



USC Meeting Minutes
Wednesday, April 10, 2019
Bartley Hall Room 1011

In Attendance:

Catherine Ross, Shawn Proctor, Ashley Omlor, Dan Gaston, Lauren Kassel, Andrew Pellens, Elizabeth Remelius, Ryan Gillon, Lorraine Holt, Sue Garvey, Tim Bair, Rachel N'Diaye, Brian McCabe, Sarah Becker, Catherine Thompson, Kelly Amber

Excused: Tish Fox, Ashley Leamon, Abby Henshaw

Reflection:

Alissa Schweitzer

Presentations:

Jen Derry, Director of Training and Staff Development
villanova.bridgeapp.com

Executive Committee Updates:

Reminder: Middle States Reaccreditation Meeting on April 30
Staff feedback on Tax Benefit for Work-Related Courses

Committee Updates:

- **Community Committee:** Staff picnic is May 22
- **Staff Awards Committee:** Staff recognition luncheon is May 23

Area Updates:

- Auxiliary Services
 - The Inn
 - Mother's Day Brunch: Sunday, May 12- Spoil all of the special moms in your life this Mother's Day with a decadent brunch overlooking the beautiful gardens at The Inn at Villanova University. Reservations are required as there is limited seating available.
 - [Register here!](#)
 - Dining Services
 - The CSA is active again, taking sign-ups for Summer. This is a shortened season, running 10 weeks, beginning June 3rd and running through August 5th.
 - Our [website](#) has additional information. Sign-ups can be done directly through the Lancaster Farm Fresh Co-Op [website](#) using the passcode: Villanova2019
 - The registration deadline is Friday, May 24 2019.

- College of Professional Studies: Registration is now open for the 2019 Leadership Symposium!
 - Transitions & Breakthroughs: Reinventing Yourself, Your Team, and Your Organization
May 31 - June 2, 2019 // The Inn at Villanova
 - Join us for the 2019 Leadership Symposium - a professional education course designed to bring together executive, managers, team leaders, and change agents for an intensive, engaging, and interactive learning experience.
 - You will learn from highly successful and inspiring practitioners and academic leaders, and gain insights for your own profession development from their stories of transition and reinvention. readings and structured activities will afford you the opportunity to reflect on your current approach to leadership, as well as develop a strategy for how you will approach moments of change and uncertainty with creativity, courage, and positivity.
 - Cost, group rates, and hotel reservation links, along with general information about the Symposium is located here:
<https://www1.villanova.edu/villanova/professionalstudies/news-events/collegeevents/leadershipsymposium.html>
- Human Resources:
 - Walk@Lunch Day: Villanova will once again sponsor a Walk@Lunch Day on Tuesday, April 30th. There are two walks scheduled—at 12 p.m. and 1 p.m.—that will leave from the Oreo and follow the walking trail through campus. For those of you that participated in the Personal Health Assessment and Health Screening campaign, attendance will qualify you for 200 NOVAfit! incentive points. Please be sure to bring your wildcard to confirm your attendance and receive your points.
- Mission & Ministry: Holy Thursday Faculty, Staff, and Graduate Student Retreat: The Contemplative Gaze in the Triduum, with Sr. Marianne Heib, RSM – Thursday, April 18 in E. Dougherty Lounge, 10am-1pm, lunch included. Register on the Campus Ministry Website or at this link: <https://vuc.formstack.com/forms/adventlentretreat>
- UNIT:
 - New Survey Feature-HelpDesk Tickets
 - In effort to continuously improve services, UNIT began surveying clients who have entered Services Requests/Tickets into the HelpDesk or Support@villanova.edu. The short question survey is sent when any Ticket or Request is closed asking about satisfaction levels. You will receive an email about ticket closing with a link to a quick optional feedback survey.
 - New Student Print Station
 - UNIT is happy to announce the addition of Garey Hall 1st Floor Student Lounge as the newest Student vPrint location. vPrint is an easily accessible public printing system designed to ensure that students have adequate access to printing resources in order to accomplish academic work. Some features include: Mobile access from anywhere on campus, ability to print from any vPrint station, 24/7 Access to multiple vPrint locations and more.
 - Staff PC Refresh

- The staff deployment for the 2019 PC refresh will be executed building-by-building beginning March 18, 2019. Some process questions are: How long will the migration take? 1 to 2 hours depending on the amount of data to be transferred and post-migration quality assurance checks. What can I do beforehand? Ensure a clutter-free desk, so that PC installers can efficiently connect “old PC to new PC” migration tools, and access network and power cables. The migration team cannot move or re-locate desks and furniture to access power/network/PC cables during the migration process.

No updates:

- College of Engineering, College of Liberal Arts and Sciences, University Communication and Marketing, Office of the Provost, Public Safety, Office of the President, Athletics, Enrollment Management, Facilities Management, Falvey Memorial Library, Financial Affairs, Charles Widger School of Law, Nursing, Student Life, University Advancement, VSB

Adjournment

Next Meeting: Wednesday, May 8 at 2pm. Location TBD.

Guest Speakers: Leyda Benitez, University Compliance Officer and Ryan Rost, Title IX Coordinator