



FINAL REPORT: VITAL MINIGRANT AWARD, 2024 - 2025

The template has been designed to provide a framework for the final minigrant report. Please complete the report by either typing directly into the template or cutting and pasting text from another document. Please submit electronically to Gabriele Bauer, gabriele.bauer@villanova.edu by **Friday, July 11 at the latest**. Please keep the final report to 2 – 3 pages max. (minus appendix). Thank you for your commitment to innovating your pedagogical approaches and enriching our students' learning experiences in your discipline. We look forward to reading your final grant report.

Faculty Member(s) Submitting Report:

Name _____	Department/Program _____
Name _____	Department/Program _____
Name _____	Department/Program _____

- I. **Title of Project** _____
- II. **Date Submitted** _____
- III. **Succinct Summary of Project**, including its contribution to departmental/program goals on both a short-term and long-term basis (1-2 paragraphs)
- IV. **Description of the Project's Impact on the Students' Learning Experience and/or Teaching Process**, closely reflecting the assessment of students' learning proposed in your grant application (1-2 pages)
Consider: What difference did the project make in students' learning and/or your teaching and how do you know? You may include documentation as an appendix.
- V. **Description of any Challenges or Unanticipated Outcomes** that you may have encountered in implementing the project and how you worked with them.
- VI. **Project Sustainability**, future offering of the course and/or continuation of project at the department/program level.
- VII. **Personal Reflection**, contemplating what you have learned from implementing the project, how the experience has influenced your thinking about learning, teaching, and assessment in the discipline, and how you have grown as a teacher-scholar.
- VIII. **Presentation/Publication of Project-Related Work**, as applicable, listing where you shared your scholarly work pertaining to your project, e.g., college/department/program event, conference session, poster, consultation with external colleague. You may include link to recorded conference session and/or presentation.