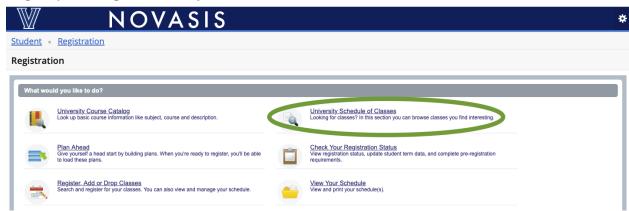
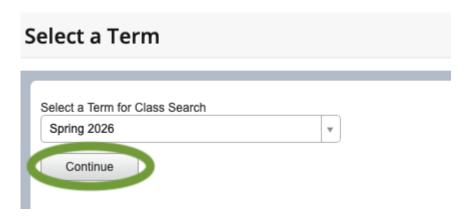
## Browsing Courses and Making a Registration Plan

- 1. Now that you've confirmed your registration status and are eligible to register, it's time to browse courses and make your registration plan.
  - a. Personal Enrichment students may register for either one course or one lecture series per semester.
- 2. Begin by clicking "University Schedule of Classes."

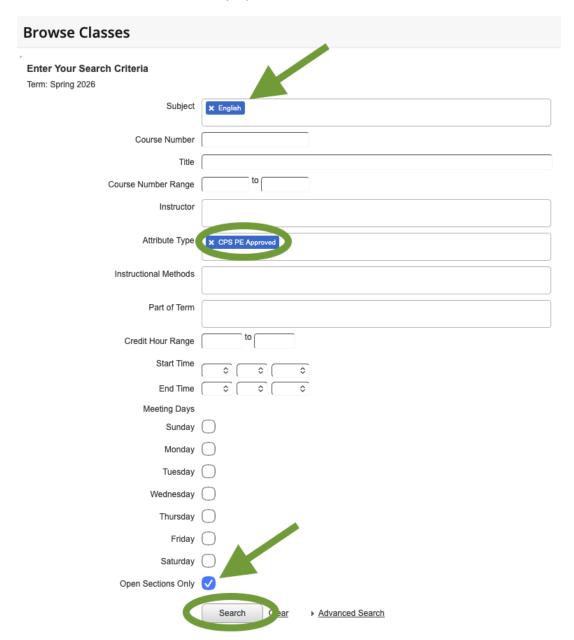


3. From the dropdown menu, select the term you are registering for, then click "Continue."

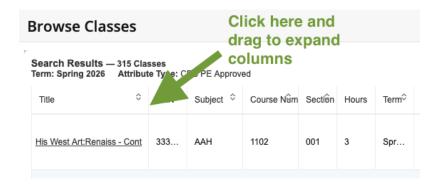


- 4. To search for courses, begin by typing "CPS PE Approved" in the attribute field. Clicking "Search" now will display all the courses approved for PE students for the semester.
  - a. Please note that Personal Enrichment students are only permitted to register for courses with the "CPS PE Approved" attribute.
- 5. You can further narrow your search by subject, or filter for courses that have open seats by clicking "Open Sections Only."
  - a. Keep in mind that enrollment fluctuates during both the drop/add period and the Personal Enrichment student registration window. A course that has

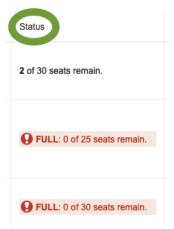
open seats early in the term may fill before your registration period begins, while other courses may open later.



- 6. Click "Search," and your results will appear.
- 7. Each column is expandable.



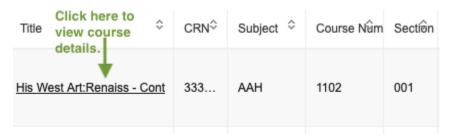
8. The "Status" column indicates whether open seats remain.



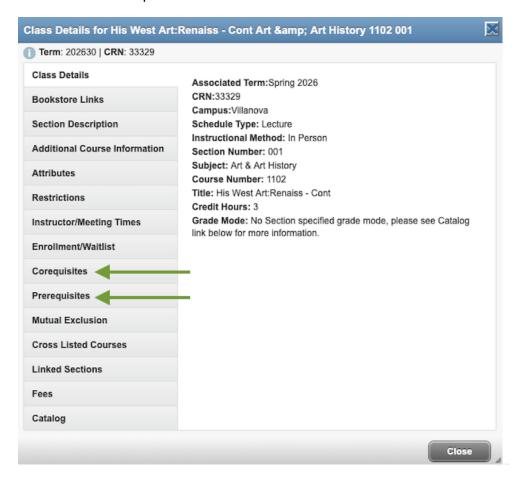
9. Expand the "**Meeting Time**" column to view the time, building, room, and start/end dates of each class.



10. Click on the title of the course to display the course details box. Here, you can view course details such as the description and book information.



- 11. Pay special attention to the "Prerequisite" and "Corequisite" fields.
  - i. If a course you're interested in has prerequisites you haven't taken but believe you have equivalent experience, contact us at least two weeks prior to registration to discuss eligibility. You will not be able to register for a course independently if it has a prerequisite you have not taken.
  - ii. If a course you're interested in has a corequisite, please contact us at least two weeks prior to registration so we can make a registration plan. You will not be able to register for a course independently if it has a corequisite.



- 12. We recommend creating a **list of your top 5–7 courses**, noting the following for each:
  - a. CRN (Course Reference Number)
  - b. Course Title
  - c. Course Number

- d. Section Number
- 13. With this information handy, you'll be able quickly navigate the registration process when it's your turn to register.