University Staff Council Meeting  
Wednesday, October 20, 2021  
1:00 – 2:00 p.m.  
Zoom:  https://villanova.zoom.us/j/97081983049  
Phone: (646) 558-8656 | Meeting ID: 970 8198 3049

In Attendance:

- Ashley Leamon  
- Andrew Pellens  
- Molly Freitag  
- Lisa Harris  
- Terri Wosczyna  
- Elaine Lamberto  
- Elizabeth Remelius  
- Todd Robinson  
- Lorraine Holt  
- Rachel N'Diaye  
- Christine Nass  
- Alex Richards  
- Amy Lenahan  
- Kelly Amber  
- Nat Harrison  
- Akima Redding  
- Alex Iannucci  
- McKenzie Suber-Roberson  
- Jen Jeffrey  
- Chrissy Quisenberry  
- Christina Kelly (for Tim Bair)  
- Nicole Gostkowski

Absent:

- David Walsh  
- Muriel Murray

Call to Order and Welcome: Ashley Leamon

Special Guest: Michele Dickinson, Chief Information Security Officer, UNIT

- October is Cyber Security Awareness Month:
  - Duo Multifactor Authentication enabled over the last few months, especially for those VPN'ing in while working remotely.
  - We will be rolling this out further for off-campus access to on-campus resources.
  - Anyone who is not currently signed up for the Duo app, you will be receiving an email regarding how to sign up and use multifactor authentication.
  - This will only impact staff when working remotely (not on campus).
    - If you receive a push notification on your phone and you did not sign in or request this, please deny the approval. UNIT will receive a notification of this.
    - If you receive any phishing emails, please forward to phishing@villanova.edu to notify UNIT.
    - Please visit for more information: https://www1.villanova.edu/villanova/unit/security.html

Updates on Old Business:

- Community First/Policy Committee Update (Chrissy Quisenberry)
- **Community-Related Update**: Please remember to submit all campus events to the Event Management Committee for approval. The Connelly Center is now live on the calendar, so you can see availability before booking a space.

- **Remote Work Policy Check-in**
  - Several USC members are currently leveraging the remote work policy.
  - **Question**: Any additional time off in December? No updates as of now regarding additional days off planned for staff (in comparison with 2020)
  - Ray Duffy will join us in November as our guest to answer any HR questions you all or your area staff may have.
  - We are meeting with DEI and the Parenthood Collective to discuss equity issues they have experienced in the pandemic for caregivers. The executive committee will have an update after this conversation during our November meeting.

- **USC Materials and Logo**
  - The brochure draft is complete and being reviewed now – big thanks to Andrew and the Staff Resources committee for working on this!
  - Discussion for the group—what do we want our logo to represent? Any basic ideas for guidelines? What we don’t love about the current logo?
  - **Suggestions**:
    - Would like to see University Staff Council/USC and Villanova incorporated into the logo.
    - Update colors to reflect University colors
    - Would prefer to have something that is used in marketing materials, for event promotions, etc.
    - Perhaps a tagline or slogan would be beneficial for marketing purposes
    - Suggestions: Collaborate, Inform, Action; representing staff, informing, listening; unite, share, collaborate; understand, share community; support

- **University Council Meeting Follow-up**
  - Fr. Peter is currently working on formulating a restructuring plan for University Council meetings.
  - We requested to add Alex to these meetings, but this is pending as he thinks through restructuring.
Committee Updates:

- **Communication** – Christine Nass
  - The committee is still stalled, hoping to pick up activity in November (working on the website).
  - Akima moved forms from the website over to Teams, hidden until our next meeting. Will be evaluating for consistency before making them public.

- **Community** – Nat Harrison
  - Campus Ministry: St. Agatha/ St. James soup kitchen – volunteer opportunity, to donate treats (sweets). Opportunity could be extended to departments, Tuesday deliveries for Wednesday dinners.
    - 100 individually wrapped desserts each week needed.
    - Volunteer opportunities: greater need on Wednesdays during fall/semester/spring breaks when students are not on campus.
  - Will share these opportunities via Teams.
  - Holiday Event: looking to spruce up the holiday event this year.
    - Considering outdoor event, with indoor swing space for inclement weather/gift pick-up
    - i.e. German Christmas village theme discussed; more ideas being collected
    - Staff/Faculty choir would be asked to perform
    - Christmas Tree Lighting – planned for December 3rd

- **Staff Development** – Tim Bair
  - No update

- **Staff Recognition** – Amy Lenahan
  - Please nominate for the next Villagnome via Campus Currents
  - Chrissy Quisenberry – April/May 2021
  - Deb Villano – September 2021

- **Staff Resources** – Rachel N’Diaye
  - Working through USC brochure updates, hoping to share during next month’s meeting

Area Updates: Andrew Pellens

**Enrollment Management:**
- The Fall 2021 Enrollment Statistics Report has been completed and approved by Fr. Peter. The link to the Enrollment Statistics can be found at: [https://www1.villanova.edu/villanova/provost/decision-support/interactive-profile.html](https://www1.villanova.edu/villanova/provost/decision-support/interactive-profile.html)

**Law School:**

**Inaugural Anti-Poverty Symposium “Caritas in Action: Root Causes, Solutions and Restoring Dignity”**

Friday, October 22, 10am to 5pm in the Arthur M. Goldberg ’66 Commons
This interdisciplinary symposium will bring together thought leaders and advocates to explore the cause and effect of poverty and inequality, focusing on identifying the most promising approaches to eradicating poverty and eliminating disparities associated with race, disability, and difference. The
event is part of a University-wide initiative on poverty and inequality that has been made possible by a gift from Paul Tufano Esq., ’83 VSB, ’86 CWSL and Christine Tufano ’84 CLAS, ’86 MA. For further information: https://www1.villanova.edu/university/law/about/news-events/events/2021/0913.html

This program is approved by the Pennsylvania Continuing Legal Education Board for **5 Substantive In-Person or Distance CLE credits**. This event is also ACS approved. Please note registration prior to the event is required. If you must attend virtually, a link will be sent to registrants prior to the day of the event.

**Student Life:**

- **Tent-or-Treat - Saturday 10/30 from 5:00pm-7:30pm**
  - All are welcome to tent-or-treat, including family members and children of staff & faculty.
  - Campus offices/departments as well as student groups are invited to HOST a 10x10 tent which will be set-up around Mendel Field for students and community members to tent-or-treat. Each hosting group will be reimbursed up to $100 to purchase decorations and candy for their tent. Prizes will be awarded for best decorated tent!
  - **Fill out the HOST FORM by Sunday 10/24** – Nick Tumolo will then be in touch with more info.
  - **Let your student groups know about this** and encourage them to host a tent, and also consider having your office/department host a tent. Please spread the word to other areas, as well. This is a unique and exciting community-wide event, and I hope your office and your student groups are interested.

- **First Year Student Service Summit** *(First & Second Year Initiatives in collaboration with CLAS & other areas)*
  - Speaker: **Principal Linda Wayman**, Teacher, Administrator, and founder of Currently Trending
  - Topic: **Conversation: "Service is an act of Love."**
  - Details: **Wednesday, 10/27, 7pm** Villanova Room. ACS approved. First-Year students and student leaders will share an evening with the Principal Wayman. Ms. Wayman will share her story about growing up in North Philadelphia, attending schools that left her unprepared for College. She will describe how her experience of being served and serving led her to become a teacher and tireless advocate for children who grow up in poverty. She will share stories about her relationships with high school students struggling to read and learn in a communities filled with obstacles such as poverty, violence. She will let us know how service can be an act of love. Love that makes all of us believe in our own worth and power to change lives. As a principal Ms. Wayman turned around two schools and is the Founder and Director of Currently Trending a program that provides advocates for parents and children in communities where school is not preparing them for success.
  - Registration Recommended: [https://www1.villanova.edu/villanova/artsci/undergrad/resources/servicelearning/servicesummit.html](https://www1.villanova.edu/villanova/artsci/undergrad/resources/servicelearning/servicesummit.html)

- **Special Olympics – Join us for Fall Fest, 11/5-7**
  - The **Special Olympics Pennsylvania** Fall Festival is hosted and organized by Villanova students and is the largest annual student-run Special Olympics event in the world.
Our 33rd Fall Fest will be held on November 5th-7th throughout our campus. This year’s theme is *Let Your Colors Shine Through. Be Vibrantly You!*  
Over 900 athletes have been training for 8 weeks to compete in a variety of individual and team Olympic-style sports!  
Fall Fest weekend brings an electricity that is unrivaled. Campus is transformed as our athletes and volunteers experience that notorious Villanova hospitality.  
If you are interested in learning about volunteer roles, please email me Stephen Koch <stephen.koch@villanova.edu>, or simply enjoy the weekend and cheer on our athletes! To see the schedule of events for the weekend (subject to change), click here. To review our web-site and catch the latest updates, click here.  
Lastly, check out this video! It ties in the real history and tradition that drives this incredibly meaningful weekend.

First & Second Year Initiatives
- **First Year Student Service Summit** in general announcements above.

Fraternity & Sorority Life (FSL)
- MGC Meet the Greeks event ended Inclusion Week on Friday, October 1st where over 200 students and members of culturally based organizations came to show support for the MGC chapters at Villanova. MGC is Multicultural Greek Council.  
- Welcome to Alice Thomas who was hired in mid-September as the new Administrative Assistant in the Office of Fraternity and Sorority Life  
- October 8th was Eric Goins last day at Villanova. He served as the Assistant Director for FSL for 3.5 year. His position as well as the Coordinator for FSL position will be posted within the week.

Health Services
- Health Center – no updates  
- Counseling Center – no updates

Health Promotion
- October is **Domestic Violence Awareness Month**, and our office is partnering with a number of student organizations like One Love the McNulty Ambassadors to host opportunities to discuss healthy and unhealthy relationships, dating violence, and ways to recognize and intervene through a variety of workshops, trainings, and listening circle opportunities. See attached flyers for more information.  
- **POWER** is collaborating with the Dean of Students office and Student Involvement to host a pre-Hoops Mania blitz of activities and giveaways to encourage students to get in line early and reduce the amount of pre-event drinking that might happen otherwise before this year’s Hoops Mania event.  
- To access all upcoming Health Promotion events and initiatives, click here: [https://www1.villanova.edu/content/university/student-life/health-services/health-promotion/events.html](https://www1.villanova.edu/content/university/student-life/health-services/health-promotion/events.html)  
- To access the new online **Thrive 365 portal**: thrive365.villanova.edu or search Thrive 365 on My Nova. Available to all members of the Villanova community. For all portal demo requests for you and your staff, contact healthbytes@villanova.edu.

Office of Disability Services (ODS – ‘LEVEL’ is their primary Student Organization)
- Many of our Level students & volunteers are involved with Special Olympics. See announcement under General Announcements. All are welcome to attend and/or volunteer for SPO.

Student Involvement

Student Media Programs
- **WXVU 89.1FM** is now streaming 24/7 on the RadioFX App for College Radio on mobile devices and is featuring soft rock during the week, and smooth jazz nights and weekends,
along with 35 student shows and programming from Drexel University and Germantown Radio. Learn more at www.wxvu.villanova.edu

- **The Villanovan** can be read digitally each week here: https://issuu.com/thevillanovan
- **Villanova TeleVision** provides various video production services, such as event recordings, promotional videos, commercials, etc. You can get a quote here: https://villanovatelevisio.wixsite.com/villanovatelevision/hire-us
- This year is the **100th volume of the Belle Air Yearbook**. Please help us document this year's events by sending pictures to belleairyearbook@villanova.edu.
- **Villanova University Tech Crew** is looking for more staff and is a great paying job on campus, and doesn’t have to be work-study! If you know of any students interested, send them to this site for more info: https://www.vutc.com/join.php

### The Campus Activities Team

The following events have been hosted in the past month:

- Every Thursday: Quizzo
- Catchella Rewind (exclusively for sophomore students)
- Penn State v. Villanova Game Watch (Connelly Center)
- Food Truck Fridays and CAT on the Green
- CAT on the Green Movie Night with Hispanic Society (Coco)
- CAT Trip to Philadelphia Zoo

### Student Government Association

- Hosted Inclusion Week from September 27th to October 2nd
- First year Senate Elections Held: September 27th and September 28th
- Hosted Town Hall with Father Peter

### Student Involvement – General

- Inclusion Week was held the week of 9/27. The week focused on educational efforts as well as community building.

### Student Performing Arts

- We welcome new coach/mentor to our Hip Hop dance groups, **Peace Albright** to our part time staff. Peace will work with groups Ablaze, The Superlative, Wazobia, and Nova Nassa. Peace has served as a cultural ambassador to the US State Department and is the founding director of Illstyle & Peace Productions in Philadelphia.
- In September we hosted our first indoor **A Cappella** event (with masks) since the start of the pandemic. All 8 a cappella groups participated in AcaSPOloooza, a yearly fundraiser for Special Olympics.
- The **Villanova Singers** sang the National Anthem at one of the last Phillies home games of the season.
- In the past month the **Villanova Band & Dance Team** has supported women’s Volleyball and Men’s Basketball at events. Both groups are gearing up for Hoops Mania and the start of the Men’s & Women’s Basketball Season in earnest, while continuing to play for all Home Football Games.
- Twelve of our groups will be performing at the **Homecoming Stage** this weekend, as well as hosting alumni events. We provide our usual support the Football Team including a group for the National Anthem, in addition to Twirlers, Dance Team, & Band performing during the game.
- The majority of our end of semester performances begin on Friday 11/19 through the end of the semester. The full schedule can be viewed here: https://www1.villanova.edu/university/student-life/arts.html (click on “Upcoming Events”) and on our Facebook Fan Page: https://www.facebook.com/VillanovaStudentPerformingArts

### Public Safety:

- Nova Safe app: Please take note of all of the features presented within the app, specifically, the crime map. The crime map gives you up to date information of any
incidents that happened within Villanova. This detailed map and other great features will keep you informed and in the loop of anything going on here at Nova.

**College of Engineering:** no updates

**CLAS:**
- We have some new administrative staff who recently joined CLAS. Please welcome new staff employees: Laura Klee, Department of Humanities, Alexandra Penkalskyj, Department of Philosophy and Nichola DiBattista, Department of Physics.

**UNIT:**
- October is Cybersecurity Awareness Month
  - Villanova is a CyberSecurity Awareness Month Champion as we are dedicated to promoting a safer, more secure and more trusted Internet.
  - Security is everyone’s responsibility. As we become dependent on technology, we ask everyone to do their part and become #CyberSmart.
    - Multifactor authentication is a great way to put another level of security between your data and malicious actors.
    - Play hard with strangers and keep your data private.
    - If you connect it, protect it.
    - Never click and tell.
- For more information about ways to keep you safe online visit [https://staysafeonline.org/cybersecurity-awareness-month/](https://staysafeonline.org/cybersecurity-awareness-month/) and [cisa.gov/ncsam](https://cisa.gov/ncsam).
- The best way to protect your data is by using multifactor authentication. Villanova Information Security will be requiring MFA for access to University services when you are not on campus. Sign up for MFA today through Villanova’s solution DUO Mobile. Find out more details on our website [https://www1.villanova.edu/content/villanova/unit/security/Duo2FactorAuth_secure.html](https://www1.villanova.edu/content/villanova/unit/security/Duo2FactorAuth_secure.html)

**Office of the Provost:** no updates

**University Advancement:**
- 1842 Day: 11.7M raised
- Homecoming Festival this weekend
- Nova Network November programming – registration has launched:

**Auxiliary Services:**
• Mail Services: With the gift season approaching, Bartley Print Center offers a unique line of personalized laser engraved gift items. Available items can be found in iPRINT or stop by Bartley Print Center to check out the latest offerings.

*Conference Services: On-campus interviews for ADCR position have concluded and we will have a new member join the team in a few weeks.

* Dining Services - No updates
* Inn - No updates
* Bookstore - No updates
* Art Gallery - No updates
* Connelly Center - No updates

Mission & Ministry:

• **Mother Mary Lange Lecture in Black Catholic History: 11/8**

Join us at 7 p.m., Monday, Nov. 8, in the Connelly Center's Villanova Room for the inaugural Mother Mary Lange Lecture in Black Catholic History, named in honor of the founder of the Oblate Sisters of Providence, the first congregation of African American women religious in the Catholic Church. This event will feature a keynote address by history professor Erin Rowe, PhD, of Johns Hopkins University, and remarks by Sister Rita Michelle Proctor, OSP, the congregation's superior general. Sponsors: M&M, CLAS Dean's Office and History. Register at villanova.edu/MotherMaryLange.

• **Service & Justice Experience Advisors Needed for Spring 2022**

The Service & Justice Experience program is back, and we are starting to prepare for Spring 2022. Each group needs 1-2 faculty or staff members to serve as an advisor on the trip to support our student-leaders. If anyone is interested in serving as an advisor on one of the spring Service & Justice Experiences, please reach out to Abigail Gorman at abigail.gorman@villanova.edu.

Villanova School of Business:

• **Dr. Aronté Bennett, PhD, appointed Associate Dean of Diversity, Equity and Inclusion (DEI) for VSB**

Dr. Aronté Bennett, PhD, associate professor in the Marketing & Business Law department has been appointed to the position of associate dean of Diversity, Equity and Inclusion (DEI) for VSB. She starts her new role on October 1, 2021.

Dr. Bennett is passionate about DEI and committed to leading VSB forward on our DEI strategic priorities. As faculty director for DEI the past year, Dr. Bennett has been an integral part of the DEI leadership team in VSB and has worked closely with the University's Office of Diversity, Equity and Inclusion (ODEI). Terry Nance, PhD, vice president of DEI and chief diversity officer, and the ODEI team are looking forward to
Students, faculty, and staff are invited to participate in VSB Allyship Week.

VSB Allyship Week is a student-run, VSB-focused event, that aims to promote further inclusion within the Villanova School of Business and its respective societies. Through events, food, and promotions, the aim is to make inclusion a comfortable and fun topic for everyone.

Sponsored by VSB ODEI, the Clay Center, and additional VSB organizations, Allyship Week is meant to help students understand different perspectives on campus and how each person can play a positive role in creating a more inclusive community, both on campus and, eventually, in the workplace.

VSB’s ODEI is excited to support this initiative and to share this opportunity for engagement and growth, individually and as a community. Join Us!

**MONDAY (10/18)**

- Shake Shack BBQ 11:30 am - Sheehan Beach

**TUESDAY (10/19)**

- Upperclassmen Tell All Panel 5:30 pm - PwC Auditorium

**WEDNESDAY (10/20)**

- Therapy Dogs Event 4 pm - Dougherty West Lounge
- VSB Alumni Panel 6pm - PwC Auditorium

**THURSDAY (10/21)**

- Quizzo 9 pm - The Oreo

**New Business** (Open Floor for Questions, Ideas, and Suggestions)

Adjourn

**Next Meeting:** Wednesday, November 17, 2021 – Location TBD