Student Poster Presentation Guidelines for Spring 2021 Middle Atlantic ASEE Conference

**Introduction:**

We appreciate your considering a poster presentation for the Spring 2021 Middle Atlantic ASEE Conference being hosted virtually at Villanova University from April 9-10, 2021. You will need to first submit an abstract of your work to the conference website by **March 1, 2021**. To submit an abstract, go to the website: [https://www1.villanova.edu/villanova/engineering/newsevents/ASEE.html](https://www1.villanova.edu/villanova/engineering/newsevents/ASEE.html) and click on **“SUBMIT YOUR ABSTRACT HERE”**. After you login the ASEE webpage, you click on "Upcoming Conferences". You then see “Middle Atlantic ASEE Section Spring 2021 Conference”. After that, you click on “Manage Papers” and then click on “Submit a new abstract”. You can then submit your abstract.

The abstracts will be accepted within a week (by **March 8, 2021**) and then you can start to prepare your poster presentation. Because of the virtual nature of the conference, we are not expecting you to have a single poster to present (as you typically would in an in-person conference) since this tends to be difficult to read on a computer screen/monitor. We are therefore instead asking you to prepare a brief presentation of your work using the template provided on the conference website.

The student poster conference presentations are tentatively scheduled for **Saturday April 10th from 11:00 a.m. to 12:00 noon**. There will be a student poster presentation awards ceremony at 4:30 p.m. so you should plan to also attend this session. You should also register for the conference so that we know who will be attending. There is no charge for students to attend the conference. You can register through the conference website.

**Presentation Logistics:**

All presentations will be conducted over Zoom. There will be a Zoom link provided on the conference website for the student poster session. You should plan to be in the waiting room **ten minutes** before your presentation slot (the presentation schedule will be posted in the program schedule on the conference website by **March 31st**). It is important that you arrive on time and be ready to make your presentation given the tight schedule that we expect to be following. Your microphone will be muted, and your camera turned off until your presentation timeslot. A moderator will monitor the waiting room and let you in when it is time for your presentation. You will have **5 minutes to present followed by 2 minutes of questions and answers**. Once your presentation is over, you may stay or leave. These time limits will be strictly enforced to ensure that the presentations stay on schedule.

**Student Poster Presentation Awards:**

The student poster presentations will be judged by members of the Middle Atlantic ASEE Awards Committee. The winning teams will be announced at 4:30 p.m. (tentatively scheduled). The top three teams will be awarded cash prizes!
Thank you again for participating in the student poster presentations at the Spring 2021 Middle Atlantic ASEE Conference. We very much look forward to your presentations. Please let us know if you have any questions.

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