Thank you for your interest in submitting a proposal to present at the RECAP Conference. Please be sure the session addresses innovative examples of using technology in teaching and learning. **Proposals are due by Friday, February 22, 2019.** You may present on your own or with a colleague. Follow these steps to submit your proposal at [http://wcupa.edu/recap/](http://wcupa.edu/recap/)

**CONSIDER THE SESSION FORMAT**

- Demonstrate and discuss innovative educational strategies and technologies implemented
- Share tools and tricks to manage courses and workload
- Offer insight regarding technology, methods, questions used to guide and study research
- Presentations are 45 minutes and may be conducted in formats such as hands on, demonstration, discussion, presentation, panel or poster session

**CONSIDER SESSION TOPIC(S)**

- Active Learning Spaces
- Adaptive/Assistive
- Analytics and Data Informed Decision Making
- Augmented Reality/Virtual Reality
- Course Design including Face to Face, Hybrid, Blended and Online
- Creativity and Maker Spaces
- Emergent Technologies
- Learning on the Go - Mobile Learning/Social Media/Cloud Computing
- LMS Innovation, Techniques, and Strategies
- Student Assessment/Student Engagement
- Teaching Writing Online
- Technology/Universal Design for Learning/Accessibility
- Topic of your choice
**COMPLETE PROPOSAL FORM**

- **Primary Presenter** Contact Information & Bio (Limit 75 words)
- Is this **First Time Presenting** at RECAP? If no, provide dates if available
- **Co Presenter(s)** Contact Information and Bio (Limit 75 words)
- **Session Topic(s)**
- Do you want to be considered for a **Poster Session**? (yes/no)
- **Session Title** (Limit to 12 words)
  *A descriptive title that can stand alone and gives a clear idea of what the session is about.*
- **Session Abstract** (Limit 50 words)
  *An enticing, concise session description to appear exactly as submitted on the conference website and program.*
- **Learning Outcomes** (Limit 30 words)
  *State what the audience will gain from this presentation. This information will be published with the abstract.*
- **Presentation Proposal Summary** (Limit 400 words)
  *A summary of your presentation, to be used for a blind peer-review conference session selection process. Elaborate on the content of your session, its purpose, significance to the selected theme, relevance to educational technology. For small group discussion sessions include a description of the topic, issue or innovative idea to be discussed. For sharing/demonstration sessions, describe the innovative practice to be exemplified.*
- **Attendee Engagement** (Limit to 400 words)
  *For group discussion sessions, include a description of the topic, issue or innovative idea to be discussed. For sharing/demonstration sessions, describe the innovative practice to be exemplified.*
- **Presenter and Attendee Technology Requirements**
- **Presenter(s) Photo Upload** (at least 200x200 pixels in jpg, png, gif formats)

**CLICK SUBMIT**

Notification of proposal acceptance will be available in early April 2019.

Upon acceptance of proposal, the presenter(s) must register for the conference and the conference fee will be waived.

**CRITERIA FOR EVALUATING PROPOSALS**

- The session aligns with the scope of one of the conference session themes.
- Clearly stated objective(s) of the session and description of what will be presented or discussed.
- Clearly stated participant learning outcomes.
- Relevance of the session to the purpose of the conference.