

Form for reporting violations of the academic integrity code. Use this form for all violations of academic integrity code. Please complete and send this form to your department chair.

Faculty name:	Department:
Telephone number:	E-mail address:
Course title: Course #:	Student's ID:
Student's name:	Student's College (if known):
Student's telephone number, e-mail, and local address (if available to you):	
Briefly describe the incident. Attach additional pages if necessary. You may also attach copies of evidence.	
Did you discuss the violation with the student? <input type="checkbox"/> yes, <input type="checkbox"/> no. Did the student admit violating the code? <input type="checkbox"/> yes, <input type="checkbox"/> no. If you did not discuss the violation, you should have notified the student by e-mail or other written means. Please attach a copy of the notification. What penalty did you impose?	
Do you recommend that this be treated as a Class I violation <input type="checkbox"/> or as a Class II violation <input type="checkbox"/> (Class II is less serious or with mitigating circumstances)?	
Faculty Signature Date	Chair Signature Date

(Attach further comments if necessary. Send copies to Dean.) A copy of this form will be sent to the student, once it has been reviewed by the Dean. VPAA 3/17/03