

Villanova University

Hazardous Condition Report

If you notice a hazardous condition please fill out the form below. Reports can be made anonymously if you prefer. **Send completed reports to the Environmental Health and Safety Dept. at Stone Hall or Fax them to (610) 519-7998.**

All faculty members, staff, students and visitors at Villanova University have an obligation to perform their work in a manner that does not endanger their health and safety, the well-being of others, or the university environment. Members of the community can participate in making the campus a safe place to work, study, and live by identifying health and/or safety hazards or unsafe conditions by informing those responsible for the area of concern.

Date Reported: _____

Building: _____

Description of Problem or Hazardous Condition:

Villanova University will not take any action against an employee in reprisal for exercising rights to participate in communications involving safety in accordance with federal laws and Occupational Safety Health Administration regulations. We welcome employees to bring safety concerns to our attention.

Reported by: _____
Print name (Signature) (Date)

Would you prefer your personal information to be held confidential? ___yes ___no

Has this matter been reported to the area Supervisor? ___yes ___no

Safety Committee Representative: _____
(Signature) (Date)

Date Reviewed by Employee Safety Committee _____

Actions Taken:
