



## VILLANOVA UNIVERSITY

Department of Public Administration  
MPA Program

### Certificate Intent Form

If you are a current student and plan to earn a certificate in the MPA Program (City Management or Nonprofit Management), please complete the information below and submit to Department of Public Administration for review.

**Please Note:** Earning a certificate requires a B (3.0) or higher cumulative GPA in the courses required for the certificate program. Therefore, earning a certificate is subject to final approval from the Department that all course and academic requirements were met in the appropriate time frame.

**Student Name:**

**Student ID:**

**Villanova E-mail:**

**Certificate Program:**

**Started the program (semester/year):**

**Anticipated graduation date (semester/year):**

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### Submission and Review Process

Once completed, save the PDF form and send to the appropriate party designated below:

- 1) **Campus Students** – Submit to [publicadmin@villanova.edu](mailto:publicadmin@villanova.edu)
- 2) **Online Students** – Submit to your BISK Enrollment Advisor

You will receive an email notification from Villanova University regarding your status. If you decide at any time that you will not continue to pursue the certificate, please notify the [Department](#) immediately.

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### For Department Use Only

Department Review