



USC Meeting Minutes
Wednesday, Oct. 11, 2017
2– 3:30 p.m.
Garey Hall, Room 31 (Events Room)

In Attendance:

Kristin Barkdoll, Elizabeth (Liz) Bean, Dave Borlie, Robin Bowles, Judy Duroseau, Earvin Faust, Tish Fox, Mary Ann Garzio, Abby Henshaw, Lindsey Kriegel, Annette Lucidi, Crispin May, Brian McCabe, Katie Nadorlik, Alissa Perez, Shawn Proctor, Chrissy Quisenberry, Catherine Ross, Liesel Schwarz, Ashley Scioli, Erin Spina

Excused: Ashley Garrison, Susan Leighton, Gina Sorgini, Shaunda Williams,

Guest Speaker and Discussion:

- Nicholas Tumolo
Assistant Dean of Students, Villanova University
- Galeet Farrow
Assistant Dean of Students for Alcohol and Drug Intervention, Dean of Students Office

Strategic Planning Process & USC

Sarah McCoy, McKinsey & Company

To learn more or share your thoughts, visit:

<https://www1.villanova.edu/villanova/president/university-initiatives/strategicplan.html>

Committee Updates:

Community-

The Annual Christmas Social: Thursday, Dec. 14, 3-5 p.m.

Our committee will be meeting to begin discussions on the Christmas Social in mid-October. We have begun discussions with the Villanova Faculty-Staff Choir on performing a Christmas Carol sing-along at the event.

Treats for the Soup Kitchen

The 2017-18 academic year sign-ups for donations for the Soup Kitchen is now available. Below is the link to the sign up. I kindly ask that you pass this link to your departments. Thank you for your donations!

<http://www.signupgenius.com/go/30e0848aaad2ca0fe3-treats2>

Executive Committee-

- University Council met for the first time in September.

Staff Development- No updates.

Communication, Staff Recognition-

- Villagnome awarded to Marci Patton.

Suggestions- No updates.

Area Updates:

College of Nursing-

- Graduate and Adult Education Open House - Tuesday, October 17, 5-7 p.m., in the College of Nursing.

College of Liberal Arts and Sciences-

The College of Liberal Arts and Sciences will participate in the Graduate and Adult Education Open House Tuesday, Oct. 17. Villanova staff members that might be interested in learning about the degrees and programs we have to offer are encouraged to stop by!

<http://www1.villanova.edu/villanova/openhouse.html>

College of Professional Studies-

- The Graduate and Adult Education Open House will be held on Oct. 17, 2017, 5-7 p.m., in the Connelly Center. Attendees will have the opportunity to meet with a CPS staff member. CPS offers a variety of programs and flexible options to achieve academic goals in pursuing an undergraduate bachelor's degree, post-graduate certificate program or professional non-credit certificate. The application fee will be waived by attending the event.

Enrollment Management:

- **Early Decision:** We will now offer a binding Early Decision plan concurrent with our traditional Early Action program. With an application deadline (and FAFSA and CSS profile for candidates applying for need-based financial assistance) of **November 1**, all

ED applicants will be notified of their decision by December 15 with the non-refundable deposit due by January 15.

Financial Affairs-

Office is moving in January.

Human Resources-

1. We will again be posting a link to a place where employees can self-identify as having a disability or being a veteran? We ask for this information to comply with government reporting requirements. The information is available only to HR, is reported in aggregate numbers, and is not used for any other purpose.
2. HR has updated our Personnel Action Form (PAF) to include a new streamlined process to complete when an employee leaves the University. The updated PAF provides a link to the Separation Checklist which should now accompany the PAF when submitted to HR for terminations. Please remove any local copies of the PAF from your computer. Please follow the link below for more information and links to the new forms. More Information: <http://www1.villanova.edu/villanova/hr/policies/university/termination.html>
3. The flu shots will be held on a first come first serve basis on October 23 and October 25, in the Health Services Building, room 200 from 8-4. They will administered by the nursing students.
4. The current wellness incentives/challenges will end November 19 and reset December 11, 2017. Anyone who is currently enrolled in a challenge will be able to finish this year.
5. October 31st is the deadline for submitting dependent care and health care flexible spending claims for reimbursement for the period of 6/1/16 through 8/15/17. The Wage Works claim forms can be found in our forms directory or on the www.WageWorks.com website. Reminders will be in Campus Currents in the coming weeks.

Mission and Ministry-

- **Writing the History of the Impossible: Catholic Miracles in the Age of the Reformation, October 24:** Lecture by Carlos Eire at 4:30pm and concert at 7:30pm that will include parts of Mendelssohn's "Reformation" Symphony and hymns composed by Martin Luther. Both events will be in the St. Thomas of Villanova Church.
- **A Festival of Augustinian Imagination, October 30–November 19:** Join us for three weeks of events as we revisit and reimagine Villanova's commitment to the virtues of *unitas*, *veritas*, and *caritas*, oneness, truth, and generous love: an evening of stories and poems about belonging and community (with popcorn!), an advocacy training for those committed to unity in diversity, a performance workshop with wise puppets that explore love and generosity, a filmic and musical search for truth – and much more! Visit faithandculture.villanova.edu for program details and registration.

Office of the President-

- **175th Festivities ending**
- **Christmas Events In Decemeber**

Public Safety-

- West Campus gate is being renovated.

University Advancement-

- For The Greater Great: The Villanova Campaign to Ignite Change update: over \$680 million raised from 72,482 donors.

UNIT-

- UNIT will be continuing the upgrades to wireless across the campus wrapping up the upgrades to Vasey over the next few days.
- Villanova has once again become a Champion of National Cyber Security Awareness Month (NCSAM) 2017. It will be joining a growing global effort among businesses, government agencies, colleges and universities, associations, nonprofit organizations and individuals to promote online safety awareness.
- As part of Villanova's NCSAM efforts and as an official champion, Villanova recognizes its commitment to cybersecurity, online safety and privacy. UNIT will make available a variety of cyber security safety resources during the month of October 2017! So stay tuned as always to the UNIT's social media channels, including our Tech Zone's Facebook and Twitter feed, as well as campus-wide digital signage. For more information about NCSAM and the Villanova's participation in the Cyber Security Awareness Champion program, visit staysafeonline.org/ncsam.

Villanova School of Business-

- VSB released its 14th episode in the Inspiring Minds podcast series. The latest episode features Dr. Bret Myers discussing sports analytics Inspiring Minds is a podcast focused on thought-provoking conversations between VSB students and our world-class faculty regarding their recent research topics

No updates-

Athletics, Auxiliary Services, Charles Widger School of Law, College of Engineering, Dining Services, Enrollment Management, Facilities Management, Falvey Memorial Library, Office of the Provost, Student Life, University Communication and Marketing.

Upcoming Meeting:

Wednesday, Nov. 8, 2 p.m., in the Idea Accelerator, Falvey Library.

Guest Speaker: Michael Gaynor, director of University Admission