



2022-2023 Dependent Student Request for Revision

Please Return To:

Office of Financial Assistance Dropbox

<https://www1.villanova.edu/villanova/enroll/finaid/forms.html>

Villanova University

Student's Name: _____ Student ID Number: _____
(8 Digit Number)

Villanova University provides special consideration for dependent applicants whose families are experiencing a change in financial circumstances due to one of the extenuating circumstances listed on the next page.

Provide a detailed statement, which can be written on the lines provided below or include a separate statement, specifying the reasons your family's 2022 income will be reduced, the date the change became effective, and the amount of funding that you are requesting. **You must complete and submit all 3 pages to the Office of Financial Assistance with all supporting documentation. Your request will NOT be reviewed if form is incomplete or documentation is missing.**

Amount of Additional Financial Assistance Requested to Meet 2022-2023 Educational Expenses \$ _____

CONTINUE TO THE NEXT PAGE

Villanova University

 Student's Name: _____ Student ID Number: _____
(8 Digit Number)

To better understand the circumstances you are facing, please check all applicable situations and attach the supporting documentation:

<p>A. <input type="checkbox"/> Death of Parent:</p> <p>Supporting Documentation:</p> <ul style="list-style-type: none"> • Copy of Death Certificate 	<p>Date of Death: _____ <i>Month/Day/Year</i></p> <p>Relationship to Student: _____ <i>Father/Mother/Stepparent</i></p>
<p>B. <input type="checkbox"/> Divorce or Separation:</p> <p>Supporting Documentation:</p> <ul style="list-style-type: none"> • Copy of Divorce Decree, if divorced • Copy of Legal Separation Agreement or Proof of Separate Residences (copy of mortgage or lease), if separated 	<p>Date of Divorce or Separation: _____ <i>Month/Year</i></p> <p>Non-Custodial Parent Contribution towards educational expenses for the student who will be enrolled at Villanova University: _____</p> <p style="text-align: center;"><i>Dollar Amount</i></p>
<p>C. <input type="checkbox"/> Change in Parent's Employment Status*:</p> <p>Is the change related to COVID-19? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Supporting Documentation, if possible:</p> <ul style="list-style-type: none"> • Notice of Lay Off/Termination from Employer • Copy of Last Pay Stub from prior employer • Notice of Eligibility for Unemployment Benefits • Copy of Full Severance Agreement, if applicable • 3 Recent Pay Stubs from current employment, if employed <p>*Attach all supporting documents *Loss of Bonus income is not considered as a change to employment status</p>	<p>Date of Change: _____ <i>Month/Day/Year</i></p> <p>Relationship to Student: _____ <i>Father/Mother/Stepparent</i></p> <p>Date Unemployment Benefits Began: _____ <i>Month/Day/Year</i></p> <p>Was Severance Pay Received? _____ <i>Yes or No</i></p> <p>If yes, what is the total amount of severance that was/will be received in 2022? _____ <i>Total Amount</i></p> <p>Date of Retirement, if applicable: _____ <i>Month/Day/Year</i></p>
<p>D. <input type="checkbox"/> Permanent and Total Disability:</p> <p>Supporting Documentation:</p> <ul style="list-style-type: none"> • Confirmation of Disability from Health Care Provider • Statement of Benefits from Workmen's Compensation • Statement from Social Security Disability 	<p>Date of Disability: _____ <i>Month/Day/Year</i></p> <p>Relationship to Student: _____ <i>Father/Mother/Stepparent</i></p> <p>Date Disability Benefits Began: _____ <i>Month/Day/Year</i></p>
<p>E. <input type="checkbox"/> Untaxed Income has Ceased or been Reduced:</p> <p>Supporting Documentation:</p> <ul style="list-style-type: none"> • Proof of Cessation or Reduction 	<p>Date of Change: _____ <i>Month/Day/Year</i></p> <p>Relationship to Student: _____ <i>Father/Mother/Stepparent</i></p> <p>Type of Untaxed Income: _____</p> <p>Reason for Change: _____</p>

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Villanova University
Student ID Number: _____

(8 Digit Number)

Student's Name: _____

Complete both sections (Gross Taxable and Untaxable Income) below with income/resources (prior to exemptions, adjustments, or deductions) your family has received and expects to receive from January 1, 2022 until December 31, 2022.

DO NOT LEAVE BLANKS – IF NONE, ENTER ZEROS.

TOTAL 2022 GROSS TAXABLE INCOME (January 1, 2022 – December 31, 2022)

- 1. Wages, salaries, tips from Parent 1 - _____ 1. \$ _____
(indicate relationship to student, i.e. mother, father, stepparent.)
- 2. Wages, salaries, tips from Parent 2 - _____ 2. \$ _____
(indicate relationship to student, i.e. mother, father, stepparent)
- 3. Severance Pay 3. \$ _____
- 4. Pensions/Annuities 4. \$ _____
- 5. Interest and Dividend Income 5. \$ _____
- 6. Business, Farm, or Rental Income 6. \$ _____
- 7. Capital Gains 7. \$ _____
- 8. Alimony which will be received 8. \$ _____
- 9. Unemployment Compensation 9. \$ _____
- 10. Projected IRA, KEOGH and/or SIMPLE payment/distribution 10. \$ _____
(include lump sum or early withdraw from an IRA or retirement fund)
- 11. Any other taxable income: _____ 11. \$ _____
(indicate source of taxable income, i.e. tax refund, stock options, etc.)

Total 2022 – Gross Taxable Income \$ _____

TOTAL 2022 UNTAXABLE INCOME (January 1, 2022 – December 31, 2022)

- 1. Payments to Tax Deferred Pensions *(paid directly or withheld from earnings, i.e. 401(k), 403(b), etc.)* 1. \$ _____
- 2. Child Support Received 2. \$ _____
- 3. Workmen's Compensation 3. \$ _____
- 4. Social Security benefits or SSI for all family members 4. \$ _____
- 5. Retirement or Disability Benefits 5. \$ _____
- 6. Any other untaxable income: _____ 6. \$ _____
*(please indicate the source of the untaxed income, i.e. Living/Housing Allowances
Money received or paid on family or student's behalf)*

Total 2022 – Gross Untaxable Income \$ _____

- **Attach all supporting documentation where possible and submit using our Dropbox found on our website finaid.villanova.edu**
- **Review of this information may or may not result in additional aid eligibility**
- **Availability of funds will determine if additional aid can be given as a result of a change in eligibility for financial assistance**
- **Submission of an appeal does not prevent the accrual of late fees on unpaid balances. All balances should be paid based on the current award offer**
- **Request for Revision forms will not be reviewed until the student's original application for the 2022-2023 academic year is complete and 2020 tax documents are received and reviewed**
- **We reserve the right to request a copy of the 2021 Federal Tax Return, W-2 forms and other pertinent documents**

All information submitted on this form is true and correct, to the best of my knowledge. I/We understand that if any of the projections change, we must notify the Office of Financial Assistance in writing. I/We understand that this Request for Revision Form is valid for the 2022-2023 academic year only.

Printed Name of Parent Completing the Form

Signature of Parent Completing the Form Date

Printed Name of Student

Signature of Student Date