How to change sharing settings in a meeting

Note: On March 26th, Zoom changed the screen sharing settings within all education accounts so that only the host can share their screen by default. The instructions below explain how hosts/instructors can allow participants/students to share their screen.

1. Click the arrow next to **Share Screen**.

2. Click **Advanced Sharing Options**.

3. Click the radio button for **All Participants**.

   **How many participants can share at the same time?**

   - ☑️ One participant can share at a time
   - ☐ Multiple participants can share simultaneously (dual monitors recommended)

   **Who can share?**

   - ☑️ Only Host
   - ☐ All Participants

   **Who can start sharing when someone else is sharing?**

   - ☑️ Only Host
   - ☐ All Participants

4. After the students complete sharing, we recommend that you change the “Who can share?” setting back to “Only Host”.