

In order to make changes to your Duo account, log into any site that requires Duo. Click on My Settings & Devices

VILLANOVA UNIVERSITY

Choose an authentication method

Duo Push RECOMMENDED [Send Me a Push](#)

Call Me [Call Me](#)

Passcode [Enter a Passcode](#)

[What is this?](#) [Add a new device](#) [My Settings & Devices](#) [Need help?](#)

You will then be ask to authenticate through Duo. Use your preferred log on option to continue.

VILLANOVA UNIVERSITY

My Settings & Devices

First, we need to confirm it's really you. Choose an authentication method below to manage your settings and devices.

Choose an authentication method

Duo Push RECOMMENDED [Send Me a Push](#)

Call Me [Call Me](#)

Passcode [Enter a Passcode](#)

[What is this?](#) [Add a new device](#) [My Settings & Devices](#) [Need help?](#)

From here, you can add a new device, including a landline, or a table. Just click Add another device.

VILLANOVA UNIVERSITY

My Settings & Devices

VERITAS
UNITAS
CARITAS
1842

[What is this?](#) [Add a new device](#)
[My Settings & Devices](#)
[Need help?](#)

Apple iOS 484-343-2785 **Device Options**

+ [Add another device](#)

Default Device: iOS 484-343-2785

When I log in: Ask me to choose an authentication method

Back to Login **Saved**

Chose the device you would like to add.

VILLANOVA UNIVERSITY

What type of device are you adding?

Mobile phone RECOMMENDED

Tablet (iPad, Nexus 7, etc.)

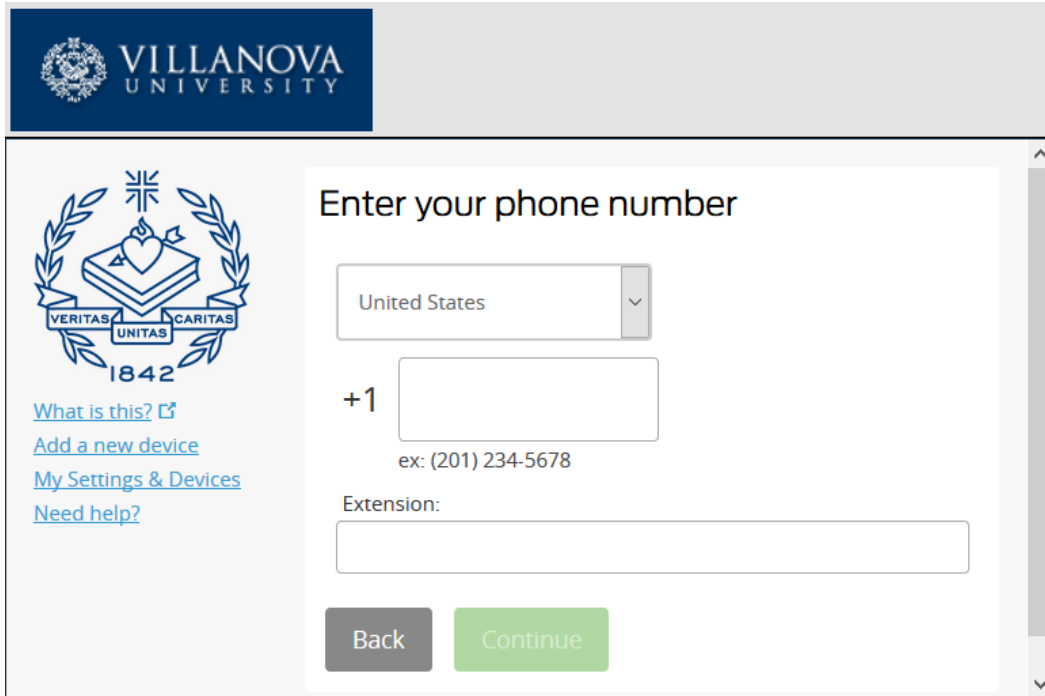
Landline

Back **Continue**

VERITAS
UNITAS
CARITAS
1842

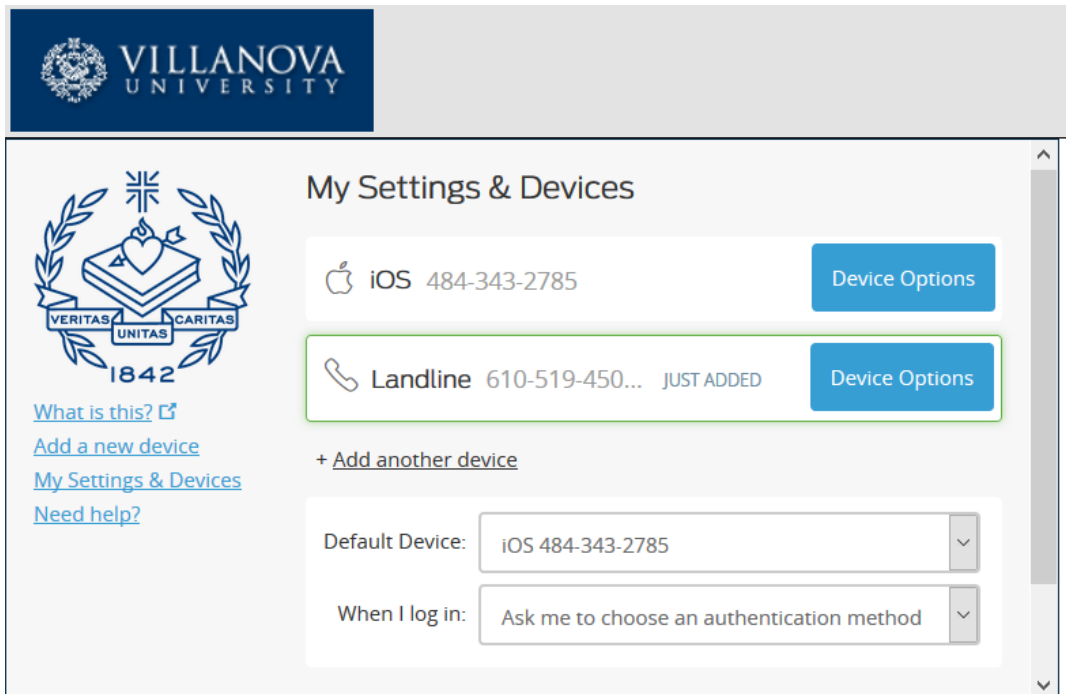
[What is this?](#) [Add a new device](#)
[My Settings & Devices](#)
[Need help?](#)

Add the number you would like to your account and an extension if needed. You can also add an extension for the phone. Hit Continue once done.



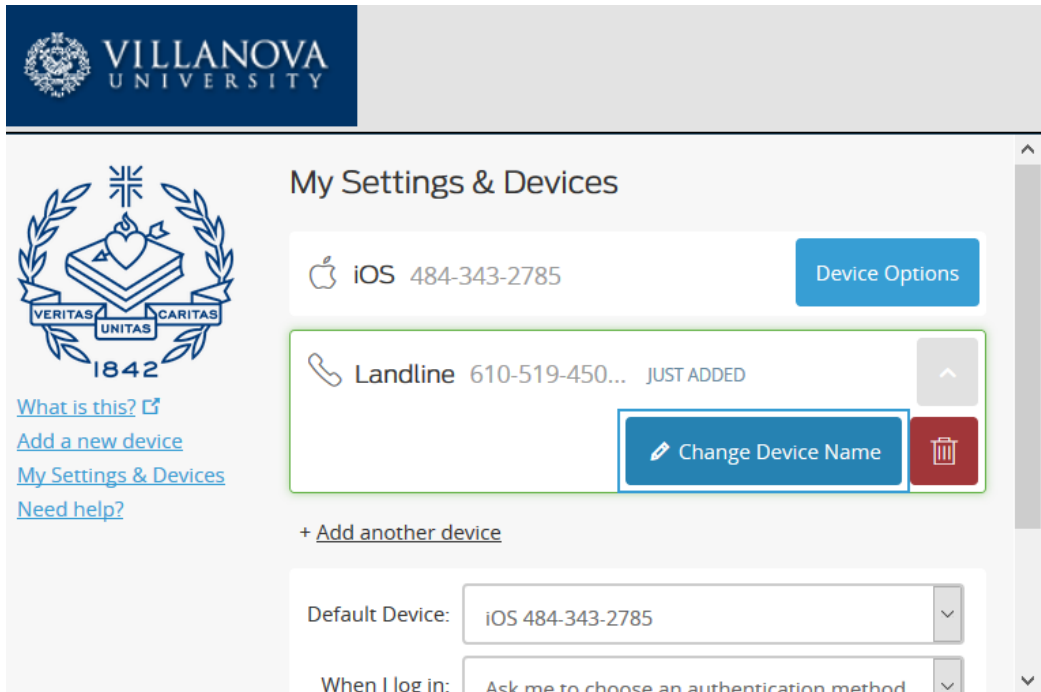
The screenshot shows the Villanova University logo at the top left. Below it is the university's crest with the motto "VERITAS UNITAS CARITAS" and the year "1842". To the right of the crest are four links: "What is this?", "Add a new device", "My Settings & Devices", and "Need help?". The main heading is "Enter your phone number". Below this heading is a dropdown menu set to "United States". To the left of a large input field is a "+1" sign. Below the input field is an example number "ex: (201) 234-5678". Below that is a label "Extension:" followed by a smaller input field. At the bottom are two buttons: "Back" and "Continue".

Once the line is added, your account can then use that phone number.



The screenshot shows the Villanova University logo at the top left. Below it is the university's crest with the motto "VERITAS UNITAS CARITAS" and the year "1842". To the right of the crest are four links: "What is this?", "Add a new device", "My Settings & Devices", and "Need help?". The main heading is "My Settings & Devices". Below this heading are two device entries. The first is "iOS 484-343-2785" with a "Device Options" button. The second is "Landline 610-519-450... JUST ADDED" with a "Device Options" button. Below these is a link "+ Add another device". At the bottom are two dropdown menus: "Default Device:" set to "iOS 484-343-2785" and "When I log in:" set to "Ask me to choose an authentication method".

In My Settings & Devices, you can also delete numbers or remove old devices.



You will then have to confirm the removal.

