Submitting an Application to the Bernard John Lucci Senior Citizen Personal Enrichment Program

- 1. If you're new to the Personal Enrichment program, or it's been two or more years since you've registered for a course, you'll need to submit an application. Please note that applications must be submitted at least two weeks before the start of the semester you wish to enroll in.
- 2. First, navigate to villanova.edu/personalenrichment
- 3. Click on the "Apply" button.
 - a. INSERT PICTURE HERE
- 4. Select "Create an Account," and enter your email address, first name, last name, and birthdate.

APPLICATION MANAGEMENT

Returning users:

Log in to continue an application.

First time users:

Create an account o start a new application.

5. A one-time pin will be sent to the email address you provided Retrieve the pin sent to the email you provided and enter it. You'll also re-enter your birthdate. Then click "Log In."

Dear Stephen,

Thank you for your interest in Villanova University. In order to continue the account creation process and begin your application, you will need to return to your authorization page and enter this unique PIN

Application authorization page: https://explore.villanova.edu/account/login?eid=

11rtxHMYe0F2MvxW-cCv7mWsFEqInhP6BLOGddHWK1AQP1i

tMNlk4Q&s=n&r=https%3a%2f%2fexplore.villanova.edu%

2fapply%2f%3fsr%3d3da30bee-7ebd-4f69-b007-a255d51724f1%

26_ga%3d2.68397333.50255373.1764609779-495552282.

1758642625%26_gac%3d1.182101461.1763475430.CjwKCAiAz

DIBhBJEiwAVH2XwD1H02byvQvsREyzgHHWm0fM-

BendCYYIUuDlal02pr@5 The OfhoCkdcQAvD BwE

PIN: 239090599

- 6. Create a new password.
- 7. Click "Start New Application."

APPLICATION MANAGEMENT

Your Applications			
Туре	Status	Started	Submitted
You have not yet started an application using this account			

Start New Application

8. Then click "Create Application."

START NEW APPLICATION

College of Professional Studies

CPS Senior Citizen Personal Enrichment



9. Select the applicable term.

You can begin participating in the PE program during the following semester:

Spring 2026 ♦

- 10. Answer the remaining questions and click "Continue."
- 11. Answer the next set of questions and click "Continue."
- 12. Next, upload your proof of age. This can be a driver's license, passport, state ID card, or any official government issued document that includes your date of birth with the exception of a military or veteran IDs. You can upload this as a pdf, jpeg,

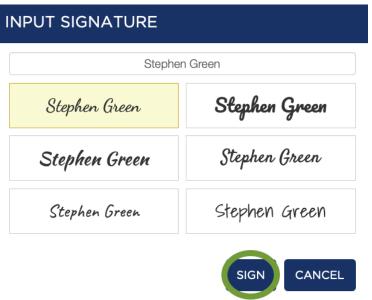
Microsoft Word document. After you've uploaded the document, click continue.

DOCUMENT UPLOADER

As a Senior Citizen Personal Enrichment applicant you must upload Proof of Age to your application. You can upload that documentation at this time OR you can upload it after you have submitted your application on your Status Page.



13. Provide your signature and click continue.



14. Review your information and click "Submit Application."

REVIEW

If you are satisfied with your application and are ready to submit it, click Submit Application.



- 15. After the College of Professional Studies reviews your application materials, you'll be issued a decision letter.
- 16. Upon your acceptance, University Technology Services will send an email with detailed information about how to log into your Villanova email account.

17. Once you're able to access MyNova, you'll be ready to begin the registration process. In the next video, we'll show you how to find your registration tools.			