

University Staff Council Meeting Minutes

Wednesday, May 12, 2021

1:00 – 2:00 p.m.

In Attendance:

- Ashley Leamon
- Sarah Becker
- Rachel N'Diaye
- Liz Remelius
- Lisa Harris
- Christina Kelly
- Akima Redding
- Molly Freitag
- Nat Harrison
- Alex Richards
- Christine Nass
- Catherine Ross
- Elaine Lamberto
- McKenzie Suber-Robinson
- Lorraine Holt
- Shawn Proctor
- Kelly Amber
- Jennifer Jeffery
- Alberta Parsons
- Muriel Murray
- Michelle McLaughlin
- Maryjo Sireci
- Kallie Stahl
- David Walsh
- Elizabeth Wright
- Regina Duffy
- Christina Butler
- Melissa Rosado
- Gabrielle Varano
- Joanne Quinn
- Therese Wosczyzna
- Megan Walsh-Boyle
- Chrissy Quisenberry

Absent:

- Nicole Gostkowski (Gabrielle Varano is sub)
- Tim Bair (Christina Kelly is sub)
- Alex Iannucci
- Andrew Pellens

Call to Order and Welcome: Ashley Leamon

Special Guest: No guest for May 2021

Updates on Old Business:

- **Community First Committee Update** – Chrissy Quisenberry
 - We are celebrating mini-senior week, lots of fun things happening as we build to Commencement
 - Dates for next year—we still accepting event requests for next year, but everything is tentative now in terms of the fall. We are hoping to resume to normalcy, but we are still waiting for additional guidance.
- **Childcare Assistance Proposal Update**
 - No update for this proposal—Faculty Congress leaders will reach out to Fr. Peter for an update this week
- **COVID-19 Task Force**
 - McKenzie Suber-Robinson:
 - Survey to capture feedback is circulating.
 - [Lessons Learned from Covid \(office.com\)](#)

- The deadline for submissions has been extended to May 17th
 - Sub-committee groups have been activated.
 - McKenzie is serving on the Operations sub-committee—space management concerns will be their first task.
- Molly Freitag hasn't met with her HR sub-committee group at this time.
- **University Council**
 - We had our first University Council Meeting of the year with Fr. Peter, Faculty Congress leaders, SGA leaders, and GSC leaders. Each area provided an update on work and presented issues/challenges for collaborative problem solving.

Summer 2021 Meetings and Check-ins

- No USC meetings are scheduled for the summer yet—Ashley and Andrew will share a poll to take the temperature on summer 2021 meetings.
- Andrew and Ashley would like to schedule one-one-one meetings with each USC rep over the summer to touch base and get to know each other. We will distribute that sign-up sheet soon, and we ask that every rep find a 30 min meeting time that works for your schedule.
- We are centralizing all USC work to Teams and created a Teams channel for each sub-committee (which will be private for just the members in that sub-committee).
 - If you have another Teams group, please migrate all of your work over to our shared Teams in your sub-committee channel.
 - The intention is to centralize legacy documentation.
 - Additionally, you can share both area updates and committee updates to the Area Updates channel monthly.

Executive Committee Update

- We bid adieu to Sarah Becker, who served as the UNIT rep for two years and then our Secretary this year.
- We are seeking a new Secretary—if you are in your second term as a USC representative and interested in serving, let Ashley know! If no second-term reps are interested, we will then open this up to new representatives.

Committee Updates:

- **Communication** – Christine Nass
 - Delayed the evaluation of the website until the end of this month (for updates).
- **Community** – Nat Harrison
 - Created a survey they will add to Teams to take temperature for what a fall event for staff could look like (next week likely).
- **Staff Development** – Tim Bair
 - No Updates
- **Staff Recognition** – Amy Lenahan
 - Campus Currents will hold the link for nominee recommendations for the month of May.
- **Staff Resources** – Rachel N'Diaye

- 3 suggestions were received and passed along to HR.
- Two of the suggestions were regarding remote working in the future and one was on the importance of DEI training's for staff. In response we heard that:
 - *Fr. Peter has convened a task force to examine “the future of work” and the best path forward for Villanova. Also, there is a staff development initiative through Aequitas: The Presidential Task Force on Race that will address anti-racism literacy for staff and include training and development programs for staff at all levels. Additionally, the training on building and sustaining a more inclusive community that all faculty and staff were required to take back in the fall, Community is a Verb, will continue to be required for all incoming employees as well. We agree that staff are integral to promoting a more inclusive and equitable community.*

New Business (Open Floor for Questions, Ideas, and Suggestions)

- No new business

Adjourned: 1:34 pm

Next Meeting: TBD

Area Updates:

- **Athletics** (Lisa Harris)
 - No updates
- **Auxiliary Services** (McKenzie Suber-Roberson)
 - No updates
- **Charles Widger School of Law** (Jen Jeffrey)
 - The Villanova Law Alumni Association is hosting the 2021 reunion from June 1-4. It will feature faculty and alumni-led virtual programming. Please use the link below to register. [Details \(eventscloud.com\)](https://www1.villanova.edu/university/summer-sessions/pre-college-summer-academy.html)
- **College of Engineering** (Terri Wosczyzna)
 - No updates
 - In the fall and starting in 2022, the CoE will begin construction of new Engineering building. Staff will be relocated to bank space until the building is built. Two year build.
- **College of Liberal Arts & Sciences** (Elaine Lamberto)
 - No updates
- **College of Professional Studies** (Elizabeth Remelius)
 - Summer Session opportunities are on the website: <https://www1.villanova.edu/university/summer-sessions.html>
 - High School Students (rising 10th - 12th grades) can apply for the Pre College Summer Academy: <https://www1.villanova.edu/university/summer-sessions/pre-college-summer-academy.html>
- **Office of Diversity, Equity and Inclusion** (Alex Iannucci)
 - No updates
- **Enrollment Management** (Melissa Rosado)

- 1675, target number, wants to be over that
- **Facilities Management** (Muriel Murray)
 - **No updates**
- **Falvey Library** (Lorraine Holt)
 - No updates
- **Financial Affairs** (Alex Richards)
 - No updates
- **Human Resources** (Tim Bair, sub Christina Kelly)
 - The last day for graduating and non-returning students was on 5/9/2021. If a student is graduating or not returning to their student job, hiring managers should submit a [Student Status Update Form](#) so that we can update their student's job record accordingly.
- **M. Louise Fitzpatrick College of Nursing** (Rachel N'Diaye)
 - No updates
- **Mission & Ministry** (David Walsh)
 - Baccalaureate Mass on the Campus Green, Friday May 14 at 10:30 am
- **Office of the Provost** (Akima Redding)
 - No updates
- **Public Safety** (Amy Lenahan)
 - No updates
- **Student Life** (Christine Nass)
 - General Announcements
 - Several high-level personnel shifts within Student Life will happen officially on June 1st. We will announce in the June meeting.
 - The Student Life DEI committee launched a webpage - <https://www1.villanova.edu/university/student-life/dei.html> which includes our mission and action items.
 - Nick Tumolo thanks the committee for the Villagnome award! From Nick: Thanks so much to all of USC for the Villagnome award! That made my day and I'm very honored. I'm glad I got to be a very small part in our community's success this academic year. Thank you so much!!!
 - Community First Programming
 - Community First Committee is evaluating how it might continue "Community First" into the future and post-COVID, including programming, student engagement, communications, and as an overall 'theme' for Student Life.
 - CAT, Community First, & Level partnered to host the Villanova Inclusion Party on the Campus Green.
 - Disability Services
 - LEVEL raffled prizes during the Villanova Inclusion Party and a portion of the proceeds will go to a National MS organization.
 - Due to inclement weather this year's Casino Night planned for outdoors had to be canceled. A 2022 date has been reserved.
 - Health Services
 - Health Promotion
 - We will be hiring a new Coordinator in our office in the coming months [Ryan Wilkerson left his position in April].

- We are planning a Thrive 365 campus tour and would invite any interested person or department to reach out if they would like to be sure to schedule some time with myself and/or Kristy McCarthy to talk about how Health Promotion's Thrive 365 initiative can support our students' well-being in the coming 2021-22 academic year.
- We are always looking for staff who are interested in serving as a bystander intervention training facilitators. We will be hosting a facilitator training over the summer to build our facilitator pool for 2021-22 trainings. Anyone who is interested can reach out to me directly.
- Have program or event ideas related to health and well-being for 2021-22? Please reach out to Kristy McCarthy, and let us know how we can support you and/or collaborate in the coming year. We are starting to plan events and programs for Healthy Nova Week in September, if anyone would like to participate or partner with us please reach out!
 - Health Center – No updates
 - Counseling Center – No updates
- Music Activities
 - First ever DancePalooza held on the eve of NovaDance with 8 Villanova groups and special guests, internationally renowned professional HipHop Group *IIIStyle and Peace Productions* based in Philadelphia. Well attended on Mendel field, April 16th. Full video will be available by the end of May on the Music Activities YouTube Channel.
 - Villanova Voices & Villanova Singers (our two choirs) filmed end of semester concerts in Topper Theatre. Concerts will be posted to Facebook & YouTube Channels once completed. This was the first performance opportunity for our choirs since December of 2019.
 - About 100 students are performing (band & choirs) for Commencement Activities. Most are from among the graduating class.
- Residence Life
 - Residence Halls close today, Wednesday, May 12th with seniors and those assisting with commencement leaving on May 16th. A handful students will stay into the following week, primarily seniors here for graduation, student athletes still in season, students transitioning into summer.
 - Housing for on-campus students for summer is limited to Sheehan, Austin, & Corr.
 - Number of students living on campus are limited to those who are required to be on campus for class/research, students taking classes and are employed by the university for the summer, or students with University sponsored internships that are required to be here.
 - Freshmen Housing Contracts are open until June 3 for all incoming freshmen.

- For the remainder of May, Res Life is focused on closing the buildings, assessing damages, and turning them over for either summer school or for the work scheduled to be done for the summer.
 - Student Involvement
 - Senior picnic is today, May 12, on Mendel Field. Over 1000 Seniors RSVPd to attend.
 - CAT partnered with Hezekiah Lewis' class to host the premiere of this year's Social Justice Documentary, I Am Still Here. It focuses on two Indigenous women, one from upstate New York and the other from Alaska. The film observes the struggles that these women have experienced throughout their lives with their Indigenous identity and feeling connected to their culture. We learn, with them, that these struggles are due to events that have occurred throughout Native American history, and how the implications of those events are still hugely affecting Indigenous populations today. At the same time, the film also highlights the incredible resilience and strength that these women have in working to learn, preserve, and sustain what was lost in order to keep their Indigenous communities and cultures alive.
 - VU Tech Crew (VUTC) won the "Student Organization of the Year" award for all the work they did on campus throughout the pandemic.
 - CAT hosted Volleynova on West – a campus-wide volleyball competition with 200 participants.
 - CAT hosted an Improv show with VU's improv group, Ridiculum, at the Oreo.
 - NOVAdance successfully raised \$480,000+ for families fighting pediatric cancer. That event was held on April 24 from 10 AM to 10 PM on Mendel Field.
 - Rays of Sunshine won a community service award. (Rays of Sunshine is a student-run organization that offers weekly trips to local schools to tutor young students in reading, writing, and math.)
 - SGA ran airport shuttles for students from 5/9 through today's moveout deadline (5/12).
 - Dean of Students Office – No updates
 - First & Second Year Initiatives – No updates
 - Fraternity and Sorority Life – No updates
 - Intercultural Affairs – No updates
 - International Student Office – No updates
 - Orientation – No updates
- **UNIT** (Nicole Gostkowski, sub Gabrielle Varano)
 - We recently sent "Getting Started with Blackboard for Summer 2021" email to all faculty, which provides important information for faculty teaching in the Summer 2021 semester.
 - We are collaborating and providing assistance with Commencement needs.
 - Continued to support Covid-19 dashboard, surveillance testing, and campus vaccinations.
 - UNIT is helping to support the bank transition from Wells Fargo to JP Morgan Chase.
- **University Advancement** (Molly Freitag)

- Villanova's fiscal year ends Monday, May 31, 2021. All donors who make a gift by May 31 will receive a special gift by mail in July as a thank you for your generosity. Please visit www.villanova.edu/makeagift to give online.
- Reunion 2021 registration is live! We will be combining celebrations for classes ending in 0, 1, 5, and 6 with virtual events throughout the week of June 7-13. Please use this link to register: <https://na.eventscloud.com/606010>
- **University Communication and Marketing** (Nat Harrison)
 - No updates
- **Villanova School of Business** (Kelly Amber)
 - 2021 Villanova School of Business Virtual Stakeholder's Summit
 - VSB's Stakeholder's Summit was held virtually April 23 to provide our alumni community a unique opportunity to connect with us and each other, and to celebrate their collective contributions to VSB. Highlights of the Summit include:
 - VSB hosted a virtual Coffee Chat to allow alumni and student leaders to network as well as an alumni networking Zoom chat.
 - Rev. Kevin M. DePrinzio, OSA, PhD celebrated a virtual mass for attendees.
 - The Rev. Peter M. Donohue, OSA, PhD, President, Villanova University, presented a University update about how VU is thriving through the pandemic.
 - Denise L. Devine, CPA, '77 VSB, '83 MT, P '06, '09 was presented with the Rev. Joseph C. Bartley, OSA Alumni Medallion and attendees were invited to a virtual Fireside Chat between Devine and Dean Joyce E. A. Russell, PhD, The Helen and William O'Toole Dean of VSB.
 - VSB recognized the Above & Beyond recipients from each of its advisory councils, alumni associations and mentor programs.
 - Two VSB Students Selected as Poets & Quants 2021 Best & Brightest Business Majors
 - Rohan Parikh '21 VSB and Kelsea Wong '21 VSB were selected as Poets & Quants for Undergrads 2021 Best & Brightest Business Majors. Poets & Quants chose 100 students from around the nation who use their skills to impact business in creative ways and who are poised to be the future leaders of the business world.
 - Ed Barrett '90 VSB, '94 MBA Receives Distinguished Service Award from the Villanova University Alumni Association
 - The Distinguished Service Award is presented to an individual who has served Villanova University as a volunteer leader for a minimum of five years. Barrett has served on the MBA Alumni Association board for six years and is a strong ambassador for Villanova.
 - "I've received a lot more than I've given at Villanova," said Barrett. "It's been a privilege and a pleasure to have a forum to help our MBA students and alumni develop a giving community that helps one another and supports the mission of VSB and the University."