



USC Meeting Minutes
Wednesday, Sept. 12, 2018
Law School, Room 207 (Faculty Center)

In Attendance:

Kristin Barkdoll; David Borlie; Robin Bowles; Judith Duroseau; Sue Garvey; Mary Lou Glenn; Angela Heimbach; Abigail Henshaw; Lindsey Kriegel; Katherine LeGrand; Annette Lucidi; Crispin May; Brian McCabe; Katie Nadorlik; Shawn Proctor; Christine Quisenberry; Liesel Schwarz; Alissa Schweitzer; Kay Shockley, Erin Spina

Excused:

Earvin Faust; Latisha Fox; Regina Sorgini; Catherine Ross; Shaunda Williams.

Reflection: Liesel Schwarz

9/11 Reflection: <https://www.youtube.com/watch?v=RU-SjV-odDQ>

Presentations:

Rev. Peter M. Donohue, O.S.A. University President
Address to USC

Executive Committee Updates:

- USC Elections: New Board announced:
Chair: Catherine Ross, University Advancement
Vice Chair: Shawn Proctor, University Communication and Marketing
Secretary: Ashley Omlor, Auxiliary Services
Treasurer: Abby Henshaw, University Communication and Marketing

Committee Updates:

- **Communications:**

Orientation Video shoot is scheduled for Oct. 3.

- **Community Committee:**

The Midnight Shift Breakfast will be on Tuesday, Dec. 11, at 5 a.m. The Christmas Social will be on Tuesday, Dec. 11, at 3 p.m.

Parental Leave Committee:

First meeting coming up. Will be in Sales Force.

Recognition Committee:

Congratulations to Lorraine D'Alleva in the Office of Financial Assistance for winning University Staff Council's Villagnome for the month of September! If you would like to nominate a staff member or department on campus who has been caught performing exceptional acts for the good of the community, please fill out the form:

https://www1.villanova.edu/content/villanova/staffcouncil/awards/villagnome_secure.html

Staff Awards Committee:

No updates.

Staff Development Committee:

Jen Derry confirmed that they will be able to do a CliftonStrengths Initiative. One of the goals of the initiative is to provide units across campus with a common language of strengths to build our sense of community (which dovetails nicely with USC goals). Many staff members across campus participated in Strengths workshops over the summer, and we are considering opportunities to support staff's ongoing learning and conversation around Strengths in the year ahead. If there is enough interest, we can also explore the possibility of a private USC session as part of the initial pilot program.

Suggestions Committee:

Subject: VU's address on the website

Suggestion Comment: Is the address of the university 800 EAST Lancaster Ave, or 800 Lancaster Ave? I've seen both used on different pages of the website. Thank you.

Response from University Communications & Marketing:

Updated: The response in this meeting's minutes regarding the Website Redesign Project is inaccurate. An update will be provided at USC's next meeting.

The US Postal Service recognizes both 800 Lancaster Ave. and 800 East Lancaster Ave. as the University's address. Official University Style Guidelines suggest that 800 Lancaster Ave. be used when writing University-related materials/correspondence. What address to input for maps or navigation depends on the respective project being used.

Subject: Smoke-Free Campus

Suggestion Comment: I suggest we become a smoke-free campus. I believe this would be an environmental friendly policy, a health friendly policy (thinking in terms of second hand smoke and the health of the smoker), and a financial friendly policy (thinking in terms of health insurance premiums).

Response from Human Resources:

Villanova University has a Tobacco policy that can be found online (<https://www1.villanova.edu/villanova/hr/policies/university/tobacco.html>) and is provided in full below. Our policies are reviewed and updated regularly, as needed. The current policy was designed to attempt to balance the needs of faculty, staff and students who are smokers and non-smokers.

Tobacco Policy

The University believes that faculty, staff, students and visitors who need to access University premises have the right to breathe tobacco-free air. Accordingly, all work spaces, residence hall, apartments and common areas inside University buildings have been designated as "tobacco free." This includes public areas and student rooms. Tobacco use includes, but is not limited to, cigarettes, electronic cigarettes and chewing tobacco.

Tobacco use is permitted outside campus buildings provided the person is as least 25 feet from an entrance or exit, air intake duct or window. Appropriate waste receptacles are provided for proper disposal of cigarettes, ashes, etc.

All visitors shall be informed by the Villanova staff person or student responsible for the visitor(s) of the Tobacco Policy, if applicable.

Tobacco use is prohibited at all times in shuttle buses, escort vans and University owned small carts and vehicles.

Cooperation and consideration between tobacco users and non-users is necessary to assure the successful implementation of this policy.

Parental Leave Committee:

First meeting of the semester will be on Thursday, Sept. 20, 3 p.m., in Bartley 1063. Please contact lindsey.kriegel@villanova.edu with questions.

Area Updates:

Athletics:

The Pavilion is on schedule and should be ready for the fall practice schedule.

Athletics will be hosting a 50th Anniversary of Women's Sports Cocktail Reception on Nov. 30 in the Pavilion to celebrate 50 years of women's athletics at Villanova! See 50 moments of VU athletics here and be on the look-out for registration information soon to come! <https://villanova.com/sports/2018/7/26/celebrating-50-years-of-villanova-womens-athletics.aspx>

The softball program has a new Head Coach, Bridget Orchard. Press release here: [https://villanova.com/news/2018/6/1/Villanova Welcomes Home One of its Own as Bridget Orchard Named Head Softball Coach.aspx?path=softball](https://villanova.com/news/2018/6/1/Villanova_Welcomes_Home_One_of_its_Own_as_Bridget_Orchard_Named_Head_Softball_Coach.aspx?path=softball)

Football will be hosting practice in Ocean City, NJ on Friday, Aug. 17, 10:30 a.m. Stop by and support the Wildcats at the beach!

Support the Football team at their first game of the season vs Temple at Lincoln Financial Stadium on Sept. 1. Purchase tickets here: <https://ev8.venue.net/cgi-bin/ncommerce3/SEGetEventList?groupCode=FB&linkID=villanova&shopperContext=&caller=&appCode=>

College of Professional Studies:

The Graduate and Adult Open House will be held on Tuesday, October 23, 2018 from 5:00 to 7:00 p.m. in the Connelly Center. Learn more about Villanova University's graduate and part-time undergraduate degree and certificate programs.

Fitzpatrick College of Nursing:

Naratil Family Health and Human Values Lecture Series

Caring For Vulnerable Populations: Children, a panel discussion

Thursday, September 20, 5:30 p.m., Driscoll Hall Auditorium

Human Resources:

Goal plans in Performance Management will be open for editing and updating in the early fall, watch Campus Currents for updates.

New Portal Launch for Employee Training and Development: 9/25

Learn@Nova is moving to a brand new portal for staff and faculty training and professional development. Throughout the fall, all online and live employee training events will be transitioning to this new system. To celebrate and learn more, stop by the launch event on Tuesday, Sept. 25, between the hours of 12 and 4 p.m. in the Devon Room in Connelly for swag, snacks and a sneak peek. Hope to see you there!

Office of the President:

- **Presidential Address:** Sept. 4, 2:30 p.m., Villanova Room.
- **The Christmas Tree Lighting:** Nov. 29, around 5:30 p.m.

UNIT:

Banner 9 Upgrade this fall. It will deliver a number of important enhancements, additional functionality, and a modern user interface. The Tech Zone at Vasey Hall has been moved to the Falvey library. We have migrated the Graduate studies and College of Professional studies to the Technolution's Slate CRM. We have upgraded our Video recording system Mediasite. We will be offering training in the upcoming weeks. We have created a new application to enhance the process for course approval of students who are studying abroad.

<https://www1.villanova.edu/villanova/unit/unitupdates.html>

University Advancement

No updates: Auxiliary Services; Charles Widger School of Law; College of Engineering; College of Liberal Arts and Sciences; Enrollment Management; Facilities Management; Falvey Memorial Library; Financial Affairs; Mission and Ministry; Office of the Provost; Public Safety; Student Life; Villanova School of Business; University Communication and Marketing.

Adjournment

Next Meeting:

Wednesday, Oct. 10, 2 p.m., in Garey Hall, Room 31 (Events Room)
Guest Speaker: TBA