

Step 1: Once you submit the google form, look for the Self-Service Invitation email from Villanova Recreation. Accept the invitation to log in to Self-Service software.

Self-Service Invitation

Hi ashley montecchio,

You have been invited to register for an account on the self-service website of Villanova Recreation. Review your schedule and billing online, twenty-four hours a day. Follow the link below to get started!

Accept Invitation

If you are unable to complete your registration by clicking on the button above, click the link below or copy and paste it into the address bar of your web browser.

<https://GroupExsRegister.ezfacility.com/register/invitations/72b5565a-f1ac-48ee-889b-5fced3ac0569/16086819>

Villanova Recreation, 800 E Lancaster Ave, Villanova, Pennsylvania 19085

This email was sent to ashleymontecchio@gmail.com.

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Villanova Recreation

Invitation Registration



Username



Password



Confirm Password



REGISTER

[Privacy Policy](#)

**Step 2: Create your
username and
password.**

Step 3: Once logged in, select “packages” on the left-hand side, under the “Buy” tab.

The screenshot displays the Villanova Recreation app interface. On the left, a sidebar menu is visible under the 'Buy' tab. The 'Packages' option is highlighted with a red circle, and a red arrow points to it from the instructional text. Other menu items include 'Book sessions', 'Toggle Width' (with a toggle switch), and 'Login'. The main content area shows a welcome message from Villanova Recreation, followed by a 'SESSIONS SCHEDULE' section. At the bottom, there is a calendar header for 'JULY 2020' with navigation arrows and a 'TODAY' button, and a table with days of the week: Sun, Mon, Tue, Wed, Thu.

Villanova Recreation

Buy —

Packages

Book sessions

Toggle Width

Login


Welcome,
Hello!
Thank you for registering with Villanova Recreation- group exercise.
Please use the book sessions tab on the left to enroll in the classes you wish to take. Once you enroll
Sincerely,
Villanova Recreation



SESSIONS SCHEDULE


JULY 2020 < > TODAY VILLANOVA RECREATION


Sun	Mon	Tue	Wed	Thu
-----	-----	-----	-----	-----


Step 4: Buy the “FC Reservation” package, which will allow you to book sessions in any of the fitness centers.



 Villanova Recreation




 Invoices +


 Buy +

 My Schedule



 Toggle Width 


 Logout

PACKAGES

Packages For 

Reservation Types All

 10 

<input type="checkbox"/>	PACKAGE TYPE	RESERVATION TYPE	DESCRIPTION	SESSIONS	FEE	RECURRENCE	
<input type="checkbox"/>	Individual	Fitness Center Reservation	FC Reservation	Unlimited	Free	-	<div><div>BUY</div></div>

...


<


1


>

...

Showing 1 to 1 of 1 entries

 610-519-6561

 gina.palermo@villanova.edu

 800 E Lancaster Ave 800 E Lancaster Ave, Davis Center, 3rd floor, Villanova, Pennsylvania 19085

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Service Code: 11-014600


Privacy Policy

Step 5: Click “complete checkout” to secure your package selection.


← Villanova Recreation




Invoices




Buy



My Schedule




Toggle Width



Logout

COMPLETE CHECKOUT

← BACK



Items


Fitness Center Reservation - Unlimited Session(s)

Quantity

1

Amount

\$0.00



Summary

Items:

\$0.00

Discount:

(\$0.00)

SubTotal:

\$0.00

Tax:

\$0.00


Total:

\$0.00


Due:

\$0.00

COMPLETE CHECKOUT



610-519-6561

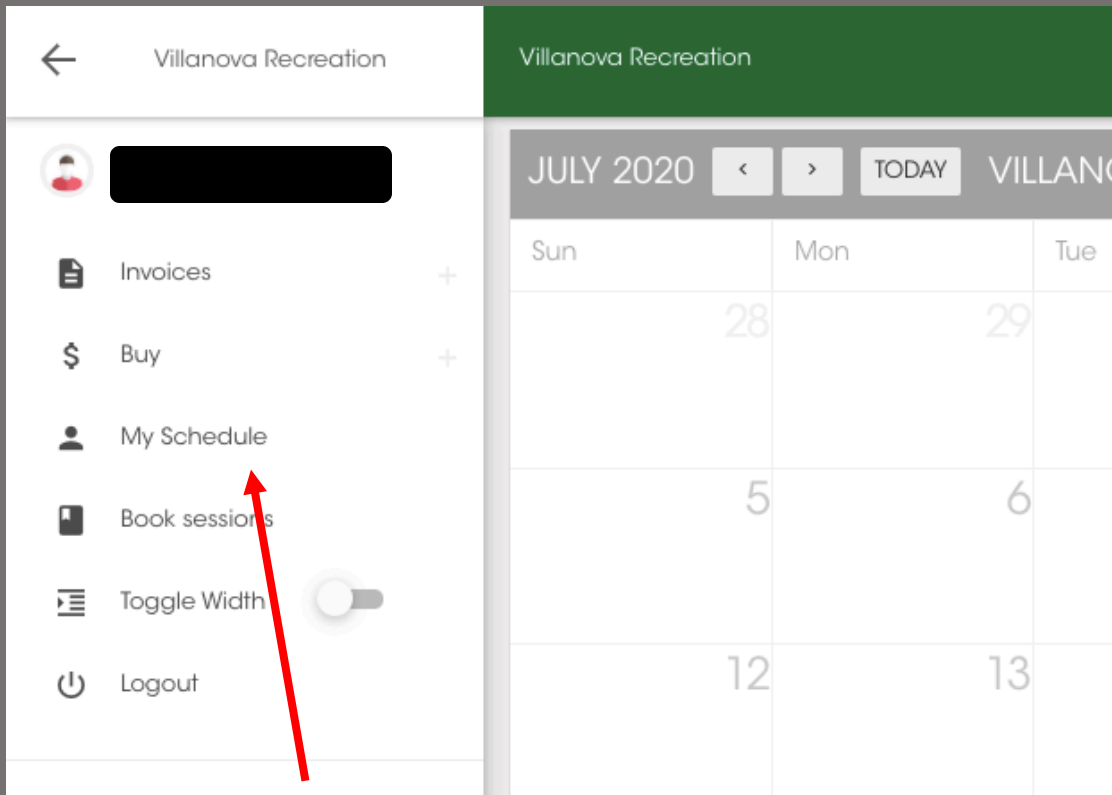


gina.palermo@villanova.edu

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Step 6: The home screen will show you a calendar view of available sessions in each location. Simply click on the desired session to book your spot. (Tip: use the "filter" function on the top right to customize your calendar by specific packages.)





You can always refer to the "My Schedule" tab on the left-hand side to confirm which sessions you've reserved.


8:15PM	Davis Center	7AM	Davis Center
8:30PM	Davis Center	7:15AM	Davis Center
8:45PM	Davis Center	7:30AM	Davis Center
9PM	Davis Center	7:45AM	Davis Center
9:15PM	Davis Center	8AM	Davis Center
9:30PM	Davis Center	8:15AM	Davis Center
9:45PM	Davis Center	8:30AM	Davis Center


Step 7: Once you select your session on the calendar, click “complete checkout” to secure your reservation

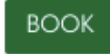

 Book - Davis Center
Fitness Center

 Wed, Jul 29, 2020 10:45 PM - Wed, Jul 29, 2020 11:00 PM (ET)
15 minutes

 16 Spot(s) Left
Class size of 16

 Book For

 Package

Reservations are made in 15 minute time blocks. You can stay up to 1 hour from the start time of the reservation that you book. This means, if you book a 3-3:15PM time slot, you are allowed to come into the fitness center anywhere between 3-3:15PM but must leave by 4PM. You do not have to book more than one 15 minute time block.