

Psychology Internship Information and Application Form

2019-2020

*Department of Psychological and Brain Sciences
Villanova University*

This packet includes:

1. A List of the prerequisites and requirements for the psychology internship
2. Descriptions of available internship opportunities
3. The Psychology Internship Application Form

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| Application Deadline for 2019-2020 Psychology Internships: Friday, April 5, 2019 |
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If you have questions about the psychology internship program contact:

Dr. Steven Krauss
Psychology Internship Coordinator
221 Tolentine Hall
610-519-7772
steven.krauss@vilanova.edu

Prerequisites and Requirements for Psychology Internships

Internships are awarded to psychology majors who have demonstrated a high level of academic achievement, personal competence, and motivation to learn how psychological theory and knowledge are applied in clinical, educational and research settings.

The department ensures the educational value of internships by approving for placement only agencies and institutions of high quality with experienced on-site supervisors.

To qualify for a psychology internship, a student needs to meet the prerequisites listed below.

Prerequisites:

1. The student must be a psychology major who has completed or is enrolled in Statistics (PSY 2000) and Research Methods (PSY 2050) at the time of application and has a **minimum GPA of 3.0 in overall coursework**.
2. The student must have successfully completed or, at the time of the internship, be enrolled in a course relevant to the internship work, such as Abnormal Psychology (PSY 3700), Clinical and Counseling Psychology (PSY 3800), Developmental Psychology (PSY 3200), Industrial/Organizational Psychology (PSY 2700), or Human Factors (PSY 2800).
3. Students are encouraged to apply in spring of their junior year to participate in internships during their senior year.

Application and placement process:

The student must complete the Psychology Internship Application form found at the end of this packet. Additional application forms can be obtained from the Department of Psychological and Brain Sciences office (334 Tolentine) or website ([Psychology Internship Application form](#)). A current resume and a brief essay describing the student's background, interests, and career goals is required as part of the application.

After reviewing the submitted application materials, the Psychology Internship Coordinator will interview each applicant to determine which available placement sites would be most appropriate given the applicant's background, interests and career goals. After matching the applicant to a placement site, the applicant will then be interviewed by the internship supervisor at that placement site. The final decision as to whether or not the applicant will be accepted as intern at a specific placement site is made by the onsite supervisor.

Limited availability and reapplication:

Because a limited number of interns can be placed each semester, some qualified students may not be accepted for the semester(s) they request. Students not accepted for a psychology internship are encouraged to reapply in another semester.

Enrollment and course credit:

1. The psychological and brain sciences department grants 3 credits per semester for an internship. Most of the internship opportunities are year-long (fall and spring semesters). Because the internship is graded pass/fail, the **credits earned apply toward general electives** and cannot be used to satisfy psychology credits required for the psychology major.
2. In general, 3 credits (PSY 2993) will be earned each semester for 9-15 hours of work per week. Students must work a minimum of 9 hours per week at the internship site and 120 hours overall at the site during the semester; this level of commitment is required for students to achieve a meaningful experience at the internship site and to make a significant contribution to the internship setting.
3. Students applying for a psychology internship should not register for the internship at the time of pre-registration. Rather, they should register for other courses as if they were not taking an internship. After all necessary approvals have been received, the internship credits will be added through the drop/add procedure.

Program requirements:

1. Before beginning an internship, students are required to sign a Policy Agreement from that outlines what is expected of the interns during their internship placement.
2. Soon after beginning an internship, students are required to formulate appropriate learning objectives for their internship experience. These objectives are set in consultation with the onsite supervisor and require the supervisor's approval on the Learning Objectives form.
3. During the internship, students are required to keep a weekly diary ("log") of activities performed at the internship site and of their personal responses to these experiences. This log will be reviewed by the psychology internship coordinator both at the middle and at the end of each semester of the internship.
4. At the end of the spring semester, students will submit a 10-15 page literature review paper focusing on some aspect of the internship work setting (e.g., evaluation of a specific assessment or therapy technique used; examination of a particular diagnostic issue related to the population served; etc.). The topic is to be selected in consultation with the psychology internship coordinator and the paper must cite relevant empirical research. Students are required to submit a brief paper proposal at the end of fall term. The final paper is due at the end of spring semester.
5. Students will meet with the psychology internship coordinator at least once during each semester of the internship to discuss their progress and their plans for the paper.
6. The onsite internship supervisor will provide a written evaluation of the student at the end of each semester of the internship.

Psychology Internship Opportunities

Center for Pediatric Auditory and Speech Sciences (CPASS), Nemours/Alfred I. duPont Hospital for Children, Wilmington, DE

A multi-emphasis center dedicated to translational research in the audiological and speech sciences. The Center's goals are to advance the practice of pediatric healthcare in speech, language, and hearing, through the application of fundamental basic science and cutting edge technology.

Child Guidance Resource Centers, Havertown and Coatesville, PA

An outpatient behavioral healthcare facility that offers a range of programs to meet the mental health, educational, and developmental needs of children, adolescents, and their families.

Coatesville Veteran Affairs (VA) Medical Center, Coatesville, PA

A VA medical center that is dedicated to providing service members and veterans with health care that improves their health and well-being. Interns work in the Mental Health Clinics and assist with research focused on behavioral and mental health issues among veterans. This is a placement for those interested in clinical psychology, research, testing and assessment.

Aperture Education, King of Prussia, PA

Aperture Education is a company that advances research-based prevention initiatives that help children and adolescents develop resilience and strong emotional and social health. Interns assist with applied research that evaluates the effectiveness of assessment and educational interventions that promote resiliency. This is a placement for those interested in child clinical psychology, research, testing and assessment.

Hilltop Preparatory School, Rosemont, PA

A specialized private school that provides educational and counseling services for students who struggle to achieve academic and social success due to performance-based learning differences including ADHD, high functioning Autism Spectrum Disorders, specific learning disabilities, or anxiety.

The Social Enrichment Center, Newtown Square, PA

A non-profit organization that offers special education and therapeutic programs for children with autistic spectrum disorders and other developmental disabilities. The Social Enrichment Center also provides information, training, and counseling for parents. Interns work directly with children in one-on-one and/or group play therapy in addition to performing office-related tasks.

Office of Learning Support Services (LSS), Villanova University

LSS provides confidential academic accommodations and support for students with learning disabilities and other neurologically based disorders as well as those disabled by chronic illness. The intern assists the director with various services and projects, such as: coordination of a peer-mentoring program; developing workshops and support groups; and conducting one-on-one sessions with students on time management, organization and other supports for students.

This list is current as of October 2018. Other sites may become available in the future.

Psychology Internship Application
Department of Psychological and Brain Sciences
Villanova University

A complete application includes:

- (1) The Psychological and Brain Sciences Department internship application form
- (2) Your current resume
- (3) An essay (2-3 pages) describing your interests and goals for the internship (details below)
- (4) The completed application for internship form for the College of Arts and Sciences (last page)

Deadline: All of the items above must be submitted to the Psychological and Brain Sciences Department Internship Coordinator (Dr. Steven Krauss) by **April 5, 2019**. Materials should be submitted in hard copy to the Psychological and Brain Sciences Department secretaries in Tolentine Hall. Before completing the application, please review the prerequisites and requirements for psychology internships (described earlier in this packet).

Procedure: After reviewing your materials, Dr. Krauss will contact select students for a brief interview. If selected, students will also interview at the internship site with the on-site supervisor.

Please type or print legibly.

1. Name _____ Today's Date ____/____/____
(First, Middle Initial, Last) (Month / Day / Year)

Villanova ID Number _____

E-mail Address _____

Local Phone _____

Local Address _____

Permanent Address _____

2. Current year in School (check one):

____ Junior ____ Senior

3. Declared Major(s): _____

4. Semester(s) that internship is desired (fill-in year(s) for each semester):

Fall _____ Spring _____

[Psychology internships are not offered during the Summer]

5. Overall Grade Point Average _____
Number of credits completed _____

6. Psychology courses completed:

| <u>Course Number</u> | <u>Course Name</u> | <u>Grade Received</u> |
|----------------------|--------------------|-----------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Psychology Grade Point Average: _____

[A=4.00 A-=3.67 B+=3.33 B=3.00 B-=2.67 C+=2.33 C=2.00 C-=1.67 D+=1.33 D=1.00 D-=0.67 F=0.0]

7. Psychology courses you are taking this semester:

| <u>Course Number</u> | <u>Course Name</u> |
|----------------------|--------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

8. Psychology courses you plan to take during the internship semester(s):

| <u>Course Number</u> | <u>Course Name</u> |
|----------------------|--------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

9. **Essay**

On separate sheets of paper, please prepare a 2-3 page essay, typed and double-spaced. Be sure to include your name and identification number on your essay pages. **Do not indicate the specific internship site** that interests you in this essay; this will be determined following the interview process. You can list your site preferences on the last page of this packet and in item #12 below.

Your essay should address the following:

- a. Why do you want to pursue an internship in psychology?
- b. What kind of work would you like to do as an intern? What type of population or problem interests you?
- c. What skills, areas of expertise, or background do you possess that you can contribute?
- d. What knowledge or skills do you hope to acquire from your internship experience?
- e. What are your future educational and career goals?

10. **Resume or Curriculum Vitae**

On separate sheets of paper, please prepare a professional resume or vitae (any standard format).

11. **Psychology Internship Site Preferences**

Please list, in order of preference, up to three specific sites at which you would like to hold an internship. Please note that this DOES NOT guarantee your placement at one of these sites. Placement varies each semester depending on the needs of the on-site supervisors and the number of eligible interns, among other factors.

- (1) _____
- (2) _____
- (3) _____

14. **Signature of Applicant** _____

Date _____

The following supporting materials are attached to the Application

- Essay** (see #9 above)
- Resume** (see #10 above)

PSYCHOLOGY INTERNSHIP APPROVAL

| | | | |
|--------------|--|----------------------|--|
| Name: | | Villanova ID: | |
|--------------|--|----------------------|--|

Applicant - Do not write anything below this line

| Internship Placement: | Placement Contact or Supervisor: |
|------------------------------|---|
| | |

Semester: Fall Spring Year _____ Credits: 3 (PSY 2993) 6 (PSY 2996)

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PSYCHOLOGY INTERNSHIP COORDINATOR APPROVAL:

Remarks: _____

APPROVED: _____ **DATE:** _____
Dr. Steven Krauss

PSYCHOLOGICAL AND BRAIN SCIENCES DEPARTMENT CHAIR

Remarks: _____

APPROVED: _____ **DATE:** _____
Dr. Thomas Toppino