

With a swipe of your Wildcard...

- Access your Nova Bucks account
- Door access to restricted areas around campus
- Permits access to your meal plan
- Library privileges
- Access to athletic events and other student activities
- Only way to do your laundry
- Access the print program
- Attendance

Nova Bucks Accepted Here ON CAMPUS SERVICES

All Dining Locations
Athletic Events
Barber Shop
Bursar's Office
Campus Activities Team
Convenience Stores
Falvey Library
Graphic Services
Health Center
Holy Grounds Locations
Mailroom
Nursing
Residence Life
Student Development
Student Organization Groups
Unit Help Desk
University Bookstore
Villanova Theatre
And more to come...

Please visit www.villanova.edu/wildcard for a complete list of our current off-campus services.



LOCATION

Villanova University
Wildcard Office
Dougherty Hall
First Floor
800 Lancaster Avenue
Villanova, PA 19085

PHONE NUMBER

610-519-6202

NORMAL OFFICE HOURS*

Monday thru Friday
8am – 5pm

**See the Wildcard website for exceptions to these hours.*

VISIT THE WEBSITE

www.villanova.edu/wildcard

Wildcard Disclosure Statement. The purpose of this disclosure statement is to inform you of certain rights you have under the Electronic Fund Transfer Act.

Use of the Wildcard. You may use your Wildcard at various locations on the Villanova University Campus and its environs which display the Wildcard symbol to (a) purchase food, school supplies, postage stamps, admission to certain events, other goods and services, (b) use vending machines in various locations, (c) use washers and dryers in residence halls and apartment buildings and such other uses as we may add to the service from time to time. When you use your Wildcard to purchase goods and services, we will deduct the amount from the Nova Bucks account. You may not withdraw cash from your Nova Bucks account. All deposits must be made in person, mail or via the web.

Limits on the Use of Your Wildcard. You may use your Wildcard as many times a day as you wish, provided there are sufficient funds in your Nova Bucks account to pay for the goods or services purchased. You may purchase items up to the full amount available in your Nova Bucks account at the time of the purchase without limit. If you use all of the funds in your account, you must make another deposit before your Wildcard may be used for purchases again.

How to contact the Wildcard Office. If you believe your Wildcard has been lost or stolen or that an unauthorized purchase from your Nova Bucks account has occurred or may occur, please contact the Wildcard Office immediately by calling us at: 610-519-6202 or write the Wildcard Office at: Wildcard Office, Dougherty Hall, Villanova University, 800 Lancaster Avenue, Villanova, PA 19085 or email at www.wildcard@villanova.edu. If the Wildcard Office is closed, you may report the loss to the Villanova University Public Safety Office or go on-line to www.villanova.edu/wildcard. If your Wildcard is lost, stolen or damaged, your Nova Bucks account will be frozen as soon as you report it; however, the funds on this account cannot be protected until you report the loss or theft to us. A new Wildcard will be issued to you when you report it lost or stolen. Your account will then be reactivated with the remaining balance from your Nova Bucks account. If you have activated the Wells Fargo ATM access on your Wildcard, and your Wildcard has been lost or stolen, you must also contact Wells Fargo Customer Service at 1.800.T0-WELLS (1.800.869.3557), P.O. Box 563962, Charlotte, NC 28256-3962.

No Charges for Transactions. There are no charges for using your Wildcard. There will be a replacement fee of \$30.00* if your Wildcard is lost or stolen and there could be a \$20.00* fee for a damaged card. *subject to change.

Record of Transactions. You will not receive a printed receipt for each Wildcard purchase transaction you make, but the amount of the purchase and the remaining amount in your Nova Bucks account will be displayed at the terminal at the time of the transaction. You may request a statement showing your transactions and the status of your account from the Wildcard Office or you may go on-line at www.villanova.edu/wildcard. Statements will only be issued on request.

Liability for Unauthorized Transfers. CONTACT the Wildcard Office IMMEDIATELY if you believe your Wildcard has been lost or stolen. Telephoning us at 610.519.6202 or logging onto your account at www.villanova.edu/wildcard is the best way of keeping your losses to a minimum. Your Wildcard is like cash and you can lose all your money in the account if you take no action to notify us of the loss or theft of your Wildcard. If you notify us of the loss, we will freeze your account immediately. If you notify us of the loss, your liability for unauthorized transfers using your Wildcard will be as follows:

- If you contact us within two (2) business days of the loss or your discovery of the loss, you can lose no more than \$50.00 if someone used your Wildcard without your permission.
- If someone used your Wildcard without your permission, you could lose up to \$500.00 if you do not contact us within two (2) business days after you learn of the loss and we can prove that we could have prevented the loss if you had contacted us.

Business Days. Our business days are Monday through Friday. Holidays are not included.

In Case of Error or Questions about Transactions. If you believe there is an error in your account or you have a question about a transaction, telephone us at 610.519.6202, e-mail us at wildcard@villanova.edu or write us at: **Wildcard Office, Dougherty Hall, Villanova University, 800 Lancaster Avenue, Villanova, PA 19085.** You must do the following:

- Tell us your name and student identification number;
- Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspect.

If you tell us orally, we will require that you send us your complaint or question in writing within ten (10) business days. After we receive your inquiry, we will tell you the results of our investigation within 20 business days after we hear from you and we will correct any error promptly. If we need more time, however, we may take up to 90 days to investigate your complaint or question. If we decide to do this, we will credit your account within 20 business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we do not receive your complaint or question in writing within ten (10) business days of your oral notice, we may not credit your Nova Bucks account. If we decide that there is no error, we will send you a written explanation within three (3) business days after we finish our investigation. You may ask for copies of the documents that we used in our investigation. If we credit your account with funds while investigating an error, you must repay those funds to us if we conclude no error has occurred.

Disclosure of Account Information. We will disclose information about your account or the transactions you make to third parties:

- Where it is necessary to complete transactions;
- In accordance with your written permission;
- In order to comply with court orders or government or administration agency summonses, subpoenas, orders, examinations and escheat reports; and/or
- On receipt of certification from a federal agency or department that request for information is in compliance with the Right to Financial Privacy Act of 1978.

Our Liability for Failure to Complete an Electronic Fund Transfer Transaction. If we fail to complete a transaction on time or in the correct amount when properly instructed by you, we will be liable for damages caused by our failure unless:

- There are insufficient funds in your account to complete the transaction through no fault of ours;
- Funds deposited in your account have not been collected;
- The funds in your account are subject to legal process;
- Your card has been reported lost or stolen and you're using the reported card;
- We have reason to believe that the transaction requested is unauthorized;
- The failure is due to an equipment breakdown which you knew about when you started the transaction;
- The failure caused by an act of God, fire or other catastrophe, or by another cause beyond our control. In any case, we shall only be liable for actual proven damages if the failure to make the transaction from a bona fide error despite our procedures to avoid such errors.

Wildcard Your One Card Solution



Your One Card



Solution

The Wildcard is the official identification card for Villanova University. While on campus, all students, faculty, and staff are required to carry their Wildcard. In addition to being your ID, your Wildcard has a wide variety of uses.

Wildcard – Your One Card Solution

Nova Bucks Account

Your Nova Bucks account is a declining balance account. Once you make a deposit into your Nova Bucks account you will then enjoy the convenience of purchasing power all across campus and in the surrounding community with a simple swipe of your Wildcard. The balance that is in your Nova Bucks account will stay with you until you graduate or terminate all affiliations with Villanova University. At that time, your balance will be refunded to you if the balance is greater than \$10. **You cannot make cash withdrawals from your Nova Bucks account.** Your Nova Bucks account can be used off campus at the selected merchants that are listed on the Wildcard website. It's safer and more convenient than carrying cash.

How to make a deposit into your Nova Bucks Account

There are a number of ways to have funds added to your Nova Bucks account. Simply choose the option most convenient for you, make a deposit and you will be ready to take advantage of everything your Nova Bucks account has to offer!

Option 1: Come to the Wildcard Office in Dougherty Hall. We accept payments of cash, check, debit or credit. (We do not accept AMEX). Our office hours are Monday-Friday, 8am-5pm. For after-hours cash deposits, there are two revalue machines located in the hallway alongside of the Wildcard Office.

Option 2: Mail a check (payable to Villanova University) or credit card deposit through the mail to:
Wildcard Office • Dougherty Hall
800 Lancaster Avenue • Villanova, PA 19085



Option 3: Utilize our online deposit feature at www.villanova.edu/wildcard to add money through our website by using your Visa, MasterCard or Discover card. There is a convenience fee of \$2.50 per transaction.

Example: If you make a deposit of \$50 online, your card will be charged \$52.50.

No matter which option you choose, funds will be available immediately.

Online Features

The convenience of managing your Wildcard 24-hours a day is right at your fingertips. You can make a deposit, suspend your account if you misplaced your card, check your balances, view transactions and even have an email sent to you or your parents letting you know that your balance is getting low. Just go to www.villanova.edu/wildcard for more details.

Banking

For your convenience, there is a Wells Fargo branch located in Dougherty Hall right next to the Wildcard Office. The University has five Wells Fargo ATM machines located throughout campus. Students have the option of opening a Wells Fargo College Checking account during orientation and throughout their tenure at Villanova University. For more information about the services Wells Fargo offers or to open a Wells Fargo College Checking® account, call **610-519-1527** to speak to a Wells Fargo banker.

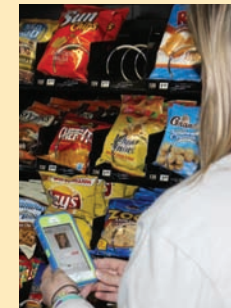


Replacement Wildcards

The first Wildcard issued to you is free of charge. However, if you lose your Wildcard, there will be a \$30* replacement fee. If your Wildcard becomes damaged, there could be a \$20* replacement fee. **Subject to change.*

If you believe your Wildcard has been lost or stolen, please call the Wildcard Office immediately or visit our website at www.villanova.edu/wildcard to deactivate your card. If the Wildcard Office is closed, you may also call Public Safety at **610-519-5800**. This will prevent unauthorized usage.

If you find someone else's card, be sure to return it to the Wildcard Office. Attempting to use a lost and/or stolen card for any purpose can be considered theft.



Vending

For your convenience, vending machines accept dining points, Nova Bucks and cash.

University Book Store

For your convenience, Nova Bucks is accepted at the bookstore for your entire textbook and merchandise needs. As an added benefit, when paying for your purchase with Nova Bucks, you will receive a 5% discount.



Off-Campus Merchants

With our off-campus merchant program, students no longer need to worry about carrying cash. Our varied list of merchants includes restaurants, grocery stores, pharmacies, taxi company, retail stores and many more. For a full list of merchants in the community who accept Nova Bucks as payment please visit www1.villanova.edu/villanova/unit/wildcard/accepted.html. For your convenience, we are always adding new and exciting merchants, check www.villanova.edu/wildcard for the most up to date list of our participating merchants.

Dining Services

All on-campus dining locations accept the Nova Bucks account for payment. Additionally, all meal plans are automatically linked to your Wildcard. Using your meal plan is as easy as using your Wildcard! For more information or to register for a meal plan, please visit the Dining Services website at www.diningservices.villanova.edu. Dining Services can also be contacted at **610-519-4170**.

In addition to meals, each meal plan includes a "points" account that can be used in any dining location, vending machine and convenience stores. This account is separate from the Nova Bucks account, and these points are reset at the end of each semester.



V Print

The V Print program was designed to give students access to printing resources throughout the campus. On June 1, all registered undergraduate and graduate students will automatically receive an annual print allowance as determined by their College. When you need to print, just visit one of the public printing areas, swipe your Wildcard at the print release station and print away. All unused funds will be cleared from your account by May 31 of the following year. <http://unit.villanova.edu/vprint>



V Laundry

With the convenience of your Wildcard, students can do their laundry without the worries of needing quarters. By accessing their Nova Bucks through a swipe of their Wildcard or the use of Wildcard Mobile, they can quickly and easily use campus facilities, conveniently available in their dorm. There are also other exciting features which can be taken advantage of by visiting <http://laundry.villanova.edu>. These include viewing washer and dryer availability, reserving a washer or a dryer, and requesting notifications to be sent by email or text message when your machine becomes available. Doing your laundry has never been so easy!



V-Mobile Instructions

Instructions to load V-Mobile App onto your Smartphone.

Open www.wildcardonline.villanova.edu from your Smartphone and log in using your email username and password.

From this menu you can...

- Look up your balances
- Suspend your card
- Find an off-campus location that accepts Nova Bucks
- View transaction history
- Check your laundry status
- Use the V-SWIPE App to get credit for attending a basketball game at the Wells Fargo Center
- More applications to come!

For convenience you can also make the V-Mobile App a permanent icon on your Smartphone.

iPhone: When you are logged into the App click the "Plus" icon on the options bar and choose "Add to Home Screen"

Android: Save the url as a bookmark, return to your main screen and press/hold your finger onto the screen. Select shortcut to bookmark and then choose the Wildcard bookmark.

After you have completed these steps, you will have this *application permanently on your home screen which will eliminate the need to go to the url each time you would like to use it.*



Wildcard Mobile

Imagine being able to access your dorm room, pay for laundry or grab a snack at a vending machine all by using your mobile phone. This is now possible by taking advantage of CBORD Mobile ID-for CS Gold. This easy to use FREE App for iPhone or Android can offer a very exciting new convenience for on-campus students.

Look for this sticker at all laundry locations around campus and select vending machines. Please visit our website at www.villanova.edu/wildcard or come to the Wildcard Office in Dougherty Hall for further instructions.



www.villanova.edu/wildcard