



**USC Meeting Minutes**  
Wednesday October 14, 2020  
Virtual Zoom

**In Attendance:**

Catherine Ross  
Abby Henshaw  
Ashley Omlor  
Lisa Harris  
Lauren Kassel  
Jennifer Jeffery  
Andrew Pellens  
Ashley Leamon  
Brian McCabe  
Lorriane Holt  
Tim Bair  
Rachel N'Diaye  
Sarah Becker  
Molly Freitag  
Nathaniel Harrison  
Kelly Amber  
Ryan Gillon  
Maria Coan

**Guest Speaker:** Ray Duffy, Associate Vice President of Human Resources and Affirmative Action Officer

-COVID dashboard is continuing to be updated regularly and numbers are decreasing after last week's spike

-HR and policy team is planning for end of semester and what that will look like. The goal is to get through October to ensure we can remain in person for the rest of the semester. Plans will be shared once finalized.

-Vacation policy will remain the same and must be used by the end of the year

-Discussions of a town hall or biweekly email with updates to the community are being discussed

-COVID testing for the Spring semester is being worked out and will likely be a mass testing as before

-any questions or concerns please send to Catherine Ross, so they can be compiled and emailed to HR

**Old Business:**

**Update on Federal Election Day proposal:** No updates

**Executive Committee Updates:**

**Elections/Membership:** We have a meeting on Friday with ODEI and Chrissy to discuss plans for upcoming elections. Please reference the attachment to see if your term is ending or up for re-election.

All executive committee spots will be open – so please think about it and ask us questions!

**Committee Updates:**

Communication: No updates

Community: No updates

Staff Development: We are looking to utilize Health Advocate again, and also discussing ways to leverage LinkedIn Learning more effectively. We will have more information on both by next meeting.

Villagnome Nominations/Staff Recognition: Winner: Student Health Center

Suggestions: No update

**Middle States Update:**

Here is the proposed adjusted timeline for the remainder of Villanova’s work with the Middle States Accreditation process:

Timeline: Fall 2020

- October 9 All chapters finalized by the WGs and sent to LT

Addendum drafts finalized and sent to LT\*

\*Addendums will be updated as needed

- October 29 Steering Committee to receive complete Self-Study Draft for review
- November 9 Fr. Peter & Leadership Team virtually meets with Fr. McShane
- November 10 Steering Committee Meeting: Self-Study Draft Feedback

Timeline: Spring 2021

- January 22 Self-Study Draft posted on VU (internal) website for community review and comment

Self-Study Draft sent to outside reader for critical review

- February 3 & 4 Community Fora
- March 26 Send Self-Study Draft to Fr. McShane ahead of preliminary visit
- April 6-9 (TBD) Fr. McShane conducts official preliminary Visiting Team Chair Visit\*\*

\*\* Visit may be conducted virtually

Timeline: Fall 2021

- August 2-6 Final Self-Study Report/Verification of Compliance/Evidence uploaded to the

MSCHE Portal; Final Self-Study Report posted on VU website

- Sept. 26-29 Visiting Team on-campus for official visit
- October 1 Fr. McShane sends draft Team Report to VU for correction of factual errors

The community foras will likely be of interest—highlighted in yellow above.

**Area Updates:**

**Villanova School of Business:**

The Center for Church Management launched a non-credit Certificate in Church Management for 135 new students (and counting), the biggest year ever! (flyer attached)

VSB Creates New Minor in Artificial Intelligence and Machine Learning -  
<https://www1.villanova.edu/villanova/business/newsevents/news/pressreleases/2020/0924.html>

VSB expands the office of Diversity, Equity and Inclusion -  
<https://www1.villanova.edu/university/business/about-vsbs/diversity-equity-inclusion/meet-our-team.html>

### **Advancement:**

VUAA will be hosting Homecoming @ Home October 23-25th, a slate of virtual events and activities planned for fellow alumni, students, faculty and staff to connect from across the Nova Nation and celebrate our great University. Enjoy a variety of events, including a virtual NROTC gala, podcast with Villanova Football Head Coach Mark Ferrante followed by a rebroadcast of the 2009 Championship Game, virtual 5k and end the weekend with a virtual Mass officiated by University President the Rev. Peter M. Donohue, OSA.

Homecoming @ Home <https://vuevents.villanova.edu/homecomingathome>

VUAA has launched registration for Nova Network November 2020, a series of events dedicated to enhancing the professional development of Villanova alumni, parents, graduate students and students in the College of Professional Studies. All programs and events will take place online throughout the month of November. Most events are open to Villanova faculty and staff, please use the attached link to view and register for events.

Nova Network November 2020 <https://na.eventscloud.com/novanetworknovember>

### **Fitzpatrick College of Nursing:**

Patricia K. Bradley, PhD, RN, FAAN has been appointed as the FCN Inaugural Associate Dean for Inclusive Excellence.

M. Louise Fitzpatrick College of Nursing (FCN) will host the Environmental Protection Agency's (EPA) Region 3 Pediatric Environmental Health Specialty Unit (PEHSU) - which has transitioned from Georgetown University's School of Nursing and Health Sciences to the FCN. This is a four-year EPA/Center for Disease Control and Prevention (CDC) - funded grant, managed by the American Academy of Pediatrics. This PEHSU is one of 10 in the nation and will be the only unit housed in a College of Nursing!

### **Enrollment Management**

The Office of Undergraduate Admission has moved the November 1 deadlines to November 15. This includes:

Early Action

Early Decision I

Honors Program Consideration

Financial Assistance Deadline for Early Decision I applicants.

Despite not being able to hit the road for in-person high school visits and college fairs, the Office of Undergraduate Admission has schedule 1,152 virtual high school visits and 62 college fairs this year.

## **UNIT**

Many departments of UNIT offered support for 1842 Day

UNIT has continued to offer extended Help Desk hours

Continued with workshops offered for faculty and staff

Continued support for COVID-19 testing and dashboard

If you have any questions, please feel free to reach out at any time:  
[sarah.becker@villanova.edu](mailto:sarah.becker@villanova.edu)

## **CLAS**

- [CLAS Graduate Virtual Open House, Saturday, October 24 at 10:30 am](#)
- [Michael A. Posner, PhD, Named Co-PI on \\$600,000 NSF Grant to Support Statistics and Data Science Education in the US](#)
- [Villanova University Professor's New Book Details the Human Rights Crisis in Mexico](#)
- [Villanova University to Host 45th International Patristic, Medieval, and Renaissance Conference](#)

## **HR:**

Linked In Learning is up and running smoothly, and our new mandatory compliance training seems to be going very well. Also TIAA has added some new financial counseling dates, which is available on our website.

## **Falvey Memorial Library**

## [AFFORDABLE MATERIALS PROJECT @ VILLANOVA UNIVERSITY EVENT](#)

*Thursday, October 15th, 2020, at 1:00 PM in Zoom*

Please join us on Thursday, October 15 from 1:00-1:30 pm for a virtual discussion about library-supported (licensed books & articles, copyright “fair use,” course reserves & OER) and bookstore-offered (early adoption, Follett Discover, course packs) mechanisms for keeping a check on the cost of course materials.

**Registration link:** [https://villanova.zoom.us/meeting/register/tJwrcO-hrzspGdyX\\_VT-kEjS-0GQckPhlhXN](https://villanova.zoom.us/meeting/register/tJwrcO-hrzspGdyX_VT-kEjS-0GQckPhlhXN)

The session will be led by Linda Hauck, Business Librarian and Bernadette Mania, Villanova Bookstore Course Materials Manager. This ACS-approved event, sponsored by Falvey Memorial Library, is free and open to the public.

Visit the Affordable Materials Project webpage for more information about this university-wide collaboration between the University Bookstore, Falvey Library, CASA, and the Office of the Provost: <https://library.villanova.edu/amp/index.html>

## [DIGITAL RESEARCH METHODS AND SCHOLARLY PUBLISHING: VOYANT TOOLS](#)

*Friday, October 16th, 2020, at 11:00 AM in Zoom*

Interested in digital scholarship and scholarly communication? Drop by to learn more about digital tools, pedagogy, scholarly publishing, copyright, and more! Each meeting will begin with a 20-30 minute introduction to a digital scholarship or scholarly communication tool or reading with the rest of the hour dedicated to informal chatting and related discussions. Join Erica Hayes, Digital Scholarship Librarian, on Friday, Oct. 16 from 11-12 p.m. for a discussion on Voyant Tools, a web-based text analysis and visualization tool. This ACS-approved event, sponsored by Falvey Library, is free and open to the Villanova University community.

Please register and a Zoom link with additional information will be forwarded to you: <https://villanova.zoom.us/meeting/register/tJ0odO-ujtG9MUmhtktTxwn0PefnV0wkp>

[SCREENING AND DISCUSSION: "RIP! A REMIX MANIFESTO" \(AN OPEN ACCESS WEEK EVENT\)](#)

*Tuesday, October 20th, 2020, at 4:00 PM in Zoom*

Join us on Tuesday, October 20, from 4:00-6:00 pm for a virtual screening and discussion of *RiP! A Remix Manifesto* as part of Open Access Week.

Brett Gaylor's 2008 open source documentary film *RiP! A Remix Manifesto* explores how current copyright laws limit freedom of expression and the ability to build off past works. The film covers remix artist *Girl Talk* and the music industry's crack down on file sharing, how Disney created an empire based on remixing free and open IP only to later advocate for locking up IP indefinitely, and more.

Scholarly Communications Librarian, Sarah Wiperman, will provide updates from the past decade during the screening and lead a post-screening discussion on how these issues affect academia and the need for Open Access today.

Please note that this film deals with mature subject matter.

This event is sponsored by Falvey Memorial Library. **Pre-registration is encouraged, but not required.**

**Pre-Registration Link:**

<https://villanova.zoom.us/meeting/register/tJAtcu6hpzIoG9AVdcc02wOVduCy3VetVIY2>

**Direct Zoom Link:**

<https://villanova.zoom.us/j/94057999214>

**2020 U.S. PRESIDENTIAL ELECTION SERIES: MATTHEW R. KERBEL, PHD, ON “THE STATE OF THE CONTEST, ELECTION DAY, AND WHAT HAPPENS NEXT”**

*Thursday, October 22nd, 2020, at 1:00 PM in Zoom*

Please join us for a series of virtual events in honor of the upcoming 2020 United States Presidential Election. In the midst of a pandemic and with an incumbent casting doubt on the legitimacy of the vote, Americans are going to the polls to decide an election that could have more far-reaching consequences than any in our lifetime. Join Matthew R. Kerbel, PhD, Interim Associate Vice Provost for Teaching and Learning, Professor, Department of Political Science, on Thursday, Oct. 22, from 1–2 p.m., for an update on the state of the contest and a discussion of what things could look like on Election Day and during the weeks afterwards. This ACS-approved event series is co-sponsored by Falvey Memorial Library, the Center for Peace and Justice Education, the Department of Political Science, the Department of Communication, the Department of Public Administration, and Let’s Vote Nova.

**Zoom join link for event attendees:** <https://villanova.zoom.us/j/92278872069>

**\*For webinar security purposes, please note that only authenticated Zoom users will be able to join. Please login to Zoom with the SSO option. Here are directions, if needed.**

**DIGITAL RESEARCH METHODS AND SCHOLARLY PUBLISHING: ANTCONC**

*Friday, October 30th, 2020, at 11:00 AM in Zoom*

Interested in digital scholarship and scholarly communication? Drop by to learn more about digital tools, pedagogy, scholarly publishing, copyright, and more! Each meeting will begin with a 20-30 minute introduction to a digital scholarship or scholarly communication tool or reading with the rest of the hour dedicated to informal chatting and related discussions. Join Erica Hayes, Digital Scholarship Librarian, on Friday, Oct. 30 from 11-12 p.m. for a discussion on analyzing a collection of texts with AntConc's concordance tool. This ACS-approved event, sponsored by Falvey Library, is free and open to the Villanova University community.

Please register and a Zoom link with additional information will be forwarded to you: <https://villanova.zoom.us/meeting/register/tJYsfumrrTivHtQfr4OMXPjk-DqXoeWvOoa>

**Charles Widger School of Law:**

The Legacy of Nuremberg: 75 Years Later

Thursday, October 29, at 5pm

Please note, those who register will receive an email with the link to the Zoom Webinar prior to the event.

After the end of World War II, members of the Nazi leadership were tried in Nuremberg, Germany. Benjamin Ferencz served as a war crimes investigator shortly after liberation and later as the lead prosecutor in the Einsatzgruppen case, which the Associated Press called "the biggest murder trial in history." He was 27 years old. It was his first case. All 22 Nazi officials tried for murdering over a million Jews were convicted.

Now, 75 years after the opening of the Nuremberg trials, join the U.S. Holocaust Memorial Museum and the David F. and Constance B. Girard-diCarlo Center for Ethics, Integrity and Compliance for a conversation to explore how the next generation can continue this fight for justice for victims of atrocity crimes.

**Featured Speakers:**

Benjamin B. Ferencz, last living Nuremberg prosecutor and lifelong advocate of "law not war"

Naomi Kikoler, Director, Simon-Skjodt Center for the Prevention of Genocide, U.S. Holocaust Memorial Museum

Barry Avrich, Director and Producer, Prosecuting Evil (available to stream on Netflix)

**Welcome from:**

Mark C. Alexander, The Arthur J. Kania Dean and Professor of Law, Villanova University  
Charles Widger School of Law

**Moderated by:**



Bradley D. Wine, Partner, Morrison & Foerster; Member, U.S. Holocaust Memorial Council; Member, Committee on Conscience

This lecture is approved by the Pennsylvania Continuing Legal Education Board for 1 Ethics Distance CLE credit.

## **Athletics**

The Athletic Advisory Committee is in need of a new Administrator level staff member. The committee meets twice per year and members serve a 3 year term. Interested folks contact Lisa Harris and can forward to the committee for review. The description of the position is below. The group plans to meet in November so they were hoping to collect nominees this month.

In order to meet the definition of “admin” for the staff appointees, we would need department heads or chief admin official of a department.

6.1.2.1.1 Administrator Defined. An administrator (for purposes of this legislation) is an individual employed by the institution as a full-time administrative staff member who holds an academic appointment, is directly responsible to the institution's president or chancellor or serves as a chief administrative official (e.g., admissions director, finance officer, department head, or athletics department head). Other nonacademic staff members and individuals who are members of an institution's board of trustees or similar governing body would not be considered to be administrators for purposes of this regulation. (Revised: 3/8/06)

**The Athletics Advisory Committee is one of the five committees that formally function as an independent/standing University committee.**

### **Purpose:**

The Athletics Advisory Committee (AAC) advises the Director of Athletics on policies and practices of the Athletic Department, concerning the status and direction of intercollegiate athletics as well as recreation and intramural athletics. Specifically, the committee is charged with advising on all issues related to the academic performance and the student life of athletes and other students on campus. The AAC may engage in broader issues regarding the relation of athletics to the overall mission of the university and the NCAA, Big East, or other affiliated conference member policies. Additionally, topics for discussion may be generated by the Department of Athletics or any of the constituencies represented on the committee.

### **Objectives:**

1. Promote an understanding of intercollegiate athletics and Campus Recreation among faculty members and other members of the Villanova community.
2. Recommend policy changes, and promote the adoption and maintenance of strict academic standards related to academic issues affecting or affected by intercollegiate athletics.
3. Monitor the admissions and academic progress of all student-athletes. Review and advise on various matters related to student-athletes academics, eligibility and overall well-being.
4. Monitor changes in NCAA and Big East rules and procedures relative to academic programs and progress.
5. As needed, review such items as the Athletic Policy Manual and other athletics and recreational policies and make recommendations.
6. Review compliance policies and procedures to ensure institutional control.

7. As needed, work with additional university committees (University Council, Academic Policy Committee, Faculty Congress) on issues related to intercollegiate athletics.

**Committee Members Appointed by University Staff Council:**

Staff (administrator)\*+ Vacant (Term 20-21 to 22-23)

Staff (administrator)\*+ Tom DeMarco (Term 17-18 to 19-20)

Staff (administrator)\*+ Dave Liebig (Term 17-18 to 19-20)

Staff (non-administrator) \* Colleen Tormey, Advancement (Term 19-20 to 21-22)

**No Updates:**

Office of the President

Auxiliary Services

College of Professional Studies

Facilities Management

Financial Affairs

Public Safety

Student Life

University Communication and Marketing

**Adjournment**

**Next Meeting:** Wednesday, November 11 at 2:00pm