• **Meetings.** The Faculty Working Group has met three times since the summer; once in the summer, led by Bob Styer, and twice this fall semester (9/2/09 and 9/16/09).

• **Logistics.** These meetings have been primarily logistical. They have focused on:
  - meeting times;
  - refinement of questions and their clustering;
  - preparation of the interview list;
  - determining the possible formats for data collection:
    - mining archival sources
    - interviews
    - focus groups and their defining features
    - town halls;
  - uses of technology.

Questions were clustered around the following topics:

- Recruitment and Retention
- Community
- Teaching and Scholarship
- Evaluation and Assessment
- National Profile

The tentative focus groups include:

- Research
- Women
- Adjunct Faculty
• **Meeting with John Kelley and Kathie Nazar**

On the 24 September 2009, I met with John Kelley and Kathie Nazar to review the most current holdings of the Sharepoint archive and to have preliminary discussions on focus group protocols.

John and Kathie indicated that they will assist the Working Group in the development of its protocols, and in the provision of training for the focus group leaders.

• **6 October Town Hall**

The Working Group held a town hall the 6 October. The attendance was negligible. There was, however, a series of interesting exchanges among those present, including Fr. Donohue and Dr. Johannes.

If nothing else, the small crowd showed the limitations of the new University web format and of Campus Currents in particular. It was concluded that we may need to return to some rather ‘old fashion’ methods to elicit faculty participation.

• **Next meeting**

The Working Group will convene shortly after break to

- review its calendar;
- select focus group leaders and interviewers;
- schedule focus group training and to organize the focus groups themselves; and,
- conduct interviews.

M. Keita