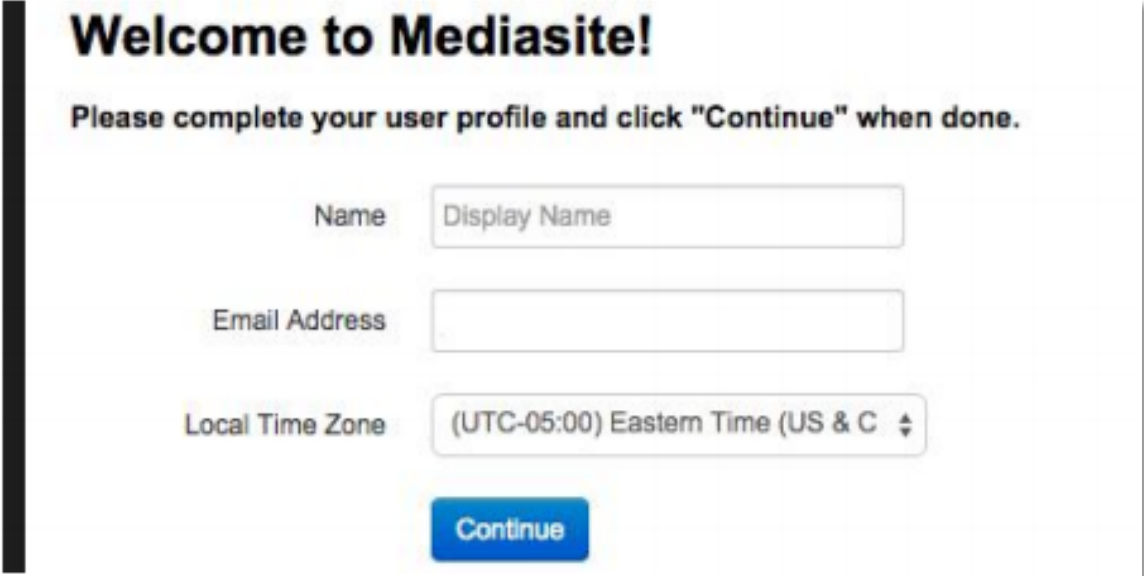


Download & Install Mediasite Desktop Recorder at Villanova

Updated: August 2018

1. **Log in** to Villanova University's MyMediasite here:
 - a. <https://vums-web.villanova.edu/Mediasite/mymediasite>
2. If you have not already registered with the Villanova Mediasite system, you will be prompted to **enter your First and Last Name & your email address**.



Welcome to Mediasite!

Please complete your user profile and click "Continue" when done.

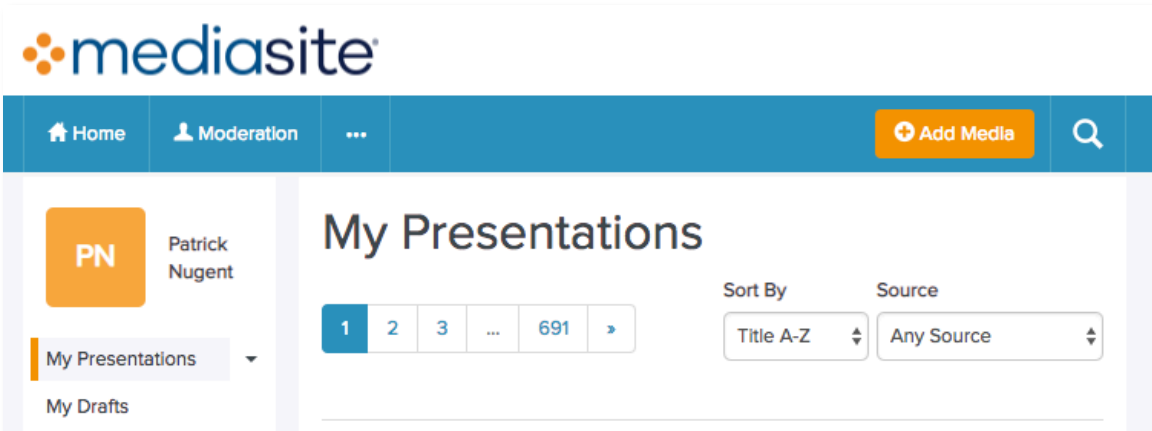
Name

Email Address

Local Time Zone

You will receive a confirmation email from cit@villanova.edu asking you to activate your profile. Please click on the link to activate your profile. If you do not activate your profile, your recordings will not upload.

3. Click on the **"Add Media"** Button on the top-right of the banner:



mediasite

Home Moderation ... Add Media

PN Patrick Nugent

My Presentations My Drafts

My Presentations

Sort By Source

1 2 3 ... 691 >

Title A-Z Any Source

4. Click the link in the green banner near the top that says “**Download the Mediasite Desktop Recorder**”

Add Media Create Blank Presentation

What would you like to add?

First Time? You'll need to [download the Mediasite Desktop Recorder](#). It'll only take a minute!

I want to record my desktop now
Record Desktop
with the Mediasite Desktop Recorder

I want to upload a file from my computer
Browse Files...

5. **Download** the appropriate installer for your machine (Mac or PC). Open and Install as you would any other program, following the on-screen prompts. Leave the webpage (shown below) open, as **you will need to return here after installation**.

Download

Download the Mediasite Desktop Recorder in 3 easy steps!

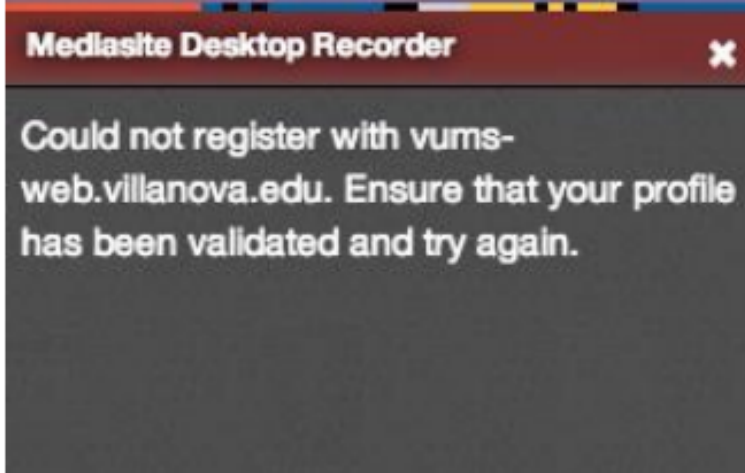
[Download for Mac](#)
[Show me the Download for Windows](#)

- 1**
Download for Mac
SYSTEM REQUIREMENTS
 - ✔ Mac OS X 10.8 - 10.11
 - ✔ 2.4GHz Core2 Duo or equivalent
 - ✔ 4GB of RAM
 - ✔ At least 1GB of free disk space
 - ✔ Built-in or external camera and microphone
- 2**
Install the Recorder
Run the installer after it has finished downloading and follow the directions.
- 3**
Confirm & Register
Use the button below after you have installed the Desktop Recorder to register it with your Mediasite Server.
[Register](#)

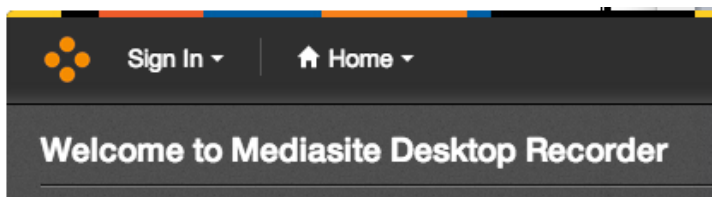
6. Once the Desktop recorder is installed, return to your browser and click on the green **“Register”** button listed under step 3 “Confirm & Register.”

Your browser will ask for permission to open the freshly installed Desktop Recorder application on your computer, **allow it**.

Note: If you see the following window appear on your computer, please check the confirmation email from cit@villanova.edu. Click on the link to activate your profile and click on the “Register Mediasite Desktop Recorder” button again.



7. If your installed Desktop Recorder now shows your username instead of “Sign In” on the top left of the application, **you are now all set up and ready to begin recording**.



(*Note:* this screenshot shows an application that *has not* been successfully registered, hence the “Sign In” showing in place of where your username should appear)