

**From:** [Raymond Duffy](#)  
**Subject:** Employee Testing and Quarantine Expectations for Spring 2021 Semester  
**Date:** Tuesday, December 22, 2020 11:25:46 AM

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## December 22, 2020

Dear Faculty and Staff,

This email contains an overview of COVID-19 testing protocols for the start of the spring semester.

**Faculty and staff who will be physically on campus are required to be tested prior to the start of the spring semester.**

**Law School faculty and staff, employees returning to campus the week of January 11, and employees who have been working on campus during the break**

Vault testing will be conducted at the Finneran Pavilion beginning Monday, January 4. No appointments are required. Individuals in this category are encouraged to be tested on January 4 or 5. Testing will be available Monday through Friday, 8 a.m. to 3 p.m. Lines may be longer later in the week, as Law students will be tested at that time. Faculty and staff must bring their Wildcard to complete testing.

**Faculty and staff who will be on campus beginning Monday, January 25**

Vault testing will be available Monday through Friday, 8 a.m. to 3 p.m., the weeks of January 11 and January 18 at the Finneran Pavilion. Employees should come to campus to be tested the week prior to their return to work, and no later than Thursday, January 21, to ensure test results are received by Monday, January 25. Faculty and staff must bring their Wildcard to complete testing.

**Faculty and staff who have tested positive in the last 90 days do not need to participate in this testing.** However, individuals must notify their supervisor and provide documentation of the positive test via email to [covidsurvey@villanova.edu](mailto:covidsurvey@villanova.edu). All documentation will be kept confidential.

**Faculty and staff who will not be on campus**

Testing is not required for individuals who will not be on campus at all during the spring semester. However, **testing is required** for anyone coming to campus at any point during the spring semester.

**Information for the Day of Testing:**

1. Please report to the Finneran Pavilion for testing. Pre-registration is not necessary.

2. Please hydrate the night before your test and the morning of it, but do not consume any liquids 30 minutes prior to the time you plan to take your test.
3. No eating/drinking/smoking/vaping 30 minutes prior to your testing time.
4. Bring your smartphone or similar mobile device to self-register for the test while on-site.
5. Bring your Wildcard to record that you attended your test.

#### **When You Arrive at the Testing Site:**

1. You will be asked to tap your Wildcard to register.
2. You will be asked to scan a QR code to begin the registration process with Vault Health, and you will be provided a test kit.
3. When a table becomes available, proceed to that spot to take your test.
4. The test involves collection of saliva. When you are done, remain at your table and raise your hand.
5. A Vault Health representative will validate that your sample is complete. You will be directed to place your sample in the biohazard plastic bag provided and drop your sample in a collection box on your way out.

#### **After You Complete Your Test:**

- Results will be emailed directly to you and to the Student Health Center by Vault Health within 48 hours.

#### **Quarantine Expectations**

Villanova is asking faculty and staff to take precautions before returning to campus in January. Employees who have traveled out of state must, upon return to Pennsylvania, have a negative COVID-19 test within 72 hours of returning to PA, or quarantine for 14 days. Please make plans accordingly. Our plan is that arrival testing—paired with the appropriate quarantine—will ensure the health of the community as the semester begins. *Guidance on quarantine may shift and could alter this strategy, depending on [CDC](#) and [Pennsylvania Department of Health](#) guidelines.*

#### **Surveillance Testing During the Spring Semester**

Villanova will once again conduct surveillance testing during the spring semester. The purpose of surveillance testing is to use randomized sampling to monitor the health of the Villanova community, and full participation is necessary for its validity and integrity. We will continue to sample our population weekly in accordance with statistically significant sampling principles.

#### **COVID-19 Vaccination Information**

Villanova has been identified by the county and state as a vaccination site, which means Villanova will receive vaccines when they become available for our population. It is too soon to know a timetable for when vaccines will be available for our campus community.

#### **In Conclusion: The Caritas Commitment**

While we are all ready for this pandemic to be over, it is more important than ever to continue to practice the health and safety measures that limit exposure: mask-wearing, social distancing and good hygiene. We see the numbers of infections continue to rise across the country—please be safe and make healthy decisions every day. The *Caritas Commitment* continues to be in effect while you are at home and on campus.

May you and your family have a blessed Christmas and a happy holiday season,

A handwritten signature in black ink, appearing to read "Ray D. Duffy". The signature is fluid and cursive, with the first name "Ray" and last name "Duffy" clearly distinguishable.

Ray Duffy, MS, SPHR, SHRM-SCP, CBP  
Associate Vice President of Human Resources and Affirmative Action Officer