

HRD Comprehensive Exam

Study Strategies Session | June 2, 2017

Agenda

- Exam Overview & Format
- Before the Exam
- During the Exam
- After the Exam
- Questions

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Exam Overview & Format

- 11:30am-3:30pm, July 15, 2017
- Villanova Blackboard, Lockdown Browser
 - **TEST YOUR TECHNOLOGY BEFORE THE EXAM!**
- Short answer & Essay Questions
 - Short Answers = 4-5 sentences
 - Essay Question = 3-5 paragraphs
- Will cover major functions of HR, including:
Employment Law, Organization Change,
Compensation, Benefits, Training &
Development, Workforce Planning, Finance,
Metrics, Technology

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Before the Exam

- Practice Writing!
 - Practice TIMED writing!
- Use sample questions:
 - End of chapter discussion questions in textbooks.
 - Test Bank
- Read articles and research from courses.
 - Use the reading list provided.
- **SHRM/HRCI test banks are NOT the best way to study for an essay exam.**

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During the Exam

- Read the questions carefully. Be sure you answer all parts of the question completely.
- Organize your thoughts before beginning your answer.
- Reread your response.
- Be clear and concise with the words you choose.
- Provide enough detail to show your understanding.
- Use paragraphs in essay questions to separate ideas and help the reader understand your points.
- Budget your time.

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After the Exam

- Be patient. Grading process takes time.
- We will notify you if you pass or fail.
- If you fail, set up a time for a feedback session!

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Questions?