MAKE A REPORT

ON CAMPUS REPORTING OPTIONS (24/7)
- Title IX Investigator 484-343-6926

DEPARTMENT OF PUBLIC SAFETY (24/7)
- Emergency 610-519-4444
- Non-Emergency 610-519-5800

ADDITIONAL CAMPUS RESOURCES OFFERING ASSISTANCE IN REPORTING:
- Sexual Assault Resource Coordinator (SARC) 484-343-6028 (24/7)
- Student Health Center Nursing Staff 610-519-4070

INVESTIGATION OCCURS

REVIEW, INVESTIGATION, AND RESOLUTION
The University will assist any Complainant or Respondent in understanding the complaint process outlined in the University’s policy. There are several options available to resolve a report of sexual assault, sexual harassment or other sexual misconduct, (dating violence, domestic violence, or stalking.) These options include both on- and off-campus processes. In general, the University, will consult with the Complainant prior to pursuing an investigation and must weigh requests to not pursue a report against our obligation to provide a safe environment for all community members, including the Complainant.

RESOLUTION OPTIONS AND INTERIM MEASURES
- Complaints against students will be resolved under the applicable provision[s] of the Code of Student Conduct.
- Complaints against employees will be resolved by the appropriate University process.
- The Sexual Assault Resource Coordinator (SARC), the Title IX Investigator, the Title IX Coordinator, Respondent Resource Coordinator and/or the Dean of Students Office can assist students with interim measures such as: academic, housing, or other accommodations; referrals; and other needed support.
- Public Safety and/or the Dean of Students Office may issue a no-contact order between the involved parties.
- Students who report misconduct in good faith will not be subject to disciplinary action for their own personal consumption of alcohol or other drugs.
- The University will promptly complete the administrative investigation and resolution of all reports.
All students have access to **resources and support** at any time before, during and after a process. The chart below represents the options for resolution once a report is made.

**A report** is made to the University

Depending on the complainant’s wishes, a complainant may be contacted by a SARC (Sexual Assault Resource Coordinator), Title IX Investigator and/or the Title IX Coordinator (or Deputy) to receive information on the process; discuss safety concerns and available interim measures; identify resources and additional reporting options, and outline the following paths of resolution:

- **Complainant may request that no further action be taken**
  - The Complainant may request an administrative and/or criminal* investigation into the allegation.
  - A "no contact" directive may be put in place between Complainant and Respondent.
  - Additional interim measures may be considered.
  - Title IX Investigator will gather information, obtain statements, conduct interviews and compile an investigative report.

  Investigative reports are shared with the Dean of Students Office who designates a Conduct Review Officer (typically the Assistant Dean of Students) to meet with students to discuss and determine next steps in the University’s **Disciplinary Process**.

**Administrative Action** - if Respondent admits responsibility for allegation(s) and no facts of the case are in dispute.

- Respondent Sanctioned accordingly
- Complainant and Respondent have the right to appeal review of sanction.

End – continue to receive support

**Disciplinary proceedings** - if Respondent denies responsibility for allegation(s)

- During an **Administrative Review**, the Conduct Review Officer reviews the investigation, listens to the information presented by the Complainant, Respondent and Witnesses, and asks questions in order to determine responsibility by a preponderance of the evidence.

- Respondent Sanctioned accordingly
- Complainant and Respondent have the right to appeal for new disciplinary proceedings.

Findings are made and communicated to Complainant and Respondent

- If Respondent is found not responsible, Complainant and Respondent have the right to appeal for new disciplinary proceedings.
- If Respondent is found responsible, he/she is sanctioned accordingly. Complainant and Respondent have the right to appeal for new disciplinary proceedings and/or review of sanction.

Dean of Students reviews appeals. All appeals are final.

End – continue to receive support

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**Students involved in a report have the following rights**

*The right to:*
- A prompt and impartial response and resolution
- Notify law enforcement
- Be informed of on and off campus support and resources
- Choose whether or not to participate in the University’s process
- Have an advisor of choice
- Be free from retaliation
- Appeal consistent with the Code of Student Conduct

**See complete list of procedural rights listed in Code of Student Conduct**

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**Administrative** investigations can be conducted by the Title IX Investigator for on and off campus allegations; Villanova Police can conduct **criminal** investigations for on campus allegations. If both administrative and criminal investigations are occurring simultaneously, the Title IX Investigator and Villanova Police investigators typically work together throughout the investigation and share information with one another. Should a student wish to make a **criminal** complaint for an off campus incident, the SARC, Title IX Investigator and/or a Public Safety representative can accompany a Complainant to the police department with jurisdiction and assist a Complainant in making a criminal report.