlanc**

No updates.

### **Human Resources – Annette Lucidi**

No updates.

### **University Advancement – Judy Mulrow**

- [For the Greater Great: The Villanova Campaign to Ignite Change](#) currently stands at \$420 million raised toward \$600 million goal.

### **Law School – Megan Jacobs**

- 5th Annual Dean's Cup
  - On March 27th, 2015, the 5th Annual Dean's Cup will be held in the McGonigle Hall on the Temple campus. The cup currently resides in our library display case and this year's team expects to keep it there.  
Please encourage the players and team captains Kyle Bond and Steve Tolliver as they prepare to defend the cup again: Brian McBeth 3L, Kyle Bond 3L, Mike Bowers (3L), Joe Mahon (3L), Gabe Montemuro (3L), Melanie Romero (3L), Steve Tolliver (3L), Matt Giannascoli (2L), Laura Napolitano (2L), Troy Murphy (2L), Ashley Baxter (1L), Karl Fowles (1L), Professor David Caudill, Professor Keith Fogg, Professor Michael Campbell
- Fashion Law Symposium
  - Friday, March 27th, noon-4pm

Please join us for the first annual Fashion Law Symposium at the Villanova School of Law. Barbara Kolsun, General Counsel of Stuart Weitzman, LLC, will be featured as the event's Keynote Speaker. The event will showcase three panels of attorneys who represent established fashion houses, including Lilly Pulitzer, Louis Vuitton, and Stuart Weitzman. Our speakers will discuss areas of law that impact the legal landscape of the fashion industry, including intellectual property, real estate, employment and compliance, and corporate mergers and acquisitions. For more information, please email [fashion@law.villanova.edu](mailto:fashion@law.villanova.edu). 3.5 CLE credits available for attorneys. Free to Villanova students, faculty, and staff.

- Ethics in Corporate Trial Practice: Approved Ethics CLE
  - Tuesday, March 31<sup>st</sup>, 6:00pm to 7:30pm, in room 201Please join the Corporate Law Society in welcoming Mr. Peter C. John '66 VLS, partner and co-chair of the commercial litigation practice at Williams Montgomery & John in Chicago, Illinois. He will be speaking on March 31st from 6:00pm to 7:30pm in room 201 on Ethics in Trial Practice, specifically Corporate Litigation. Practicing attorneys and alumni are also welcomed to this Pennsylvania approved Ethics CLE event for 1.5 credits. A complimentary reception will follow.  
Peter C. John '66 VLS, biography: <http://www.willmont.com/attorneys/peter-c-john/>
- Immigration Law Panel
  - Wednesday, April 8<sup>th</sup>, 5:30pm, in room 101This Panel will focus on the constitutionality of Obama's Executive Action related to Immigration reform that the Immigration Law Society will be hosting at 5:30pm on Wednesday, April 8th in Room 101. We have 3 attorneys so far and Professor Beth Lyon speaking on the panel and Peter Thompson as moderator.

#### **Mission & Ministry – Fr. Joe Calderone**

- Thursday, March 26, 2015 in the St. Rita Hall Community Room at 11 AM Followed by lunch and discussion “The Dignity of Being Different: Interreligious Dialogue and Civic Engagement in Lebanese Society
- Thursday, April 2, 2015 from 10 til Noon in Corr Chapel  
Faculty/Staff Retreat: “The Wounded Healer: Blessed and Broken”

#### **Office of the President – Regina Sorgini**

No updates.

#### **Office of University Communication – Emily Walsh**

No updates.

#### **Presidential Appointee—Chrissy Quisenberry**

- Call for Commencement Volunteers: We are still looking for more Commencement volunteers for May 15 and 16. Please consider volunteering some time to assist with the various events. More information and a registration form can be found here:  
<http://www1.villanova.edu/villanova/president/initiatives/commencement/volunteers.html>
- The World Meeting of Families will be taking place in Philadelphia in September. A volunteer information session will take place on Monday, March 30 at 11:00am in the West Lounge of Dougherty Hall. Any Villanovans interested in volunteering for the World Meeting and Papal Visit should come to the meeting. More details will follow the meeting, including the registration link.

#### **Public Safety – Jon Vigile**

No updates.

#### **School of Business – Lindsey Kriegel**

- The Innovation, Creativity, & Entrepreneurship (ICE) Center is hosting Pitch Day for the Villanova Student Entrepreneurship Competition (VSEC) on April 21, 2015. The Villanova Student Entrepreneurship Competition (VSEC) is a student-only competition designed to allow students to create unique ideas around making the world a better place. The 2015 Finalists can be viewed here: <http://www1.villanova.edu/villanova/entrepreneurship/vsec/finalists.html>

### **Student Life – Amber Grier**

- The Last Lecture will be held on the Campus Green on April 30.
- CMA's Social Identity Workshop will be held in the Villanova Room at 4:30pm on March 26
- Effective June 1, Student Development will become Student Involvement. We are currently working on restructuring our department. More details are to follow, but interviews will be conducted to find a new Assistant Director for our department.

### **UNIT – Crispin May**

- Promotional Villanova Video in Times Square  
The UNIT Multimedia Technologies group produces promotional videos for various departments on campus. Most recently they were tasked with creating an ad for Villanova that was displayed during the Big East Tournament in Times Square. Check it out:  
<https://www.youtube.com/watch?v=rOJRWKWLWac>
- Classroom Technology Upgrades  
The UNIT Classroom Technology team has been upgrading to the all-digital standard by installing HD projectors, BYOD wireless presentation, better automation and electric screens that make technology easier to use and are more energy efficient. Below are the enhancements made in the some classrooms:
  - Garey 10 is now available for meetings with 6 speakers, HD Projector, Electric screen and podium with microphones that seats up to 90 people.
  - Tolentine 216 has a new podium, added an electric screen and HD projector and new automated controls and the 3 input wires
  - Mendel 341 is fully capable of HD now with a BYOD capable projector that makes it compatible with just about any input device.
  - Villanova Law is full HD with recording audio, video and slides in all classrooms with new projectors, BYOD devices and new programming.
- UNIT's Director of Wildcard Services Awarded CBORD's Above & Beyond Award  
CBORD -an industry leader in campus card systems - Has recently recognized Kathy Gallagher, UNIT's Director of the Wildcard program at Villanova University as the 2014 Above & Beyond Award honoree for leadership and exceptional service not only her own university, but to her fellow CBORD users. Kathy and her team are well known in the campus card industry for their commitment to innovation and customer service. Beyond serving Villanova, Kathy also serves colleagues at other universities by participating on CBORD's User Advisory Council, presenting at conferences, and hosting other universities on campus to help them adopt strategies that have been successful at Villanova.  
And there is a video! Watch a video about Kathy's award here.
- Gateway 2-Factor Authentication  
On March 23rd, UNIT initiated 2-Factor Authentication for all Faculty and Staff gateway users. 2-Factor Authentication is a second level of security required for logging in when accessing the campus network from off campus via the gateway (<https://gateway.villanova.edu>). A cell phone number or landline phone number is needed to facilitate this new Security Initiative. 2-Factor Authentication Security further provides potential protection from data breach scenarios for the University. More information and short training videos can be found here ([https://www1.villanova.edu/villanova/unit/MobileComputing/gateway/FacStaff\\_secure.html](https://www1.villanova.edu/villanova/unit/MobileComputing/gateway/FacStaff_secure.html)).

For further information on the University's IT Security Awareness Program, please visit:  
<http://www1.villanova.edu/villanova/unit.html>

- **Research Computing with Amazon (AWS)**  
Through coordination with the College of Nursing, the Compliance Office, and the Office of Research and Graduate Programs, UNIT has deployed a research computing environment within the Amazon Web Services Public Cloud. This environment will allow researchers from the College of Nursing to execute a sponsored grant on a secure computing platform leveraging security best practices in accordance with grant sponsor requirements.
- **Villanova Conference Center-Digital Enhancements**  
Villanova Conference Center is undergoing many digital enhancements over the next year. Digital signage has been added throughout the building.  
Stop by the Conference Center Montrose Mansion Lounge area and enjoy the newly added music system equipped with digital cable TV. All completed without disturbing the architectural design of the historic Montrose Mansion.
- **IT Security:**  
**Do It yourself Tax Prep**  
As April 15th approaches it is important note that many Do It Yourself Tax preparation software titles will store copies of your tax return in your My Document's Folder. If you choose to install this application please be sure to remove copies of your complete return to a safe and private location. UNIT recommends to use your personal computing device when conducting personal business.

### **Committee:**

#### **Elections – Emily Walsh**

No updates.

#### **Communication –Judy Mulrow**

- USC website has been updated: check it out at [usc.villanova.edu](http://usc.villanova.edu). There used to be over 20 pages of content and now there are only 6. Committees are asked to review the pages associated with their committee (awards, suggestions, events, etc.) and please provide Judy with any updates. We just copied and pasted what was on the website before.
- For anyone who doesn't have their photo on the website yet, Meghan Smith will take your picture at the next meeting. We currently do not have photos for:
  - Emily Walsh
  - Chrissy Quisenberry
  - Meghan Smith
  - Kristin Barkdoll
  - Rob LeBlanc
  - Liz Masucci

#### **Staff Development – RaMonda Crosby**

- Our workshop "Communication Improved, Conflict Reduced" presented by Matt Verdecchia on March 3, was a great success. We are in the process of preparing the certificates for those who were in attendance. The USC Staff Development Committee is looking forward to developing the next workshop with Linked-In as the next topic.

#### **Staff Recognition – Liesel Schwarz**

- Staff Recognition Awards Luncheon will take place on April 10. The USC members sitting on the individual boards for these awards are: Above and Beyond-Amber; Work Process Imp-Rob; Distinguished Service-Liesel

#### **Suggestions – Crispin May**

- Suggestions Button is broken
- Bring back paper Directory for the University
- Maternity Leave question- Work in Progress
- Can you donate your sick days to people who need them? Answer- It is very hard to do so but Human Resources will try to help the person in need.

#### **Community –Regina Sorgini**

- The Community Committee will be assisting the departmental reps from the USC and previous contacts that Helen Tursi provided to collect door prizes for the Community Picnic. So please ask your constituents before the announcement goes out.

#### **Executive Committee Updates**

- **Kevin asks that all receipts from the USC Account should be copied to him.**

**Next USC Meeting: Monday, April 27, 2015  
2pm, Devon Room, Connelly Center  
Presenter: TBA  
All are welcome!**

#### **List of New University Staff Council Representatives:**

Academic Affairs: Kevin Grubb  
Administration and Finance: RaMonda Crosby  
Athletics: Liz Masucci  
Auxiliary Services: Meghan C. Smith  
College of Engineering: Jeff Schwarz  
College of Liberal Arts & Sciences: Kimberly Reilly  
College of Nursing: Kristin Barkdoll  
College of Professional Studies: Katie Nadorlik (Angela Heinbach, alternate)  
Enrollment Management: Erin Spina  
Facilities Management: Liesel Schwarz  
Falvey Library: Rob LeBlanc  
Human Resources: Annette Lucidi  
University Advancement: Judy Mulrow  
Law School: Megan Jacobs  
Mission & Ministry: Father Joe Calderone, O.S.A.  
Office of the President: Regina Sorgini  
University Communication: Emily Walsh  
Public Safety: Jon Vigile  
School of Business: Lindsey Kriegel  
Student Life: Amber Grier  
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Presidential Appointee: Chrissy Quisenberry