



USC Meeting Minutes
Wednesday, June 14, 2017
The Inn at Villanova

In Attendance:

Dave Borlie, Judy Duroseau, Martin Fox, Ashley Garisso, Mary Ann Garzio, Marylou Glenn, Abby Henshaw, Angela Heimbach, Lindsey Kriegel, Katie LeGrand, Annette Lucidi, Brian McCabe, Katie Nadorlik, Alissa Perez, Shawn Proctor, Chrissy Quisenberry, Peggy Rullo, Catherine Ross, Ashley Scioli, Gina Sorgini, Erin Spina, Shaunda Williams, Dave Uspal

Excused:

Tish Fox, Liesel Schwarz, Kristin Barkdoll,

Absent:

Kevin Behrens

Reflection:

Gina Sorgini

SUMMER IS...

warm sunny days
cool starry nights
flowers and birds
and mosquito bites
a babbling brook
through a dark green wood
watermelon and sweet corn
they taste so good
celebrating our freedom
with fireworks, so loud
at a fair or a festival
getting lost in the crowd
dog days and thunder storms
picnics and hikes

outdoor plays and concerts
and riding our bikes
leaving windows open
getting tan in the sun
time to sip lemonade
and have some fun

“Smell the sea and feel the sky. Let your soul and spirit fly.” — Van Morrison

Old Business:

Judy Duroseau

- USC Interest Survey results shared.
- Parental Leave Task Force has met twice. Active and continuing work.

Guest Speaker and Discussion:

- Kathy Welsch, Director of Sales and Catering, The Inn at Villanova University

Committee Updates:

Take aways from USC Survey-

Communication-

1. It seems like most respondents indicated that email is the best mode of communication. It might be a good idea to have a yearly "kick off email" to all staff members welcoming them to the year and reminding them about USC. We could also drive them to the website. We can also think about fine-tuning the update emails each of us send to our specific areas. The committee will work on a template for each of us to use.
2. Staff members were not enthusiastic about USC related social media so we will not spend time working on anything with social media at this point in time.
3. Lots of submitted written feedback indicated that they didn't even know USC had its own part of the Villanova website. Our committee will continue to think about ways to drive pope to the website while also making the website more action oriented.

Community-

1. There were a lot of positive comments about having a themed Faculty & Staff Picnic. Among the comments in the survey, people had suggested themes (Tropical, Caribbean, 70's,

Mardi Gras, Casino, Philadelphia history) and requested that staff and faculty vote on the theme prior to the event. A voting system may be an exciting way to include everyone on campus and serve as a reminder that the picnic is approaching.

2. There were a significant amount of comments in which people observed that the band music was too loud when the Staff & Faculty Picnic was inside. This was the first year in a while that we were able to host the event outside so i'm hoping that the location solved the issue. For future years, if we are back inside, we can speak with the band about lowering the volume if need be.

3. People had suggested that we add a "competitive" element to the Staff and Faculty Picnic by having lawn games, a softball game, egg toss or three-legged races. By having the event outside this year, we were able to provide Can Jam, Connect 4 and Corn hole. It looked like the staff enjoyed the options to play with these games. We just need to figure out a plan if the event is inside.

Other Observations

There were a lot of people who have requested to volunteer serving the event to allow Dining Service to enjoy the Staff and Faculty Picnic. Our plan is to bring these suggestions up before the next Staff and Faculty Picnic directly with dining services. The Community Committee can organize a sign up in which members of the committee volunteer throughout the event so everyone has the opportunity to enjoy it.

Allowing offices to close from 11:30am-2pm so that staff can enjoy the entire event. Chrissy Quisenberry had suggested to Judy Duroseau that this be addressed in Judy's conversation with Father Peter before the next Picnic.

Happy Hours , Meet & Greats, Faculty Fridays: there were a lot of comments about hosting an event where people can meet in a social setting as a networking opportunity. Among the comments, people are suggesting: a wine tasting / hour, a "coffee house" event with music and refreshments, ice cream social, pizza with Father Peter. The Community Committee can come up with some suggestions to present to the USC for the next meeting.

Staff Development-

- Planning to build opportunity around skills and technology; stress management; and conflict resolution.
- Goal-setting workshop for staff.

Staff Recognition-

- Luncheon held May 31st. Was successful.
- The timing of the three committees for the awards and criteria will need to be fine-tuned.
- Villagnome-There will be a form to nominate a department/person to receive it.

Suggestions-

The majority (89%) of the survey respondents have never made a suggestion or are not aware that they can do so. In addition 75% do not know where they can go online to make an anonymous suggestion. The form to submit a suggestion is already linked on the USC homepage and we recommend the following to make it more visible to the Villanova faculty and staff community:

- Post in Campus Currents approx. 2-3 times per semester to build more awareness. Similar to the "I Overheard on a Tour..." evergreen posts.
- USC staff representatives to start including language in email updates to their areas that will direct colleagues to the suggestion form.
- Create a 'success list' from past suggestions that Katie and the Communications Committee will help post on the USC website.

Area Updates:

Financial Affairs-

- Financial Affairs will be relocating to The Villanova Center in early September 2017. We will be 1 block from Campus and located above Azie!

Human Resources-

- HR will be moving our offices on 10/1 to the Villanova Center, which is located approximately 1 block off campus.

Office of the President-

- President's Office having new carpet and paint during the month of July. Staff will be working remotely during that month.
- St. Thomas of Villanova Celebration - Save the Dates September 19-24 www.villanova.edu/stvc
- 175th Celebration Closing events will coincide with Merry Christmas Villanova Week. Tree Lighting set for December 1 (new location, Riley Elipse)
- Commencement 2018- website updated with schedule. www.villanova.edu/commencement

University Advancement-

- **For The Greater Great: The Villanova Campaign to Ignite Change** update – over \$640 million raised from 70,896 donors
- **Villanova achieved new records in FY17:**
 - Over \$100 million raised in FY17 for the fourth consecutive year
 - 28% undergraduate alumni participation
 - 63% of the Class of 2017 made their Senior Class Gift

- **Reunion 2017** for alumni that graduated in milestone years ending in a '2 or '7 will be held Thursday, June 8 – Sunday, June 11. Weekend events, activities and more information can be found here:
<http://reunion.villanova.edu/s/1695/alumni/index.aspx?sid=1695&gid=2&pgid=495>
- **1842 Day:** Mark your calendar for September 19, 2017. The entire Villanova community will come together for 1,842 minutes to celebrate all that makes Villanova great. This is more than a day, it's our chance to ignite change together on campus and throughout the Nova Nation. Learn more at
<http://www1.villanova.edu/villanova/advancement/development/annualfund.html>

No updates-

Athletics, Auxiliary Services, Charles Widger School of Law, College of Engineering, College of Liberal Arts and Sciences, College of Nursing, College of Professional Studies, Dining Services, Enrollment Management, Facilities Management, Falvey Memorial Library, Human Resources, Mission and Ministry, Office of the Provost, Public Safety, Student Life, University Communication and Marketing, Villanova School of Business, UNIT.

Upcoming Meetings:

No meeting will be held in July.

August meeting August 9. Location TBD.