The Medallion .. designed specifically for the purpose of honoring those students who have excelled in their fields of study.

The Sun .. encircles and supports the other symbols of this medallion.

The Faces .. illuminated by the sun, represent all those who are receiving the medallion of excellence.

The Cross .. represents the nature and character of the College of Liberal Arts and Sciences, indeed of the entire university, one that is Christian and catholic in its view of education. It is the universal representation of victory over trial, pain, and suffering.

The Landscape .. represents the familial, social, and academic backgrounds of the recipients, powerful factors that influence behavior.

The Stars and the Moon .. symbolize the providential power of God and the goals and aspirations yet to be achieved by the recipients.

The Enchiridion is the official handbook of the College of Liberal Arts and Sciences at Villanova University. Although at the time of publication the Enchiridion is believed to be current and correct, the College of Liberal Arts and Sciences reserves the right to make corrections, additions, and deletions as necessary without notice. This booklet is provided for guidance purposes only. No portion of this booklet shall be interpreted as a contractual offer by the College of Liberal Arts and Sciences or Villanova University to any student or students.

The Enchiridion is to be considered subordinate in all matters to the Villanova University Catalog for Undergraduate Studies.
Dear Villanovan,

Welcome to the College of Liberal Arts and Sciences!

Students who choose our College are free range thinkers and intellectual explorers. Here you will learn to prepare not just for one path, but for the many paths your life may take. You will build your critical thinking and problem solving skills while positioning yourself for personal growth, a fulfilling career, and responsible citizenship in our country and the wider world.

This handbook, the Enchiridion, is a valuable reference for information on the academic programs, regulations and policies of your College. It is designed to help you make continuous and successful progress toward completion of your degree. Some of the world’s greatest leaders are those who possess intellectual courage, global perspective and purposeful ambition. Here you will gain the knowledge and understanding for leadership in a challenging and changing world. I wish you success and fulfillment in your studies here at the university.

Sincerely,

Adele Lindenmeyr, PhD
Dean
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Introduction

THE COLLEGE OF LIBERAL ARTS AND SCIENCES

Adele Lindenmeyr, Ph.D. ................................................................. Dean
Christine Palus, Ph.D. ............................................................ Dean of Graduate Studies in Liberal Arts and Sciences
Joseph Orkwiszewski, Ph.D. .................. Associate Dean for Baccalaureate Studies
Barry Selinsky, Ph.D. ................................. Associate Dean for Research and Faculty Development
TBD ................................................................. Assistant Dean for External and College Relations
Joseph Orkwiszewski, Ph.D. .............. Interim Assistant Dean for Undergraduate Students
Thomas W. Smith, Ph.D. ................. Director of the Honors Program
Seth Matthew Fishman, Ph.D. ............ Director of Curriculum and Academic Outcomes

History

The College of Liberal Arts and Sciences of Villanovans University was founded by the Augustinian Order in 1842. The College traces its origins to old St. Augustine’s Church in Philadelphia, which the Augustinians founded in 1796, and to its parish school, St. Augustine’s Academy, established in 1811.

In 1842 the Augustinians purchased “Belle Air,” the country estate of John Rudolph, a Revolutionary War officer and Philadelphia merchant. There they established the “Augustinian College of Villanova,” under the patronage of St. Thomas of Villanova, a 16th century Augustinian educator and Bishop of Valencia, Spain. Eventually the College came to be known as Villanova and gave its name to the town which grew up around it.

Classes for the new college began on September 18, 1843, when 13 students embarked on a traditional liberal arts curriculum. At the outset, however, difficulties plagued the new college. The anti-Catholic “Know Nothing” riots in Philadelphia in 1844 resulted in the burning of St. Augustine’s Church. The need to rebuild the church and maintain the new college created a financial crisis for the Order. As a result, the College closed its doors on February 20, 1845. It was able to reopen in September, 1846, with a student population of 24; the first commencement took place on July 21, 1847. The following year, on
March 10, 1848, the Governor of Pennsylvania, Francis R. Shunk, signed the Act of Legislature incorporating the College.

In 1857, Villanova College closed for a second time. Demands on the services of priests through the expansion of parishes in the area created staffing problems for the Augustinians, while the “Panic of 1857” brought on hard economic times. The onslaught of the Civil War in 1860 affected student enrollment, and the College was not reopened until September 1865.

In the years that followed, the College prospered, increasing its student population and adding significantly to its physical facilities. Although in the first 50 years of its existence the College concentrated exclusively on the liberal arts, it nevertheless remained open to the changes in curriculum which were required to meet the needs of the time and the demands for specialization.

Today, the College continues to offer a variety of educational programs that are aimed at the total growth of the individual and which prepare students for viable careers. Graduates of the College have taken their place in almost every field of endeavor, serving in education, business, government, law, medicine, and research, where they make vital contributions to the communities and the world in which they live.

**Academic Mission**

The College of Liberal Arts and Sciences exists to provide an atmosphere of responsible learning to a varied group of students who are called to intellectual, moral, and professional leadership. To fulfill these goals, the College seeks to promote intellectual curiosity and rigor within the university; to instill the fundamentals of critical insight, mature judgment, and independent thinking; and to awaken in its students a sense of the importance of values and the moral responsibility of caring for others and working for the betterment of society.

Villanova has always openly and proudly declared that it is a Catholic institution of higher learning. The University maintains a strong respect for the beliefs of its diverse community of faculty, students, and staff. In keeping with its central place in a Catholic university, the College of Liberal Arts and Sciences has a special commitment to the Christian belief that creation is an expression of the divine truth through the redemptive life, death, and resurrection of Jesus Christ, the incarnate Word of God. It also seeks to provide a Christian intellectual and moral environment, and believes that it is the common right of all to participate in creation, to seek truth, and to apply such truth attained to protect and enrich...
personal and communal life.

Villanova’s special Augustinian heritage enables the College to draw upon the dynamic legacy of St. Augustine, whose passionate pursuit of wisdom, understood through the metaphor of one heart and one mind, inspires its own quest for knowledge in open, intelligent, responsible, and mutually respectful interaction of points of view. This legacy is classically illustrated by the Augustinian Order’s impact on the medieval universities, its distinguished cultivation of Renaissance art, and its fostering of the scientific discoveries of Gregor Mendel. It is further expressed in the conviction that all authentic human wisdom is ultimately in harmony with Divine Wisdom, and it invites collaboration with other Christians and peoples of other traditions who might share at least the general features and dynamics of this Augustinian vision.

In light of this legacy, the College has developed a diversified academic program and a core curriculum that provide students with a scale of well-defined universal values that equips them to be wise critics of the society in which they live, and which sustains a moral base and social consciousness that transcends economic barriers and questions of race, gender, and creed.

**Academic Goals**
The academic mission of the College is intimately connected with its Core Curriculum. The courses in the Core Curriculum treat a broad range of disciplines from a variety of approaches; at the same time, the Core strives to ensure depth of study and intellectual sophistication while recognizing that learning implies different modes of inquiry. The goals of the Core are to:

A. Achieve a synthesis of knowledge that provides a basis for informed judgment, not simply “fact finding.” This includes learning to think and process information in a critical manner.

B. Promote literacy as a foundation for intelligent discourse and the articulation of informed views. This goal acknowledges that literacy spans all disciplines, and undergraduates should demonstrate an ability to understand and utilize a wide variety of information (e.g., scientific, quantitative, cross-cultural, etc.) to articulate said views.

C. Define culture in a broad sense, educating students to understand and to appreciate the interrelated patterns of customary beliefs and practices, social forms, aesthetics, and material traits that act to define a culture and its position within a larger historical and
intellectual framework. Students should develop an understanding and appreciation of the diversity of cultures and experiences as well as the development of a multicultural and international perspective.

D. Acknowledge that our world is vibrant and continuously redefined, not simply a static version of the past. Thus, we challenge students to understand that the present is recognizably formed from past influences. In order to assess the present and arrive at a view of its future, students must be trained to scrutinize and bring into perspective the relationship of the present day with that of the past.

E. Prepare students to become active and responsible participants within society, developing an understanding of ethical responsibilities and valuing communal responsibilities.

F. Encourage personal development in preparing students to regard themselves as citizens living in society, who have respect for the individual as well as the feeling of belonging to a world community.

The College of Liberal Arts and Sciences is committed to sustaining, improving, and monitoring the effectiveness of our academic programs, guided by a comprehensive assessment plan focused on student learning outcomes. Each academic department has developed their own assessment plan for evaluating your learning experience. Please see your department/program chair or contact Dr. Seth Matthew Fishman (Office of the Dean, SAC 105) for more information.

Learning Objectives

Goal A  Achieve a synthesis of knowledge that provides a basis for informed judgment, not simply “fact finding.” This includes learning to think and process information in a critical manner.

Values Objective:  Graduates of the College of Liberal Arts and Sciences will demonstrate their engagement in and commitment to the pursuit of knowledge in a manner conducive to life-long learning.
**Knowledge Objective:** Graduates of the College of Liberal Arts and Sciences will demonstrate their knowledge of: (1) the fundamental facts, concepts, responsibilities, and modes of inquiry related to their academic majors and professions; and (2) topics of personal and intellectual interest to them, pursued through their choice of elective courses and other means.

**Skills Objective:** Graduates of the College of Liberal Arts and Sciences will demonstrate the following skills: (1) critical analysis; (2) creative problem solving; and (3) well-developed analytical skills.

**Goal B** Promote literacy as a foundation for intelligent discourse and the articulation of informed views. This goal acknowledges that literacy spans all disciplines, and undergraduates should demonstrate an ability to understand and utilize a wide variety of information (e.g., scientific, quantitative, cross-cultural, etc.) to articulate said views.

**Values Objective:** Graduates of the College of Liberal Arts and Sciences will demonstrate an appreciation for literacy in all its forms, including the way in which such information is gathered and expressed for the purpose of furthering intellectual discourse.

**Values Objective:** Graduates of the College of Liberal Arts and Sciences will comprehend the role and importance of scientific and technological literacy.

**Knowledge Objective:** Graduates of the College of Liberal Arts and Sciences will demonstrate their ability to engage in intellectual discourse with well-developed oral and written communication skills.

**Knowledge Objective:** Graduates of the College of Liberal Arts and Sciences will demonstrate their understanding of how technical/professional writing is accomplished within their academic majors.

**Skills Objective:** Graduates of the College of Liberal Arts and Sciences will demonstrate their knowledge of: (1) how to acquire information that promotes the learning experience and the exchange of ideas; (2) appraise the value of such information in the current context; and (3) how to apply proper citation information for these materials.
Goal C  Define culture in a broad sense, educating students to understand and to appreciate the interrelated patterns of customary beliefs and practices, social forms, aesthetics, and material traits that act to define a culture and its position within a larger historical and intellectual framework. Students should develop an understanding and appreciation of the diversity of cultures and experiences as well as the development of a multicultural and international perspective.

Values Objective: Graduates of the College of Liberal Arts and Sciences will demonstrate their appreciation of the works produced by intellectual and artistic endeavors, at a level consistent with the requirements of their academic majors and/or their participation in co-curricular cultural activities.

Values Objective: Graduates of the College of Liberal Arts and Sciences will demonstrate an attitude of concern for or interest in international and multicultural issues.

Knowledge Objective: Graduates of the College of Liberal Arts and Sciences will demonstrate their knowledge of the works produced by intellectual and artistic endeavors, at a level consistent with the requirements of their academic majors and/or their participation in co-curricular cultural activities.

Knowledge Objective: Graduates of the College of Liberal Arts and Sciences will demonstrate their comprehension of cultural issues, including how multicultural and international perspectives can be incorporated into their own cognitive framework.

Skills Objective: Graduates of the College of Liberal Arts and Sciences will demonstrate an understanding of other languages, including the ability to communicate (in both oral and written forms) using appropriate grammar and vocabulary in a variety of culturally-authentic and meaningful contexts.

Goal D  The educational program does not simply look to the past, but acknowledges that our world is vibrant and continuously redefined. Thus, we must challenge students to understand that the present is recognizably formed from past influences. In order to assess the present and arrive at a view of its future, students must be trained to scrutinize and bring into perspective the relationship of the present day with that of the past.
**Values Objective:** Graduates of the College of Liberal Arts and Sciences will demonstrate an appreciation of how our historical perspectives are related to modern-day issues.

**Knowledge Objective:** Graduates of the College of Liberal Arts and Sciences will demonstrate their knowledge of the intellectual, ethical, and spiritual traditions of Western civilization, including Judaeo-Christian, Catholic, and Augustinian traditions and the values and moral principles inherent in them.

**Goal E** Prepare students to become active and responsible participants within society by developing an understanding of ethical responsibilities and valuing communal responsibilities.

**Values Objective:** Consistent with their attainment of intellectual goals, Graduates of the College of Liberal Arts and Sciences will (1) treat others with compassion, civility, and respect; (2) demonstrate their acceptance of individual, cultural, social, and ideological differences; (3) accept the responsibilities of community membership; and (4) demonstrate respect for the natural environment.

**Knowledge Objective:** Graduates of the College of Liberal Arts and Sciences will demonstrate their knowledge of how major Western ethical traditions (especially those influenced by Jewish and Christian perspectives) apply to selected contemporary ethical problems.

**Knowledge Objective:** Graduates of the College of Liberal Arts and Sciences will demonstrate their knowledge of ethical practices within their academic majors.

**Skills Objective:** Graduates of the College of Liberal Arts and Sciences will (1) manage conflicts productively; (2) work together to accomplish common goals and further the common good; and (3) motivate and coordinate the efforts of others to work toward common goals.

**Goal F** Encourage personal development in preparing students to regard themselves as citizens living in society, who have respect for the individual as well as the feeling of belonging to a world community.
Values Objective: Graduates of the College of Liberal Arts and Sciences will accept responsibility for the consequences of their own decisions and behavior.

Skills Objective: Graduates of the College of Liberal Arts and Sciences will (1) define a set of personal goals reflective of their values, capabilities, and interests; (2) demonstrate independence and self-direction in personal problem solving and goal attainment, including the ability to find and employ appropriate resources; and (3) establish rewarding relationships within their peer groups.

Mission to Students, Faculty, and Staff
The College strongly adheres to the principles of the University Mission Statement that commits Villanova to “developing and sustaining an academic environment in which the potentialities of its members may be realized.” In so doing, the College is guided by the teachings of Vatican II, which emphasized that “the human spirit must be cultivated in such a way that there results a growth in its ability to wonder, to understand, to contemplate, to make personal judgments, and to develop a religious, moral, and social sense” (Pastoral Constitution on the Church in the Modern World, 59).

In order to fulfill its academic mission of transmitting, pursuing, and discovering knowledge, the College commits itself to the hiring and retaining of outstanding teacher-scholars and dedicated staff personnel whose academic and professional interests will develop and foster the goals of the University’s mission. In hiring faculty and staff personnel, the College further commits itself to the goal of maintaining a richness of diversity by actively recruiting women and minorities. In all hiring strategies and decisions, the College strives to utilize procedures that will reliably determine the best qualified applicants.

While the College is committed to maintaining its Catholic identity, it does not seek a particular religious affiliation within its personnel. Rather, as formulated in the University’s mission, it asks that all respect its “attempts to develop an environment in which students, faculty, and staff may experience a Christian intellectual and moral perspective,” and have a willingness to enter into the conversation that gives its mission life and character.

The College is strongly committed to academic freedom that makes open discussion and inquiry possible. It believes open discussion among scholars and students is a self-correcting process that is intrinsic to academic freedom and that this process is in accord with responsible freedom, a central value of the
Christian tradition, and of the thought of St. Augustine, the great theologian of Christian freedom.

The College seeks to encourage and equitably reward the valuable performance of its faculty and staff by offering competitive salaries and by making available opportunities that will enhance their professional development. It also seeks to promote a congenial work environment that is conducive to self-motivation. In recruiting students, the College seeks to ensure the best applicant pool possible. It strives to retain students by offering excellent academic programs and by providing them with quality campus activities.

**Religious Holidays**

Villanova University’s Mission Statement calls on the University “to reflect the spirit of St. Augustine . . . by respect for individual differences, and by adherence to the principle that mutual love and respect should animate every aspect of University life.” As a Catholic and Christian University, Villanova seeks to respect and support the diverse religious traditions of the members of the University community. As part of this commitment, the University makes every reasonable effort to allow members of the community to observe their religious holidays, consistent with the University’s obligations, responsibilities, and policies. Students who expect to miss a class or assignment due to the observance of a religious holiday should discuss the matter with their professors as soon as possible, normally at least two weeks in advance. Absence from classes or examinations for religious reasons does not relieve students from responsibility for any part of the course work required during the absence. Faculty, if possible, should try to accommodate students with make-up tests or exams if the absence falls on a day when these tests are being administered and/or provide students with reasonable alternative opportunities to complete their academic assignments.

Should a disagreement arise over the implementation of this policy, the matter should be taken to the chair of the department or the program director having jurisdiction over the class in question. If no resolution is reached at that level, the issue will be resolved by the Dean of the College having jurisdiction over the class, and his/her decision shall be final.

Approved at Council of Deans, Academic Policy Committee and Committee on Faculty June, 2006
Part II: The Baccalaureate Degree

General Requirements
Every degree program in the College of Liberal Arts and Sciences is made up of three components: the Core Curriculum, Courses in the Major, and Free Electives. The Baccalaureate degree is awarded when the curriculum prescribed by the College for one or more of the various degree programs has been satisfied. Candidates for graduation must meet all of the following seven requirements:

1) A minimum of 40 courses of three or more credits and two labs (science degrees vary according to major), which include the successful completion of the Core Curriculum, academic major requirements, and free electives;
2) A cumulative GPA of at least 2.00. (Science students must also have a minimum technical grade point average of at least 2.00);
3) A minimum of half of the Core Curriculum requirements must be fulfilled at Villanova University;
4) A minimum of half of the requirements for the major must be fulfilled at Villanova University;
5) The final 30 credits of the degree program must be earned at Villanova University;
6) A minimum of 122 credit hours; and
7) At least 61 credits must be earned at Villanova University.

See the Part-time Studies Catalog for information on the Bachelor of Interdisciplinary Studies Degree (BIS), the Bachelor of Arts in General Arts, and the Associate Degrees.

Dean’s List
At the end of the fall semester and at the end of the spring semester the College of Liberal Arts and Sciences officially recognizes its best students by including their names on the Dean’s List. Inclusion on the list is a tribute to a student’s hard work and superior academic performance. In an effort to retain the honor which is integral to membership on the list, the requirements for inclusion are justifiably rigorous.

To qualify for the Dean’s List, a student must be a full-time student with a semester average of 3.5 in the College of Engineering, 3.5 in the College of Nursing, 3.5 in the College of Liberal Arts and Sciences, and 3.5 in the School of Business with no non-passing or missing grades on the semester report.
Graduation Honors
Graduation honors will be noted on the degrees of graduating students meeting the following requirements:

1) Summa cum laude......minimum cumulative GPA of 3.90
2) Magna cum laude......minimum cumulative GPA of 3.75
3) Cum laude................minimum cumulative GPA of 3.50

Medallion of Excellence
Each department in the College of Liberal Arts and Sciences may nominate one graduating senior each year to receive a Medallion of Excellence. Generally, to be eligible for nomination, students must have earned a minimum of three fourths of their degree at Villanova in the College of Liberal Arts and Sciences and must have a minimum cumulative GPA of 3.50.

Each department has named its medallion either for a luminary from the past who has deeply affected the discipline or an outstanding person who helped to shape the course of study at Villanova University.

Phi Beta Kappa (ΦBK)
Phi Beta Kappa (ΦBK) is a National Honors Fraternity for Colleges of Liberal Arts and Sciences. It was founded at the College of William and Mary in 1776. Since that time, its rigorous and comprehensive standards have made election to it a premier sign of excellence. The Sigma of Pennsylvania Chapter of Phi Beta Kappa was founded at Villanova University in April 1986.

Phi Beta Kappa standards reflect the highest ideals of liberal arts education at Villanova: education that is concerned with values and facts, as well as wisdom and knowledge; education that seeks freedom from ignorance, alienation, and inhumanity; education that values intellectual integrity and tolerance over expediency, and breadth of scholarly achievement over specialized expertise.

Juniors and seniors who are candidates for a degree in the College of Liberal Arts and Sciences, whose academic achievements reflect the goals of Phi Beta Kappa, and who meet the following specific criteria shall be eligible for consideration for election to Phi Beta Kappa.

1. Candidates must have a GPA of at least 3.50
(3.80 to be elected as a junior).
2. At least three-fourths of a candidate’s academic work must have been taken in the liberal arts and sciences, as distinct from applied or professional work.

The Chapter chooses candidates with evidence of academic achievement that is of exceptional distinction, and gives weight to the breadth and the quality of the overall program of courses taken by each candidate.

Election to membership in Phi Beta Kappa is wholly within the discretion of the members of the Chapter, subject only to the limitations imposed by its Constitution and By-Laws. Fulfillment of the minimum qualifications does not assure election to membership.

President
Kevin Minbiole, Ph.D. (Chemistry)
Associate Professor

Vice President and President-elect
Michael J. Pennington, MHRM, M.Ed. (Experiential Education & Pre-Law Advising Services)
Director

Secretary/Treasurer
Douglas Norton, Ph.D. (Mathematics and Statistics)
Associate Professor and Chair
Part III: Matriculation Requirements

Required Units for Admission
Although individual consideration is given to each applicant, it is expected that all applicants, except in the most unusual circumstances, will minimally satisfy the unit requirements listed below. A unit represents a year’s work.

For Arts Curricula:
- English 4
- Foreign Language 2
- History or Social Science 2
- Mathematics 3
- Science 1
- Electives 3

For Science and Mathematics Curricula:
- English 4
- Chemistry 1
- Mathematics 4
- Foreign Language 2
- Physics 1
- Electives 4

Advanced Placement and International Baccalaureate Credit
Students should request that the College Board send Advanced Placement (AP) scores to Villanova University (our code is 2959). AP scores are received in the Registrar’s Office and forwarded to our Office for Undergraduate Students, where the determination on credit is made. Most AP scores for incoming freshmen reach Villanova by mid-July. If the scores are received before freshmen classes begin, a representative of the Assistant Dean for Undergraduate Students’ Office will communicate with the student and authorize the Registrar’s Office to post the appropriate credit to the academic record. For scores received after classes begin, this representative will simply direct the Registrar to add any credit they approve. All AP/IB scores must be accepted and approved before the completion of two semesters at Villanova in order to be considered for credit. AP credits appear in the “Transfer Credit” area of the student record.

Incoming students who have taken AP or International Baccalaureate Higher Level (IB) exams should inform their Faculty Advisor and should check with the Office for Undergraduate Students during the first week of classes to verify Villanova’s receipt of the official scores and to ensure that proper adjustments have been made to their academic record. In some instances scores are sent to the Villanova Registrar after courses have been assigned based on the student’s response to the Incoming Students Questionnaire.
AP and IB credit cannot be used to fulfill any core requirements, with the exception of foreign language, but may fulfill requirements for majors, minors, concentrations and certificates. AP/IB credits will be treated as transfer credits in these cases and all transfer credit policies will apply. The following is the list of tests and scores and their application to the baccalaureate degree. The first table is a list of Higher Level IB

### INTERNATIONAL BACCALAUREATE CREDIT AND COURSE EQUIVALENCE

**NOTE: CREDIT IS ONLY GIVEN FOR HIGHER LEVEL EXAMS**

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* Sample of lab work needed
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<th>Subject-Test Number</th>
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<th>Score 4 or 5</th>
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<td>BIOLOGY – (20)</td>
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<td>CALCULUS AB – (66) or CALCULUS Subgrade (69)</td>
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<td>CALCULUS BC – (68)</td>
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<td>CHI-1112</td>
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<td>COMPUTER SCIENCE A – (31)</td>
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<td>ECONOMICS: MICRO – (34)</td>
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<td>ENGLISH LITERATURE &amp; COMPOSITION – (37)</td>
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<td>GOVERNMENT AND POLITICS: COMPARATIVE – (58)</td>
<td>PSC 1300</td>
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<td>GOVERNMENT AND POLITICS: UNITED STATES – (57)</td>
<td>PSC 1100</td>
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<td>ITALIAN LANGUAGE AND CULTURE – (62)</td>
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<td>JAPANESE LANGUAGE &amp; CULTURE – (64)</td>
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<td>LATIN – (60)</td>
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<td>PHYSICS C: MECHANICS – (80)</td>
<td>PHY 1100</td>
<td>PHY 1101</td>
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<td>PHYSICS C: ELECTRICITY AND MAGNETISM – (82)</td>
<td>PHY 1102</td>
<td>PHY 1103</td>
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<td>PSYCHOLOGY – (83)</td>
<td>PSY 1000</td>
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<td>SPANISH LANGUAGE – (87) OR SPANISH LITERATURE AND CULTURE – (89)</td>
<td>SPA 1121</td>
<td>SPA 1122</td>
</tr>
<tr>
<td>STATISTICS – (90)</td>
<td>MAT 1230</td>
<td></td>
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</table>
College Courses Taken Prior to High School Graduation

College-level work completed prior to high school graduation, including college courses that fulfill high school graduation requirements, may be awarded transfer credits upon receipt of the following:

1) an official letter from the high school principal, secondary school counselor or other educational professional describing the college-level program of study

2) an official letter from the college/university stating that the courses were taught by members of the regular faculty, open to enrollment by and graded in competition with regularly matriculated undergraduates at the college and a regular part of the normal curriculum published in the college catalog;

3) a course syllabus; and

4) an official, seal-bearing transcript from the college/university showing a grade of C or better. Credit or advanced standing for courses taught at the high school will not be accepted. With respect to courses taught in a distance learning format, and for other requirements, each academic program will review on a case by case basis. Each supporting document is to be sent to the Dean of the College in which the student is enrolling. All pre-matriculated credit must be accepted and approved before the completion of two semesters at Villanova.

Mathematics Placement

The Core Curriculum requirement for all students in the College of Liberal Arts and Sciences is one course. Science majors and some others are required to take a two-semester sequence or more. Incoming students in the College of Liberal Arts and Sciences will normally take a Math or Statistics course in either the fall or spring semester of their first year. A student’s potential choice of major and career plan affects his or her choice of Mathematics courses.
MATH COURSE OPTIONS: Possible Math courses for different types of students are listed below.

<table>
<thead>
<tr>
<th>TYPE OF STUDENT</th>
<th>NO AP Calculus</th>
<th>AP Calculus</th>
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<tr>
<td>UNDECLARED ARTS</td>
<td>MAT 1220, MAT 1230, CSC 1300, MAT 1320, MAT 1400, MAT 1430, MAT 1500</td>
<td>MAT 1505, MAT 1510, CSC 1300, MAT 2500, MAT 2600, MAT 2705</td>
</tr>
<tr>
<td>UNDECLARED ARTS WHO ARE CONSIDERING A BUSINESS MINOR</td>
<td>MAT 1230, 1235, MAT 1430</td>
<td>MAT 1430</td>
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<tr>
<td>STUDENTS WHO ARE CONSIDERING TRANSFERRING TO VSB</td>
<td>MAT 1400, MAT 1430</td>
<td>MAT 1430</td>
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<tr>
<td>UNDECLARED ARTS WHO ARE CONSIDERING MAJORING IN ECONOMICS</td>
<td>MAT 1400, MAT 1430 or any CALCULUS* or any STATISTICS*</td>
<td>MAT 1430, MAT 2500, MAT 2600, MAT 2705</td>
</tr>
<tr>
<td>UNDECLARED ARTS WHO ARE CONSIDERING MAJORING IN MATH</td>
<td>MAT 1500, 1505</td>
<td>MAT 1505, MAT 1510, MAT 2500, MAT 2600, MAT 2705</td>
</tr>
<tr>
<td>UNDECLARED SCIENCE</td>
<td>Student should speak to science advisor</td>
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<tr>
<td>PRE-MED</td>
<td>Student should contact Louise Russo</td>
<td>MAT 1310/1315 is usual requirement</td>
</tr>
<tr>
<td>ARTS STUDENT IN NAVAL ROTC</td>
<td>MAT 1320/1325, MAT 1500, 1505</td>
<td>MAT 1505, MAT 1510, MAT 2500, MAT 2600, MAT 2705</td>
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</table>

*Note: The ECO department recommends Business Calculus and Business Statistics as the best choice for their major, however any Calculus (1320, 1400, 1500) and any Statistics (1230, and 1235, 1430, 4310) will satisfy the major requirement.

Transfer Credit Hours

Students who have taken college courses at another institution prior to attending Villanova, must present the necessary course descriptions, official transcript and other documentation as needed to the Office for Undergraduate Students before or during their first semester at Villanova. Credit for courses taken at two year institutions (community colleges) will be considered for transfer only if the courses were taken prior to matriculation at Villanova. However, once a student has been matriculated at Villanova, no credits may be transferred from two-year institutions. Transfer credit may be awarded for college level courses that are used to meet high school graduation requirements (see previous page).

Courses will be given consideration for transfer credit only upon receipt of an official transcript sent by mail to the College, and, upon request, an official course description (e.g., from a course catalog). If such courses are not presented for evaluation during the first year, no future possibility for evaluation or credit will exist. Transfer credit will be awarded only for approved courses in which a student earns a grade of “C” or better. The actual grade received at the other institution (earned either before attending Villanova or earned during a summer) is not calculated into the student’s cumulative grade point average.
Transfer credits may be used for no more than half the courses required for the degree, no more than half the courses for the major, minor or concentration and no more than half the courses required for the core curriculum. Transfer credit will not be awarded for Accelerated or Fast Forward courses. In order for an non professional three credit course to be considered for transfer credit the course must have met on at least 15 different days and with a minimum total meeting time of at least 37 hours. Intersession courses usually do not meet this criteria. For courses in question the student must provide documentation stating the manner in which the course was taught along with the official transcript. Courses in professional studies will be evaluated on a case-by-case basis. Transfer credit will be accepted only from institutions that are accredited by higher education regional accrediting agencies. For current LAS students, all courses for transfer must be approved before the course is taken.

1. External Transfer Students
Students wishing to transfer to the College of Liberal Arts and Sciences after having attended a college or university other than Villanova must submit a formal application to the Villanova University Office of Admissions. External Transfer applicants will be considered for admission if, at the time of matriculation at Villanova, they will have completed a minimum of eight courses of three credits or more with a grade of “C” or better, and have a grade point average (GPA) of at least 3.0., or have previously applied to the College of Liberal Arts and Sciences and were wait-listed. In addition, the applicant must indicate if he/she is also applying to another VU college. Applications who do not meet these minimum qualifications will not have their transfer application accepted for review. Applications must be received by June 1. Applicants must also submit an academic plan that indicates a direction for future studies with reference to specific academic programs offered by the College of Liberal Arts and Sciences and identifies a major to be pursued. Students intending to transfer more than fifteen courses must apply to and be accepted into a major before matriculating. For the college courses taken at another institution prior to attending Villanova applicants must present the necessary course descriptions and other documentation needed for review and credit acceptance. An official transcript must be sent directly by mail to the Office for Undergraduate Students. In addition, upon request, the applicant must provide official course descriptions, e.g., from a course catalog. If such courses and other requested documentation are not presented for evaluation during the application process or by the end of the first year of matriculation, no future possibility for evaluation or credit transfer will exist. Once a student has been matriculated at Villanova, no
External Transfer students must complete three academic semesters at Villanova before being eligible to study abroad during the academic year.

2. Internal Transfer Students

Students seeking to transfer from other Villanova colleges must do so by completing the “Application to Enter the College of Liberal Arts and Sciences.” The applicant also must read and sign the LAS “Internal Transfer Policy” sheet. In addition, the student must address why he/she is transferring from their current college and program, and indicate if he/she is also applying to another VU college. The application form and Transfer Policy Sheet are available online and in the Office for Undergraduate Students.

Applicants will be notified at the end of each semester. Primary notification will be by the student’s Villanova email account.

The primary criterion for evaluation is academic performance while at Villanova. The minimum criteria for application to the College of Liberal Arts and Sciences for students who have completed only one or two semesters at Villanova is a high school profile that includes a minimum SAT score of 1235 and class standing in the top 15 percent; or a grade point average of 2.33 for all Arts courses taken at Villanova.

For all students who have completed three semesters or more at Villanova, the minimum required for application is a grade point average of 2.33 for all Arts courses taken and an academic plan that includes a direction for future studies with reference to specific academic programs offered by the College of Liberal Arts and Sciences.

Once a student has successfully completed two consecutive semesters in the College of Liberal Arts and Sciences and has attained a GPA greater than or equal to 2.50 in each semester, grades for the courses that do not ordinarily apply to the student’s new Arts and Sciences curriculum may be bankrupted from the calculation of the student’s GPA. The exclusion is not automatic. Students must petition the Assistant Dean for Undergraduate Students for the exclusion.

3. Part-Time Division Transfer Students

Students seeking to transfer from the Office of Part-Time Studies will be required at the time of application to have completed a minimum of eight VU courses of three credits or more with a grade of C or better in each and every course. All
students seeking acceptance into the College of Liberal Arts and Sciences from the Office of Part-Time Studies will need to complete an application, personal statement, and sign the Internal Transfer policy. Applicant’s will be notified at the end of each semester. Students cannot transfer from the College of Liberal Arts and Sciences to the Office of Part-Time Studies.
Every degree program in the College of Liberal Arts and Sciences is made up of three components: the Core Curriculum, courses in the major, and free electives.

Free electives are courses taken in addition to the Core Requirements and courses within a student’s major. Free electives are required for all students in the College of Liberal Arts and Sciences and may include courses of an exploratory nature that students use to pursue their interests, as well as courses that students take to fulfill the requirements of a minor or concentration. Core Requirements may also be counted toward fulfilling a minor or concentration.

The courses in the Core Curriculum treat a broad range of disciplines from a variety of approaches; at the same time, the Core strives to ensure depth of study and intellectual sophistication while recognizing that learning implies different modes of inquiry. An essential component of the Core as well as each major is a focus on writing; within their courses of study students take a number of courses in which writing requirements play a central role, from the foundational courses (especially the Augustine and Culture Seminars) and the Core Ethics course to the Core Literature and Writing Seminar and courses within each major. These major courses include a Research Requirement course, which is normally taken during junior or sophomore years, and a Senior Capstone course, which is a significant culminating experience that leads students to reflect on the various components of their major curriculum. (The particular courses that fulfill these requirements are determined by each academic major; students should contact individual departments or visit their webpages for additional information.)

The Core aims to advance culture in a broad sense, training students to understand and to appreciate the interrelated patterns of customary beliefs and practices, social forms, aesthetics, and material traits that act to define a culture and its position within a larger historical and intellectual framework. This educational program does not simply look to the past, but acknowledges that culture is vibrant and continuously redefined. The Core challenges students to understand how the present is recognizably formed from past influences, and that in order to assess our culture and arrive at a view of its future, students must be trained to scrutinize and bring into perspective the relationship of the present culture with that of the past.

In fostering active participation in learning, the Core prepares students to become active participants within society, to engage in the process of informed
political debate, and to encourage an understanding and appreciation of the
diversity of cultures and experiences, a respect for the individual, and the
development of a multi-cultural and international perspective. The Core thus
encourages personal development in preparing students to regard themselves as
citizens living in a democratic society, as belonging to a world community, and
as therefore having communal responsibilities.

Summary of Core Curriculum Course Requirements

I. Foundational Courses*
   a. Augustine and Culture Seminar (2 courses)
   b. Theology and Religious Studies (1 course)
   c. Philosophy (1 course)
   d. Ethics (1 course)

II. Languages (2 courses)
III. Mathematics or Statistics (1 course)
IV. Sciences (MSE) (2 courses with laboratories)
V. Core Literature and Writing Seminar (CLAWS)* (1 course)
VI. History* (1 course)
VII. Social Sciences (2 courses)
VIII. Fine Arts (1 course)
IX. Theology and Religious Studies (1 course)

Diversity Requirement
All students must complete two diversity courses.

*These courses will not be accepted for transfer credit once a student has
matriculated into the College of Liberal Arts and Sciences.

Core Curriculum Course Requirements
I. Foundational Courses

a. Augustine and Culture Seminar (ACS) Sequence (2 courses)
   ACS focuses on the question: Who am I? The first seminar (ACS 1000 Ancients) contains readings from Hebrew and Christian scriptures, Greek and Roman antiquity, Augustine, and the High Middle Ages, and is dedicated to understanding the
foundations of our shared intellectual tradition. ACS 1001 Moderns continues to address the question of identity with texts from the Renaissance to the modern era.

The two-semester ACS course sequence must be taken by all students during the first year of study. Because it is important that students take the Augustine and Culture seminars early in their college careers, students are permitted to drop or withdraw from the courses without academic penalty only under special circumstances. Requests to drop or withdraw must be made to the Assistant Dean for Undergraduate Students. If a student receives permission to drop or withdraw, he or she must take the course at the next possible opportunity. For more information about ACS, visit:

http://www.villanova.edu/artsci/vcle/courses.html

b. Theology and Religious Studies (1 course)
THL 1000 (Faith, Reason, and Culture) studies Christianity with a particular focus on Roman Catholicism. Animated by Augustine’s concern to relate Christian faith, reason and human culture, this foundational course in the Core Curriculum is organized around the fundamental question, What do I believe? Students embark on a journey that engages them in the quest of faith seeking understanding in the context of contemporary global religious, theological, and cultural pluralism. Students explore the faith-reason-culture relations through the academic lenses of theological and religious studies disciplines.

c. Philosophy (1 course)
PHL 1000 Knowledge, Reality, Self explores the philosophical responses to the questions of how we can know, what is real, and what is the nature of the human person.

d. Ethics (1 course)
ETH 2050 The Good Life: Ethics and Contemporary Moral Problems provides critical reflection on distinctive and viable visions of the moral life, with particular focus on Christian, especially Roman Catholic, Augustinian accounts, and explores the significance of different visions through an examination of various contemporary moral questions. ETH 2050 is the final piece of the foundational courses. Normally students should take ETH 2050 by the end of their junior year, after taking the other four foundational courses.
II. Foreign Language Requirement

Language proficiency is required at Villanova 1) through the intermediate level in French, Italian, Portuguese and Spanish; or 2) at the introductory level in ancient Greek, Arabic, Chinese, Irish, Japanese and Russian. Students who are already proficient in other foreign languages may petition for an exemption from the Core Curriculum Language Requirement subject to the conditions under F below.

STUDENTS MAY SATISFY THE CORE CURRICULUM LANGUAGE REQUIREMENT IN ONE OF THE FOLLOWING WAYS:

A. ADVANCED PLACEMENT EXAMINATION
B. COMPREHENSIVE EXAMINATION (PROFICIENCY EXAM)
C. CREDIT BY EXAM
D. ROMANCE LANGUAGES AND LATIN
E. IRISH AND CRITICAL LANGUAGES
F. PETITION FOR EXEMPTION DUE TO DOCUMENTED LANGUAGE PROFICIENCY

OPTION A: ADVANCED PLACEMENT EXAMINATION

Students may satisfy the Core Curriculum language requirement by attaining a score of 4 or 5 on the applicable Advanced Placement exam. Exams that fulfill the requirement and the course equivalency are listed in the Advanced Placement table in Part III of this manual.

For any language not offered at Villanova (such as German), students will not receive course credit for the AP exam in that language. As with other languages, however, students who attain a score of 4 or 5 will satisfy the language requirement. Students who satisfy the language requirement with AP Exams in languages not offered at Villanova must take two additional free electives to assure that they will have enough courses to fulfill graduation requirements.

Any questions regarding Advanced Placement credit should be directed to the Office for Undergraduate Students in SAC 107.

OPTION B: COMPREHENSIVE EXAMINATION (PROFICIENCY EXAM)

Students may satisfy the Core Curriculum language requirement through satisfactory performance on a proficiency exam administered by the appropriate department. Proficiency exams are administered on specific dates and students must register in advance at the website address below. The deadline to register for a proficiency exam is noon the day before the exam. Students deemed
proficient by achieving a grade of C or better on the proficiency examination must instead take two additional free electives to assure that they will have enough courses to fulfill graduation requirements.

Comprehensive proficiency examinations may be scheduled online at: https://sp.artsci.villanova.deansoffice/Lists/CoreCurriculumLanguageRequirement/NewForm.aspx. Registration requires a Villanova username and password.

**OPTION C: CREDIT BY EXAM**

Students who would like to pursue credit for language fluency may do so through the Credit by Exam program for any language taught at Villanova other than their native language. Students must meet all conditions in place through the College of Liberal Arts and Sciences for the Credit by Exam program. There is a fee of $100.00 per credit. Arrangements for Credit by Exam should be made in the Office for Undergraduate Students in SAC 107.

Additional conditions for the Credit by Exam program are listed at: https://www1.villanova.edu/villanova/artsci/undergrad/ous/challenge_exam.html

**OPTION D: ROMANCE LANGUAGES AND LATIN**

Students selecting this option must pass the Intermediate II course, as well as any necessary previous courses, for the language they have chosen and are not required to go further in that language. Students who studied French, Italian, Portuguese or Spanish in high school must complete an online language placement test to be placed into the appropriate level course sequence. Students who studied Latin in high school must complete the online Latin placement questionnaire to be placed into the appropriate level course sequence. Students interested in one of these languages who have no prior experience in the language are required to take the two-semester introductory course sequence before they may register for the intermediate level courses that fulfill the Core Curriculum language requirement. Because placement tests provide only a rough indicator of a student’s level, students who are placed into a course higher than Intermediate II must complete the course to fulfill the requirement. (A student wishing to demonstrate proficiency via a test must take one of the tests listed above under Options A, B, and C.) Students who are placed directly into an Intermediate II or higher course must take one additional free elective to assure that they will have enough courses to fulfill graduation requirements.

For additional information on online placement exams or to take the online test, please visit:
http://www.villanova.edu/artsci/romancelanglit/about/langrequirements
For additional information on Latin or to complete the Latin placement questionnaire, please visit: http://www1.villanova.edu/villanova/artsci/classical/undergrad/lang_requirements.html

OPTION E: IRISH AND CRITICAL LANGUAGES (ANCIENT GREEK, ARABIC, CHINESE, JAPANESE, RUSSIAN)

Students selecting this option must pass the Introductory II course for the language they have chosen and are not required to go further in that language. These courses are typically four to six credits and meet four to five days per week, depending on the language. Critical language professors will meet with students who have requested placement into these courses during New Student Orientation to determine the appropriate course level. Students should contact individual departments with any questions regarding placement in these languages. Because placement tests provide only a rough indicator of a student’s level, students who are placed into a course higher than Introductory II must complete the course to fulfill the requirement. (A student wishing to demonstrate proficiency via a test must take one of the tests listed above under Options A, B, and C.). Students who are placed directly into an Introductory II course must take one additional free elective to assure that they will have enough courses to fulfill graduation requirements.

OPTION F: PETITION FOR EXEMPTION DUE TO DOCUMENTED LANGUAGE PROFICIENCY

Students who are fluent in languages for which no comprehensive exam is offered through the College of Liberal Arts and Sciences may petition for an exemption from the Core Curriculum language requirement by submitting a written request for exemption along with documentation of proficiency from an accredited institution. International students may submit Test of English as a Foreign Language (TOEFL) scores as documentation of foreign language proficiency for the purposes of the petition process. Students deemed proficient through the petition process must instead take two additional free electives to assure that they will have enough courses to fulfill graduation requirements. Petitions and supporting documentation should be submitted to the Office for Undergraduate Students in SAC 107.

Notes:

• Language courses vary from three to six credits; regardless of the number of credits, an individual language course counts as one course for purposes of graduation.
• Placement tests are used to place students only; they are not to be confused with a proficiency exam.
• Students seeking accommodations for documented learning disabilities should contact the Office of Learning Support Services in the Falvey Learning Commons, Suite 212, or by phone at (610) 519-5176.
• Additional questions regarding the Core Curriculum language requirement should be addressed to a student’s faculty advisor or to the Office for Undergraduate Students in SAC 107.

III. Mathematics or Statistics (1 course)
Students must take one course in either mathematics or statistics. Any course offered by the Department of Mathematics and Statistics fulfills the requirement, although the department offers courses every semester specifically designed for the Core Curriculum. These specifically designed courses, along with courses offered from other departments designated by the appropriate attribute, fulfill the core requirement.

IV. Science (2 semesters with laboratory)
Non-science majors meet the Core Curriculum Science requirement by taking two semesters of Mendel Science Experience (MSE 2000 or MSE 2001), thematically-based lecture/laboratory courses or two semesters of science courses with a laboratory component designed for science majors.

Science (AST, BIO, BIOC, CHM, CBN, CSC, ENV, MAT, PHY - B.S. only) majors meet the science requirement through the regular program of study in their major.

Mendel Science Experience courses are unique to Villanova and will not be accepted for transfer into the College of Liberal Arts and Sciences.

V. Core Literature and Writing Seminar (CLAWS) (1 course)
All students take a thematic literature and writing seminar course by the end of their sophomore year. These courses are designated by the LWS attribute.

VI. History (1 course)
Any history course specifically designated for the Core Curriculum fulfills the Core requirement. These specifically designed courses, along with courses offered from other departments designated by the appropriate attribute, fulfill the Core History requirement.
VII. Social Sciences (2 courses)
Students will satisfy the Social Sciences requirement by taking two courses typically offered through the Departments of Economics, Gender and Women’s Studies, Geography and the Environment, Global Interdisciplinary Studies, Political Science, Psychology, Public Administration, or Sociology and Criminology. These courses are designated by the Social Science attribute.

VIII. Fine Arts (1 course)
The Fine Arts requirement is met through courses that foster and develop an understanding and appreciation of artistic creativity. While some courses may focus on the creative processes that go into making a work of art, others may focus on analysis and interpretation of the products of that artistic creativity. Special designated courses in Theater, Studio Art, Art History, English, and Communication (e.g., Rhetoric/Performance and Media/Film Studies), designated with the appropriate attribute, fulfill the core requirement. Please note that not all Studio Art courses meet the Fine Arts requirement.

IX. Theology and Religious Studies (1 course)
The second TRS course in the Core Curriculum develops the theme of faith seeking understanding, engaging culture from a specific disciplinary perspective: biblical studies, systematic or fundamental theology, Christian ethics, historical theology and Augustinian Studies, spirituality, pastoral studies, or world religions. Students must have taken THL 1000 or its HON equivalent before taking this upper level course. Christian students gain deeper insight into their faith, students from other religions achieve a better understanding of the uniqueness of their own tradition, and all undergraduates acquire that advanced knowledge of the faith-culture-reason relations that are a vital part of the Villanova experience and a necessity for the educated person.

Core Curriculum Diversity Requirement (2 courses)
Consistent with the University’s Mission Statement and its implementation of the new Core Curriculum in the College of Arts and Sciences, students will take at least two courses designated as “diversity.” Learning to see through the eyes of other peoples and cultures is essential to becoming a citizen of the world. Beyond introducing students to the contextual study of diverse groups, diversity education must foster understanding of how individuals are affected within systems of power, oppression, deprivation, marginalization, and privilege.

The objectives of completing core diversity courses ideally include all of the following:
a) Expand student knowledge of unfamiliar cultures;
b) Expose students to the complexity of power relations across and within varying cultures;
c) Provide students the knowledge-base to develop skills for engaging across cultural contexts.

Students are required to select two courses, covering two out of the three areas below:

**Diversity 1:** Courses that focus on populations (often named as non-dominant, minority, or impoverished groups) in the U.S. or Western Europe, and the systems or mechanisms that give rise to the experiences of power, privilege, and marginalization.

**Diversity 2:** Courses that focus on women’s experiences and/or highlight the relationship between gender, culture, and power.

**Diversity 3:** Courses focus on the culture, economics, politics or ecology of societies and nations other than those of Western Europe and the United States and that emphasize power, privilege, and marginalization or a critical analysis of how these cultures define and express themselves.

**NOTES:**
1. Service learning courses, internships, and other experiential or community-based learning courses may be applied toward this requirement, provided they include a significant reflective component, just as traditional diversity courses do, and have been pre-approved for diversity course credit.
2. Study abroad courses may be applied toward this requirement; such courses will be assessed the same way as courses at Villanova.
3. A student may not use a single course to fulfill more than one category of the diversity requirement.
4. The diversity requirement cannot be fulfilled by independent study or a senior thesis.
5. Language courses cannot fulfill the requirement, although literature courses in a foreign language can fulfill the requirement provided they focus on appropriate material.
6. A student may take 1-credit workshops provided they meet the above stated requirements of a total of 3 credits in one of the Diversity categories.
7. The spirit of the diversity requirement calls for students to select
courses that will broaden their education. The Core Diversity Committee believes it is ultimately the student’s responsibility to select courses to achieve this goal.

**Fulfilling Core Curriculum Course Requirements**

Courses or sections of courses that are specifically designed to fulfill Core requirements are designated as such in the Master Schedule, which is available online through MyNOVA. With the exception of Diversity courses, a course that is fulfilling a Core requirement for a student cannot also be applied toward that student’s major, unless explicitly included in the required course program for the major. **With the exception of the Foreign Language Requirement, Advanced Placement (AP) credit does not count toward the fulfillment of requirements in the Core Curriculum. AP credits may count toward the fulfillment of major course requirements or as free elective credit. Please discuss this option with your faculty advisor.** A course that a student has already taken cannot be retroactively approved to fulfill a Core requirement.
Part V: The Office for Undergraduate Students

explore. experience. evolve.

107 St. Augustine Center for the Liberal Arts
610-519-3900
http://www1.villanova.edu/villanova/artsci/undergrad/ous.html

Joseph Orkwiszewski, Ph.D., Interim Assistant Dean
Russell Gardner, Ph.D., Associate Director
Linda Boettcher, M.A., Director of Academic Advising
Andy Bove, M.A., Associate Director of Academic Advising
Charles Francisco, Social Media and Special Event Coordinator
Don Giannella, Advisor, Transfer Students
Charlotte Holmes, Administrative Assistant
Kathleen Matkowski, Administrative Assistant
Laura Matthews, Systems Coordinator
Alicia McCumber, Senior Administrative Assistant
Kathleen Moore, Operations Manager
Michael J. Pennington, MHRM, M.Ed., Director for Experiential Education & Pre-Law Advising Services
Kate Szumanski, M.A., M.S., Director of Professional Development
Ann Trail, M.Ed., Health Professions Advisor, OUS

Vision
The Office for Undergraduate Students aspires to be at the forefront in student support by continuously improving our services and advising in academics, professional development, and experiential education. We strive to create a welcoming and supportive environment for an increasingly diverse student population. We seek to foster collaborative relationships between University community members to promote student growth in mind, body, and spirit.

Mission
The Office for Undergraduate Students guides and supports students from orientation to graduation as they explore the many experiential possibilities that the College of Liberal Arts and Sciences provides. We empower students to begin a process of self-discovery, providing them with the resources to forge their own educational and professional direction.
Academic Advising
Linda Boettcher, M.A., Director
Andy Bove, M.A., Associate Director
Kathleen Matkowski, Administrative Assistant
107 St. Augustine Center for the Liberal Arts
610-519-3900
http://www1.villanova.edu/villanova/artsci/undergrad/ous/advising.html

Academic Advising provides individual attention and guidance to students as they transition into the University and begin to explore their educational interests. Faculty Advisors encourage students to reflect on their course selections and experiential learning opportunities, enabling them to make informed choices about their educational and professional direction. By connecting students to a wide variety of support services, we seek to promote students’ development and to facilitate their success.

Through our first-year Academic Advising course, we teach students how to obtain the most from their education. Topics include understanding the value of a liberal arts education and the core requirements, conveying professionalism, assessing and strengthening study skills, learning time management, making informed educational and professional choices, and maintaining student wellness.

Leadership and Professional Development
Kate Szumanski, M.A., M.S., Director of Professional Development
107 St. Augustine Center for the Liberal Arts
610-519-3942 • Kathryn.Szumanski@Villanova.edu
http://www1.villanova.edu/villanova/artsci/undergrad/ous/profdevt.html

Leadership & Professional Development offers programming, mentoring, and courses that enable students to identify their strengths, explore professional and educational possibilities, and develop the skills necessary to prepare them for professional life. Through this process, we empower students to pursue their aspirations.

The Professional Development component provides students with a foundation for learning how their academic knowledge and skills transfer into the professional world. Students work in one-on-one meetings, through workshops, and in 1-credit courses to develop their skills. In the 1-credit Professional
Development course, students learn a step-by-step professional development process that they will draw on throughout their professional lives. Additional courses offered to enhance professionalism include *The Legal Profession, Professional Communication, Networking for Success, Social Networking,* and *Introduction to Professional Writing.*

**Internship Program**  
Kate Szumanski, Director of Professional Development  
Charlotte Holmes, Administrative Assistant  
107 St. Augustine Center for the Liberal Arts  
610-519-4232 • Kathryn.Szumanski@Villanova.edu

The Internship Program provides resources, including: individual meetings, workshops, and other special events, to assist students as they explore experiential education opportunities. Through internships, students refine their career interests, develop their professional skills, network with working professionals, and gain valuable experience in a variety of fields. The Internship Program allows students to earn academic credit toward their major, minor, or concentration, or earn general elective credit. Students are required to submit an internship application to seek academic credit for their internship experiences. The application is available on the experiential education website.

**Pre-Law Advising Services**  
Michael J. Pennington, MHRM, M.Ed., Director for Experiential Education and Pre-Law Advising Services  
107 St. Augustine Center for the Liberal Arts  
610-519-3900 • Michael.J.Pennington@Villanova.edu

The Pre-Law Advising Services Director educates students regarding the requisite skills and requirements for a career in law. Students attend workshops and meet with the Director for Experiential Education & Pre-Law Advising Services to ascertain their interests in law, develop their test-taking skills for the LSAT, receive aid in completing law school applications, and evaluate the most suitable law schools. The Director also serves as the advisor to the Pre-Law Society.
Undeclared Science Advising
Russell Gardner, Ph.D.
107 St. Augustine Center for the Liberal Arts
610-519-3900
http://www1.villanova.edu/villanova/artsci/undergrad/ous.html

Undeclared Science affords students who have a genuine interest in the natural sciences, but who are somewhat uncertain as to which discipline to pursue, an opportunity to explore a variety of options during their first year at Villanova University. During their freshman year, students enroll in one or two natural science courses with laboratory and mathematics. The Undeclared Science option provides students with the opportunity to make a considered and data-based decision as to which discipline they wish to pursue for their four years.

Health Professions Advising
Louise Russo, Director
Christine Gadonas, Administrative Assistant
143 Mendel Science Center
610-519-4833
hpa@villanova.edu
http://www1.villanova.edu/villanova/artsci/undergrad/resources/health/about.html

Those students planning to apply to any health professional degree program (Medical, Dental, Physician Assistant, Veterinary, Optometry, Physical Therapy, etc.) should contact the Health Professions Advising Office for information on prerequisite coursework, pre-admittance examinations, experiential opportunities, and application procedures. Information sessions related to career exploration, program specifications, and application preparation are held throughout the academic year to enhance applicant knowledge and application quality (http://www1.villanova.edu/villanova/artsci/undergrad/health/events.html ). The HPA office works with student leadership in the pre-medical, pre-dental, pre-veterinary, pre-optometry, SPOTS (pre-SLP, PT, OT), pre-physician assistant organizations and Alpha Epsilon Delta, the pre-medical honor society, to develop pre-professional enrichment activities including workshops, networking events, and healthcare-related seminars and colloquia.
The BRIDGE Society in the College of Liberal Arts and Sciences is designed to: build relationships among students and alumni in the College of Liberal Arts and Sciences; inspire both student professional development and alumni institutional development; provide a forum for students to gain the experiences necessary to forge their future direction. The BRIDGE Society: provides an opportunity for students to identify with the College, in addition to their major; creates the opportunity for student leadership within the College of Liberal Arts and Sciences; gives Arts & Sciences students the opportunity to explore potential career paths and meet alumni & employers in their fields of interest.

The Villanova Pre-Law Society is an undergraduate student organization committed to helping students who are interested in becoming attorneys. The Pre-Law Society has regular meetings throughout the academic year which are open to all Villanova students. Members receive invitations to special events including tours of law schools accredited by the American Bar Association.

The Villanova Pre-Law Society is an undergraduate student organization committed to helping students who are interested in becoming attorneys. The Pre-Law Society has regular meetings throughout the academic year which are open to all Villanova students. Members receive invitations to special events including tours of law schools accredited by the American Bar Association.
Villanova University Mock Trial
Michael J. Pennington, MHRM, M.Ed., Advisor
107 St. Augustine Center for the Liberal Arts
610-519-3900 • Michael.J.Pennington@Villanova.edu

Villanova University Mock Trial competes in several tournaments each academic year. Students receive a case with a set of facts, evidence, and affidavits for witnesses and prepare for competitions at local, regional, and national levels.

Office of Service Learning (OSL)
Noreen Cameron, Director
386 St. Augustine Center
610-519-3251
noreen.cameron@villanova.edu

The Office of Service Learning (OSL-SAC 386) coordinates Service Learning Courses and the First and Second Year Service Learning Communities. In keeping with Villanova University’s mission and the mission of The College of Liberal Arts and Sciences we equip students with knowledge and experience to ignite their passion to care for others, take responsibility for our society and effect positive social change. We work with faculty in course development to enhance student learning and enable them to critically reflect on our society as they come to understand the needs and wisdom of those who are poor or disenfranchised.

**Service Learning Courses:** Courses with a service learning attribute require a community based experience in an underserved community for 3 to 4 hours per week. OSL maintains partnerships with schools and agencies where our students serve. We provide transportation to and from all service sites. Some courses have optional service learning in which students may choose a research project in place of community based experience. We welcome student input for the development of ideas and outreach that could enhance learning and integrate course material with service to the community. With approval of professor a student may opt for independent community based experience as an alternative to their course requirements.
The Sophomore and First Year Service Learning Communities (SLC) is an intentional learning community. Students are required to take a three credit course related to service, a one credit integrating seminar and serve for 3-4 hours per week each semester for one academic year. Application and interview are required for acceptance into the community. Students live in Alumni Hall or secure their own housing.

OSL can advise students regarding service learning study abroad opportunities and internships, practicum placement or community based research.

Center for Undergraduate Research and Fellowships
38 Garey Hall
Kurt Davies, Assistant Director for Fellowships
610-519-8852
Catherine Stecyk, Assistant Director for Undergraduate Research
610-519-8766
http://curf.villanova.edu

National Fellowship Advisement
Villanova University provides comprehensive advising for students considering scholarship and fellowship opportunities for study abroad, graduate school funding, post-graduate employment, and research. These opportunities include the Boren, Gilman, Goldwater, Truman, Udall, Marshall, Mitchell, Rhodes, and Schwarzman Scholarships. CURF is also home to Villanova’s Fulbright program. Over sixty Villanovans have won Fulbright awards in the last ten years. There are opportunities available to students beginning their first year.

Undergraduate Research
CURF supports all undergraduate research activity at Villanova and manages Villanova’s flagship undergraduate research programs. The Villanova Undergraduate Research Fellowship Program (VURF) funds full-time independent summer research. The Villanova Match Research Program for First Year Students connects students with research assistantships in all Colleges. CURF offers Conference Travel Grants, which support students who present research at academic conferences; advising for external research programs such as NSF REU, DAAD-RISE, and biomedical research programs; and Responsible Conduct of Research training for undergraduate researchers.
Part VI: Academic Programs

The following information is designed to give students a brief overview of the various degree programs in the College of Liberal Arts and Sciences. Please contact individual departments or visit their webpages for additional information about a particular program.

Aerospace Studies Program
(Air Force ROTC)

Director: Lt. Brett Foster
Department of Aerospace Studies
Saint Joseph’s University
Telephone: 610-660-3190
Email: rotc@sju.edu
Course Description Website: www.det750.com

Air Force Reserve Officer Training Corps participation is available through a cross-enrollment agreement with St. Joseph’s University. Participation in a three or four-year program leads to a commission as a Second Lieutenant in the Air Force. Scholarships are available in any major. Additional Details are available in the Liberal Arts and Sciences Special Programs section of the Villanova Catalog.

AFROTC Program: AFROTC objectives are to recruit, select, and retain officer candidates until they are commissioned as second lieutenants in the U.S. Air Force; provide college-level education that qualifies cadets for commissioning in the U.S. Air Force; and develop each cadet’s sense of personal integrity, honor, and individual responsibility; enhance knowledge of how the U.S. Air Force serves the national interest; increase understanding of officer professionalism in the U.S. Air Force; and develop potential as a leader and manager.
Africana Studies Program

Program Director: Chiji Akoma, Ph.D.
Office Location: 36 Garey Hall
Telephone: 610-519-7824
Website: http://www.villanova.edu/artsci/africanastudies/

MINOR (18 credits)
The Africana Studies Minor is fulfilled with one introductory course and five electives. Courses are offered by a wide range of disciplines and will vary from semester to semester. Credits desired from electives taken by students during Study Abroad will be applied at the discretion of the Director.

The list of approved courses is available on the Africana Studies website.
MINOR (6 courses)
The minor in Arab Language and Cultural Studies requires six courses. ARB 1111/1112; ARB 1121/1122; and two ARB electives

The Arabic Language and Cultural Studies program offers Arabic language and linguistic study, and classical and modern Arabic literature and cultural study. Arabic is the language of a rich culture and civilization dating back many centuries; it is also the language of Islam and the Quran. This culture has produced such figures as Averroes, the medieval Aristotelian philosopher, Ibn Khaldun, the first social historian, and the modern poet Khalil Gibran. Between the 8th and the 15th centuries the volume of literary, scholarly, and scientific book production in Arabic and the level of urban literacy among readers of Arabic were greater than any the world had ever known until that time.

Arabic Language and Cultural Studies represents a cutting edge intellectual experience that provides its minors with a real advantage in critiquing, understanding, and navigating the global landscape.
**Director:** Hibba Abugideiri, Ph.D.  
**Office Location:** 430 Saint Augustine Center  
**Telephone:** 610-519-4683  
**Website:** [http://www1.villanova.edu/villanova/artsci/arabislamic.html](http://www1.villanova.edu/villanova/artsci/arabislamic.html)

**MAJOR (18 credits, in addition to 12 credits of Arabic language)**

1. Seminars (2 courses, 6 cr.) include AIS 2100 Research Seminar (3 cr.) or the equivalent research seminar from COM, HIS, PSC, or GIS, if double majoring in that area; and AIS 4100 Capstone Seminar (3 cr.) or the equivalent research seminar from COM, HIS, PSC, or GIS if double majoring in that area;
2. Required courses (2 courses, 6 cr.) from: HIS 4041, HIS 4365, PSC 4900, PSC 5900, and THL 5150. Courses not used as a requirement may be counted as an elective;  
3. Electives (2 courses, 6 cr.) must come from a list of approved courses in Arab and Islamic Studies, including additional Arabic language courses and study abroad courses. The list of these approved courses appears every semester on the AIS website. Certain topics courses listed under departments (ARB, COM, GIS, HIS, HUM, PSC, THL, etc.) with significant content relevant to AIS may also qualify as an elective with the permission of the Director of the Arab and Islamic Studies Program; and, 4 Arabic courses (2 courses, 12 cr.) at the intermediate level (ARB 1121 & ARB 1122), in addition to the 12 credits already completed to satisfy the College language requirement. Heritage speakers of Arabic may test out of the language requirement, in which case they will take 2 other courses (min. 6 cr.) instead of the language credits.

**MINOR (15 credits)**

1. AIS 4100 Capstone Seminar (1 course, 3 cr.) or the equivalent research seminar from COM, HIS, PSC, or GIS if double majoring in that area;  
2. Required courses (2 courses, 6 cr.) from this list: HIS 4041, HIS 4365, PSC 4900, PSC 5900, and THL 5150. Any of these courses not used as a requirement may be counted as an elective;  
3. Electives (2 courses, 6 cr.) must come from a list of approved courses in Arab and Islamic Studies, including additional Arabic language courses and study abroad courses. The list of these approved courses appears every semester on the AIS website. Certain topics courses listed under departments (ARB, COM, GIS, HIS, HUM, PSC, THL, etc.) with significant content relevant to AIS may also qualify as an elective with the permission of the Director of the Arab and Islamic Studies Program.
The Art History major and minor are administered by the Chair of the History Department.

**MAJOR (33 credits/11 courses)**

**Required Courses**
- AAH 1101 History of Western Art, Ancient to Medieval
- AAH 1102 Renaissance to Contemporary World
- Three courses (surveys, special topics, or seminars), on Art pre-1700
- Two courses (surveys, special topics, or seminars), on Art post-1700
- One additional upper level elective, from AAH 2000-4999
- AAH 4010 Interpreting Art, Methodology Seminar
- AAH 5010 Research and Writing, Senior Seminar
- One course related to art history or the visual arts in another discipline (Studio Art; Artifacts in History HIS 2309, or other Material Culture course; Chemistry and Art CHM 1058 or Science of Art MSE 2303; Philosophy of Art PHI 2075; Cities of Ancient Greece CLA 2051, or Rome: The Ancient City CLA 2052); or, alternatively, a team-taught interdisciplinary course with one Art History faculty member (GIS; History; Honors; etc).

**MINOR (18 credits/6 courses)**
- 1101 Ancient to Medieval Survey OR 1102 Renaissance to Modern Survey
- Four additional Art History Courses
- AAH 4010 Interpreting Art (or another seminar or topics course, above AAH 3000

*Art History Minors must earn at least half (9 credits / 3 courses) at Villanova University.*
MINOR (5 courses)

Required courses include 5 Asia-related courses (minimum of 15 credit hours) to be chosen in consultation with the Program Director. The program in Asian Studies provides students with an interdisciplinary understanding of the diverse histories, political economies, cultures, religions, arts and literatures of Asia. Asia is a dynamic world region that is home to nearly half of humanity, housing some of the planet’s poorest countries as well as some of the world’s richest individuals. The peoples of Asia practice all the major world religions and the region’s traditions and cultures are a complex and transforming mix of the ancient and modern. Asia is rapidly changing, democratizing, and internationalizing in ways that present perils and possibilities for people across the globe in the twenty-first century. Respect for the differences among peoples and cultures flows naturally from engaged study of the wider world. The Minor in Asian Studies offers students specialized knowledge and appreciation of a region that has had, and will undoubtedly continue exceedingly to have, a profound impact on the material and spiritual well being of human life.
The Astronomy and Astrophysics major is designed to prepare students for graduate studies in Astronomy and related fields. The major combines rigorous academic preparation with a strong research component, which usually culminates in the presentation of original research results at national astronomical conferences. In addition, the major provides a balanced Arts and Sciences education and outstanding preparation for careers in science journalism and science education, as well as for essentially any technically based career.

Research facilities utilized by students in the Department include a suite of on-site telescopes located on the roof of Mendel Science Center, remotely-operated telescopes in Arizona managed by University consortia, and national facilities, such as Kitt Peak National Observatory and the Hubble Space Telescope, via faculty research programs.

MAJOR (86 credits)
The major consists of 86 credits, including courses in astronomy, physics, mathematics, and computer science. Students completing the major will also qualify for a minor in physics. Required courses include: AST 2120-2123, 2133, 2134, 3141-3143, 3162, 4121, 4122; CSC 4630; MAT 1500, 1505, 2500, 2705; PHY 2410-2417, 2601, 2603, 4100, 4200 and 3 additional PHY courses numbered above 3000.

MINOR (24-27 credits):
A minor is open to all students and requires 9 courses and 24–27 credits. Required courses are: AST 2120, 2121, 2122; MAT 1310, 1315 (Calculus I and II) or higher; PHY 1100, 1102 or PHY 2400, 2402 or higher. In addition, two courses from AST 2123, 2133, 2134, 3141, 3142, 3143, and 3162.
Augustine in Dialogue with Faith and Culture

Chair: Kevin Hughes, Ph.D.
Office Location: 304 Saint Augustine Center
Telephone: 610-519-7300
Web site: http://www.villanova.edu/artsci/augustinianconcentration/
Course Description Website: http://www1.villanova.edu/villanova/artsci/augustine/courses.html

CONCENTRATION (18 credits)
This is an interdisciplinary program, open to all students in all degree programs. Students must complete the required 18 hours for the concentration in addition to fulfilling the requirements of their major. They will maintain a portfolio of all the papers they have written throughout their course of studies in the Concentration. At the end of their first semester senior year, they will undergo an oral exam, which both reviews the course material they have taken thus far, as well as lays the groundwork for the research they will undergo in their capstone experience. The oral examination will be administered by three professors: the Director of the Concentration and two professors who have taught them during their course of studies for the Concentration.

Required Courses: Students must select two courses from the list of courses in Category A, found on the website above. These courses must be selected from different disciplines. In addition students must select three courses from one of the tracks listed under Category B. Tracks include Track 1: Theological/Philosophical Themes, Track 2: Historical, and Track 3: Social/Political. To earn a Concentration in Augustine in Dialogue with Faith and Culture, all students are required to take the Category C required Senior Seminary. This is an interdisciplinary capstone course that reflects the ongoing dialogue between faith and culture.
Biochemistry

Program Co-Directors: Janice Knepper, Ph.D, Jennifer Palenchar, Ph.D
Office Location: G24A Mendel Science Center, 214E Mendel Science Center
Telephone: 610-519-4840
Program Office: Mendel Science Center 215
Website: http://www.villanova.edu/artsci/biochem
Course Description Website:
http://www.villanova.edu/artsci/biochem/courses/undergrad.htm

Acceptance: Students are accepted into the major as incoming freshmen, or upon consultation with a program director when achieving a 2.0 or better in required courses

MAJOR
Required courses: CHM 1000, 1151/1103, 1152/1104, 2211/2201 (or 3211/3201), 2212/2202 (or 3212/3202), 3417, 3514/3503, 4621, 4622, 4623, 4603/4604; BIO 2105, 3351, 4505; MAT 1500/1505 (or 1310/1315); PHY 2410/2411 (or 1100/1101), 2412/2413 (or 1102/1103). In addition, majors must complete one Chemistry elective and one Biology elective from the approved list.

Biochemistry is an interdisciplinary major requiring comprehensive coursework in both Biology and Chemistry. The biological relevance of chemical concepts is stressed throughout the curriculum. Students are encouraged to pursue one of the many available research experiences.

MINOR (23 credits)
Required courses: BIO 2105, 3351, 4505; CHM 4603/4604, 4621, 4622, 4623; including required prerequisite courses.

Research Opportunities: The Biochemistry program offers two mechanisms for participation in research by undergraduate majors. Fellowships for 8-10 weeks of summer research are funded by University, government, or industrial sources. Recipients of these fellowships carry out a research program under the direction of a faculty member. Students may also enroll in research mentored by a faculty member for academic credit during the school year, which fulfills the elective requirement in the relevant department (CHM 4801, 4802, 4803 or Bio 6509, 6609).
Biology

Chair: John M. Olson, Ph.D.
Office Location: 147 Mendel Science Center
Telephone: 610-519-4832
Website: http://www.villanova.edu/artsci/biology
Course Description Website: http://www1.villanova.edu/villanova/artsci/biology/undergrad/courses.html

**MAJOR (136 credits)**

**Required Courses:** Thirty six credits in Biology, including BIO 2105, 2106, 3351, at least five Biology laboratory courses at the 3000-level and higher and 5100. Cognate science requirements include: CHM 1151/1103, 1152/1104, 2211/2201, 2212/2202; MAT 1312 and statistics, MAT 1313 or an advanced math; PHY 1100/1101 and 1102/1103. At least one course with lab must be chosen from each of the following areas: Ecology/Evolutionary/Population Biology, Organismal Biology, and Cellular/Molecular Biology.

Biology is a broad-based program designed for students interested in the life sciences. The program fulfills entry requirements for medical and other allied health programs as well as for graduate work in many areas of biology and related fields. The program also provides excellent preparation for careers in health sciences, research, and/or education.

**MINOR (23 credits)**

**Required Courses:** BIO 2105/2106. Additional elective courses from Biology departmental offerings numbered 3000 and higher. These Biology electives must include at least 3 lab science courses

Minors must complete at least 12 of their of their Biology credits at Villanova and achieve a minimum GPA of 2.0

**Combined BS/MS in Biology:** Five-year double degree program. See “Program of Study” on departmental website for details regarding admission, program of study, etc.

**Research opportunities:** Undergraduate majors may opt to work with faculty to complete undergraduate research either informally or more formally in a senior or honors thesis project.
There are two options for CLAS students to earn a business minor: the **Academic Year Business Minor** and the **Summer Business Institute**. Students considering either of these programs should meet with their primary academic advisor before applying.

The **Academic Year Business Minor** is designed for full-time undergraduates enrolled in other Villanova colleges. The traditional year track program typically takes students four semesters to complete the minor; required courses are part of the VSB core curriculum and are taken alongside VSB students. The admission process for the program is competitive; students are admitted on a yearly basis after spring semester grades are posted. The deadline for applications is May 1; the application can be found online at www.tinyurl.com/ayminorapp. For program requirements visit businessminor.villanova.edu.

The **Summer Business Institute (SBI)** is a full-time, ten-week accelerated program created exclusively for non-business majors. SBI, using a cohort-based model, is designed to be completed in one summer. The admission process for the program is competitive; students are admitted on a rolling basis from December 15 - April 15. The application can be found online at www.tinyurl.com/sbiapp. For program requirements visit www.business.villanova.edu/sbi.

Completion of either program may allow students to pursue a discipline-specific business minor or enroll in other VSB courses; VSB approval is required and additional pre-requisite coursework may be necessary.
MAJOR (28 courses min)

Required Courses: CHM 1000 (2), 1311/01, 1512/02, 3511/01, 3211/01, 3212/02, 3311/01, 3411/03, 3412/04, 4611; MAT 1500/05; PHY 2410/11 and 2412/13; minimum of two CHM electives and one CHM lab elective. Those students pursuing the Biochemistry Option, a particularly attractive choice for those students considering medical school, have a curriculum identical to the above but with 4611 and one CHM elective replaced by CHM 4621/4603/4622/4604, and three semesters of Biology (BIO 2105/6 and a molecular based biology course).

The Chemistry major, certified by the American Chemical Society, provides comprehensive classroom and laboratory training in all areas of chemistry. Students receive extensive training in laboratory techniques using modern chemical instrumentation.

MINOR

To complete the Chemistry minor, students should complete a year of general chemistry, a year of organic chemistry, and then three additional chemistry courses, two having associated laboratories. To receive the minor, students must complete a written application. Applications for the minor can be obtained from Ms. Nancy Proud in the Chemistry Office (Mendel 215A). To complete the requirements for a Minor in Chemistry, students must complete all three of the conditions outlined at http://www1.villanova.edu/villanova/artsci/chemistry/undergrad/minor.html
The Classical Studies Program explores the cultures of ancient Greece and Rome, from the beginnings of Greek civilization to the fall of the Roman Empire. Our program is interdisciplinary, embracing the study of classical languages, literature, history, art and archaeology, philosophy and religion. The program offers courses which may satisfy certain requirements for the Core Curriculum of the College of Liberal Arts and Sciences.

**MAJOR (30 Credits)**

A major in Classical Studies requires a minimum of 10 courses in a combination of courses in the classical languages and courses in English on classical civilization. One of the 10 courses must be the Senior Classics Capstone (CLA/LAT/GRK 6001), to be taken in the fall of the senior year.

Students may choose one of three concentrations:

- **Latin:** 8 Latin Courses and 2 Civilization Courses
- **Classical Languages:** 4 Latin courses (intermediate and above), 4 Greek Courses (any level), and 2 Civilization Courses
- **Classical Civilization:** 2 Latin or Greek Courses, 8 Civilization Courses

**MINOR (18 credits)**

A minor in Classical Studies requires a minimum of 6 courses in one of two concentrations:

- **Classical Languages:** 4 Latin or Greek Courses and 2 Civilization Courses
- **Classical Civilization:** 6 Civilization Courses (language not required)

**Note:** In the Classical Civilization major or minor, students may replace civilization courses with Latin or Greek courses.

**Five Year B.A./M.A. Program:** The five year program allows exceptional students to complete a bachelor’s and a master’s degree in Classical Studies in five years. In the last year of undergraduate study students take three graduate courses that count toward both their undergraduate and graduate degree.
MINOR (6 courses)

The minor in Chinese Language and Cultural Studies requires six courses. CHI 1111/1112; CHI 1121/1122; and two CHI electives.

The Chinese Language and Cultural Studies program opens the way to the study of various elements of Chinese life. Chinese Language and Cultural Studies includes the rich heritage of novels, short stories, poetry, culinary, art, film and the Chinese classics.

Chinese Language and Cultural Studies represents a cutting edge intellectual experience that provides its minors with a real advantage in critiquing, understanding, and navigating the global landscape.
Cognitive and Behavioral Neuroscience

Chair: Thomas C. Toppino, Ph.D.
Office Location: 334 Tolentine Hall
Telephone: 610-519-4722
Website: http://www1.villanova.edu/villanova/artsci/psychology/AcademicPrograms/UndergraduatePrograms/neuro.html

The major in Cognitive and Behavioral Neuroscience (CBN) provides an intensive course of study focused on brain-behavior relationships, ranging from genetic to whole brain contributions to behavior and mental processes. The program is excellent preparation for a variety of careers focusing on research and/or practice in neuroscience, medicine, allied health fields, and psychology, as well as for more general careers in areas such as public policy and education.

Acceptance: Students are accepted into Villanova University as declared CBN majors. Therefore, prospective students who are interested in the major should select the CBN program when applying to the University. Students who have already entered Villanova may appeal directly to the Department of Psychology for special permission into the major.

MAJOR (65 to 70 credits)
Required Courses: PSY 2000, PSY 2050, PSY 4200, PSY 4500, CBN 4000, CBN 4100, CBN 5000, BIO 3351. In addition, students select any four courses from approved offerings in four categories: Research, Behavioral/ Psychological Science, Biological/Life Science, and Cognitive Science. Finally, students must complete general science requirements: BIO 2105, BIO 2106, CHM 1151/1103, CHM 1152/1104, PSY 1000 or PSY 1001; also, MAT 1500 & MAT 1505, or MAT 1312 & CSC 1051, or MAT 1312 & MAT 1314.
MINOR (15 credits)
To complete a minor in Cognitive Science students must take 5 courses for a total of 15 credits, including:
- Two required courses chosen from the following three options:
  1. PHI 4610 – Philosophy of Mind
  2. PSY 4500 – Cognitive Psychology
  3. CSC 4500 Artificial Intelligence OR CSC 4510 OR MSE 2400
- Plus three electives from the list of approved Cognitive Science courses which can be found at http://www1.villanova.edu/villanova/artsci/cogsci/undergrad/minor.html

A student’s five courses must include at least one approved course from three of the following disciplines: Biology, Cognitive Science, Computing Sciences, Electrical and Computer Engineering, Languages, Philosophy, and Psychology.

CONCENTRATION (21 credits)
To complete a concentration in Cognitive Science students must complete 7 courses for a total of 21 credits including:
- CSC 1051 - Algorithms & Data Structures I
- CSC 4500 - Artificial Intelligence OR CSC 4510 - Machine Learning OR MSE 2400
- PHI 4610 - Philosophy of Mind
- PSY 4500 - Cognitive Psychology
- CGS 5900 - Cognitive Science Seminar

Plus two electives from the list of approved Cognitive Science courses which can be found at http://www1.villanova.edu/villanova/artsci/cogsci/undergrad/concentration.html
Acceptance: Acceptance: (COM 1000 and COM 1100) and a minimum GPA of 2.5 are required to declare the major.

MAJOR (36 credit hours)
COM 1000 and COM 1100 are entry-level required courses and should be taken in the freshman and/or sophomore years. Theories classes (2000-level) may be taken at any time, and are prerequisites for the 3000-level courses. Students who plan to study abroad should take COM 1000, 1100, and at least one 2000-level course before going abroad. The research methods courses, COM 4001 and COM 4002, should be taken in the junior year or prior to taking the required capstone, COM 5050 (senior year).

After enrolling in COM 1000 and 1100, and declaring the Communication major, students will consult their academic advisers and choose either to design their own major specialization or will choose one (or more) of the following specializations: Public Relations, Journalism, Organizational Communication, Media Studies, Media Production, Rhetorical Studies, Performance Studies, and Interpersonal Communication. Based upon the selection of specialization, students will take two (2) courses at the Theory (2000) level and five (5) courses at the Advanced Topics (3000) level (from at least three different specializations). A complete listing of specialization requirements and courses is available on the departmental Web page or in the departmental office.

Note: Some specializations require Communication majors to complete internships, which, if completed for credit, will be used to satisfy free electives for the College of Liberal Arts and Sciences.

MINOR (15 credits)
COM 1000 plus any four courses from the major course offerings. Students wishing to take an Internship must complete four Communication classes prior to applying for an internship. For details on specific minors created for non-COM majors in the College of Liberal Arts and Sciences, consult the departmental Web site.
The Comprehensive Science program is designed to allow students interested in the physical and life sciences to get a broad-based and thorough exposure to a full spectrum of scientific concerns and practices. The information provided here is a basic outline of the comprehensive science requirements. The elective courses taken may vary based upon special interest or concentrations selected by the student.

**MAJOR:**

**Required Courses:** BIO 2105, BIO 2106, CHM 1151, CHM 1103, CHM 1152, CHM 1104, CSC 1051, MAT 1500 (or equivalent), MAT 1505, two semesters of a science major level physics with labs, one semester of a science major level statistics, one additional Mathematics course selected from (MAT 2500, MAT 2705, MAT 4315, MAT 1314, or CSC 1300), and one science major level capstone course or approved equivalent. Additionally, students must complete at least six (6) approved science electives chosen in consultation with the student’s advisor or the program director.

The degree program allows for students to design a concentration in a particular discipline or an interdisciplinary field. Some sample concentrations include: Bio-Chemistry, Biology, Chemistry, Cognitive Science, Environmental Science, Pre-Dental, Mathematics, Pre-Medical, Physics, Pre-Optometry, etc.
Computing Sciences (Computer Science)

Chair: Lillian Cassel, PhD
Office Location: 161 Mendel Science Center
Telephone: 610-519-7307
Website: csc.villanova.edu
Course Description Website: csc.villanova.edu/academics/courses

MAJOR (16 courses)
16 courses in computer science, MAT 1500, MAT 1505, plus 15 credits in science or mathematics including a year sequence in science for science majors with associated laboratories. Required courses include CSC 1051, 1052, 1300, 1700, 1800, 2053, 2300, 2400, 2405, 4170, 4480, 4700, 4790, and three computer science electives

Students majoring in computer science explore a broad spectrum of computing technologies and concepts. The courses provide a thorough foundation in the principles and practices of computing, preparing graduates for productive careers or further study. This program integrates concepts of software engineering as well as the theoretical foundations of the discipline. The program develops the total person, one with intellectual curiosity, mature judgment, a thirst for lifelong learning, and a commitment to the betterment of society.

MINOR: Computer Science (8 courses)
Required courses include CSC 1051, 1052, 1300, 1700, 2400, 4480, and two computer science electives. The minor provides the opportunity for students in other majors to learn about computing in context and to understand the foundations of computational thinking as an effective problem solving strategy.

MINOR: Information Science (7 courses)
Required courses include CSC 1051, 1052, 1300, 2500, 3400, and two computer science electives. The minor focuses on the acquisition, representation, storage, indexing, manipulation, retrieval, and management of information in all its forms — text, audio, video, image, animation, and hypermedia.

MINOR: Information Systems (5 courses)
Required courses include CSC 1051, MIS 2030 or CSC 4480, MIS 2040 or CSC 4700, and two information systems electives. The minor is designed for students who want a formal grounding in the management of information and want to understand the information demands on business and society.
MINOR: Media and Technology (7 courses)
Required courses include CSC 2020, CSC 2025, COM 2340, COM 3352 and three electives selected from a list of approved courses. The minor is designed to provide students instruction in information technology, computer programming relevant to media studies, digital media production, project management, and computing ethics. The goal is to produce students who are active, critical, and ethical users and producers of digital technology and who understand the current and potential roles of media and technology in society.

Certificate in Fluency in Information Technology (FIT) (4 courses)
Required courses include CSC 1035, CSC 4797 and two computer science electives. The FIT certificate provides a fundamental understanding of the computing technologies of the 21st century. It prepares students for general understanding of the technologies that will greatly influence the way they live and work, and the ties that understanding to their chosen major field of study.
Criminology

**Director:** Thomas M. Arvanites, Ph.D.
**Office Location:** 204 Saint Augustine Center
**Telephone:** 610-519-4774
**Web site:** http://www.socandcrim.villanova.edu
**Course descriptions:**
http://www1.villanova.edu/villanova/artsci/socandcrim/courses/cjdescriptions.html

**Acceptance:** A student must have completed Introduction to Criminology (CRM 1001) with a minimum grade of “C+” or higher or have a minimum GPA of 3.0.

**MAJOR (33 credits/11 courses)**
The major in Criminology requires the completion of 11 courses (33 credits). A student must allow three full semesters after the declaration of the major to complete all requirements. One of the criminology electives for the major can be satisfied by an internship for credit with approval from the department chair, provided the student has at least 15 credits toward the major.

**Required Courses:** CRM 1001, CRM 5100, CRM 6500, SOC 5300 and SOC 5400. Students must also take five criminology electives and one sociology elective.

**MINOR (15 credits/5 courses)**
The minor in Criminology requires the completion of 15 credits, including CRM 1001 and four other criminology courses from the departmental offerings. No course toward the minor may be taken S/U, and no more than one course transferred from another university will be accepted. Minors cannot receive criminology credit for an internship. The student must inform the chair of his or her intention to minor and request certification of the minor when it has been completed.

The Criminology major is an interdisciplinary program designed to provide students with an understanding of the causes, social functions, nature and application of, and societal reaction to criminal law. Rather than a technical program which focuses on applied skills, our program emphasizes the justice component.
Cultural Studies Program

Acting Program Director: Karyn Hollis, Ph.D.
Office Location: 458 Saint Augustine Center
Telephone: 610-519-7872
Website: http://www.culturalstudies.villanova.edu
Course Description Website:
http://www1.villanova.edu/villanova/artsci/culturalstudies/courses.html

MAJOR (30 credits, 10 courses)
Required Courses: CST 2100, CST 4100 and area requirements: GEN, RACE, REP
1. Seminars: (6 credits, 2 courses)
   Intro to Cultural Studies: CST 2100 (3 credits)
   Capstone seminar CST 4100: (3 credits)
2. AREA REQUIREMENTS* (9 credits, 3 courses) one course from each area
   REP: Representation of Culture (3 credits, 1 course)
   RACE: Identity and Race (3 credits, 1 course)
   GEN: Gender relations (3 credits, 1 course)
*Specific courses that qualify for area requirements and electives are announced on the CST website every semester.
3. Electives (15 credits, 5 courses)** Announced on the CST website every semester.

The major in Cultural Studies (CST) is one of the new interdisciplinary majors at Villanova. It benefits students by providing a specific understanding of the global cultural phenomena and practices. Because of its theoretical and interdisciplinary nature the program is an ideal complementary major to other area studies (AIS, LAS, GIS, GWS, PJ) and to disciplinary majors in the humanities and social sciences (ENG, SPA, FRE, ITA, HIS, PHI, COM, PSC, HUM, HS, SOC). The CST major will give students an edge to compete in increasingly theory centered graduate programs and will prepare them for working in the publishing industry, journalism, media, or with NGO’s, foundations, and other global organizations.
Interim Chair: Peter Zaleski, Ph.D.  
Office Location: 2014 Bartley Hall  
Telephone: 610-519-4370  
Website: http://www1.villanova.edu/villanova/artsci/eca.html

Acceptance: A minimum GPA of 2.5 and a minimum grade of B- in ECO 1001 & 1002 are required to declare the economics major.

Economics is the science that studies the behavior of social systems – such as markets, legislatures, corporations, and families – in allocating scarce resources. It is a discipline which brings together the diverse worlds of business, social science, and public policy. The study of economics is an excellent preparation leading to many career options. Economics majors are well positioned to be the future managers and leaders in both the private and public sectors. The study of economics at the undergraduate level provides a solid basis for graduate study in the social sciences and for professional study in business administration, law, public administration, and in the health sciences.

MAJOR (30 credits/10 courses – excluding MAT requirements)  
Required Courses: MAT 1400 (or MAT 1320 or equivalent), MAT 1430 (Alternatively MAT 1230, AND MAT 1235), ECO 1001, ECO 1002, ECO 2101, ECO 2102, ECO 3137, ECO 4132 plus four economics elective at 3000 or higher.

Students in the College of Liberal Arts and Sciences who specialize in Economics earn the degree of Bachelor of Arts in Economics. Students may receive a Specialization certificate by choosing to specialize in one of the following areas (Business Economics, Global Economics, Human Resource Economics, or Pre-Law) by taking, as part of their 12 elective credits, three courses within their specialty and focusing their seminar paper (ECO 4132) on that specialty area.

MINOR (18 credits/6 courses – excluding MAT requirements)  
Required Courses: MAT 1400 (or MAT 1320 or equivalent), ECO 1001, ECO 1002, ECO 2101, ECO 2102, and two economics electives at 3000 or higher.

For a list of economics courses, please see the Economics listing in the catalog for the Villanova School of Business.
Education and Counseling

Chair: Edward G. Fierros, Ph.D.
Office Location: 302 Saint Augustine Center
Telephone: 610-519-4620
Web site: http://www.villanova.edu/artsci/education/
Course Descriptions: http://www.artsci.villanova.edu/courses/education.html

Acceptance: 2.8 GPA minimum, 6 credits in English and 6 credits in math, 2 letters of recommendation and an essay. Secondary Certification candidates apply the first semester of their sophomore year. For details refer to the Undergraduate Student Handbook.

MAJOR: In addition to the teaching subject area requirements described in the sequence charts that can be obtained at our office, Secondary Education majors are required to earn a total of 27 credit hours in Education courses. These are: EDU 2202, 2300, 3000, 3251, 3263, 3264, 4245, 4290, 4292 and an appropriate teaching methods course. The coursework includes a full-time student teaching experience that is open only to students in their senior year who have completed all education and all of the subject matter courses in their field of specialization.

MINORS: A minor in Education does not lead to teacher certification but exposes students to the field of education. The Minor in Education requires 15 credits and includes EDU 2202, 3251, 3263, and 4290 and an additional three credits must be earned from among the following: EDU 2201, 2300, 3254, 3258, 3260, 3262, 3265, 3266, 4301. The minor in Educational Policy and Leadership requires 15 credits and includes EDU 2300, 3253, 3263. Two elective courses may be selected from EDU 3264, 4245, 4289, 8656, 8669 or an education topics course. The Minor in Counseling exposes students to knowledge of the field of counseling and the counseling process; evidence-based therapeutic practices, and the application of counseling skills. Students with a minimum GPA of 3.0 must complete six approved 3-credit courses.

NOTE: In addition to the Education major, it is recommended that students earn a second major in their teaching area. Education majors may earn a double major in Education and a content subject area (i.e., Communication, English, Foreign Languages, History, Mathematics, and Political Science). Education majors must come to the Department each semester for advising. Students majoring in Education fulfill the Core Social Science requirement and a Diversity I requirement through the requirements for their major. Please see section on Teacher Certification for more information.
English

Chair: Heather Hicks, Ph.D.
Office Location: 402 Saint Augustine Center
Telephone: 610-519-4630
Website: http://www.villanova.edu/artsci/english
Course Description Website:
http://www1.villanova.edu/villanova/artsci/english/undergraduate/majorinenglish.html

MAJOR (33 credits)
Required Courses: 2250, 5000, four courses in historical fields

English majors take a range of courses, from required courses (chosen from a number of possibilities) that provide a sense of the historical range and diversity of literature in English to electives covering contemporary writers, film, creative writing, and many more topics. Students can also form tracks (such as Professional Writing, World Literature, or Race and Ethnicity) within the major. English courses are particularly well-suited to helping students become better readers, writers, and analytical thinkers; because of those skills, and because of the breadth of literature, English courses are valuable in all aspects of our lives.

MINOR (15 credits)
Required Courses:
• At least one course in Brit/Irish Lit. (mostly 3000-range)
• At least one course in Amer. Lit. (mostly 4000-range)
• Three electives from English courses 2000 and above
Environmental Science and Studies

Chair: Francis A. Galgano, Ph.D.
Office Location: G67 Mendel Science Center
Telephone: 610-519-3337
Website: http://www1.villanova.edu/villanova/artsci/geoenv.html
Course Description Website:
http://www1.villanova.edu/villanova/artsci/geoenv/courses.html

Acceptance: All majors and minors require a minimum GPA of 2.50 as a pre-requisite for declaring. Declaration of a minor also requires the permission of the department chair.

MAJOR: Environmental Science (BS) (132 credits/40 courses)*
Required Courses: GEV 1050, 1051, 1750, 2310, 4700, 4310, 6200, 6005, 2 environmental lab courses and 4 science and technology courses; GEV 3300, CHM 1151, PHY 1100, MAT 1500, and two policy and management courses. An interdisciplinary major that focuses on the study of the environment, and the solution of environmental problems. Environmental Science provides an integrated, quantitative, and interdisciplinary approach to the study of environmental systems.

MAJOR: Environmental Studies (BA)(128 credits/40 courses)*
Required Courses: GEV 1050, 1051, 1750, 2310, 4700, 4310, 6200 and 6005; GEV 3300, CHM 1151, 2 policy and management courses, 4 science and technology courses, and 2 environmental social science and humanities courses. Interdisciplinary major that systematically examines human interaction with the environment. Focuses on human interactions and policy, and the study of associated subjects, such as: politics, law, economics, sociology, planning, pollution control, natural resources, and the interactions of human beings and nature.

Both majors include a senior research project with a faculty mentor. Students may select a one-semester project (GEV 6200) or a two-semester thesis option (6210/6220).

MINOR: Environmental Studies (17 credits/5 courses)
Required Courses: GEV 1050, 1051 (or 2 environmentally relevant MSE courses), 1 env. natural science course, 1 policy and management course, 1 env. social science and humanities course. Interdisciplinary minor dedicated to protecting environmental quality and achieving sustainable development. This dynamic and interesting minor will expose you to these topics, among many others!

*CLASS OF 2019
Ethics

Program Director: Mark Doorley, Ph.D.
Associate Director: Brett Wilmot, Ph.D.
Office Location: 104 Saint Augustine Center
Telephone: 610-519-4692
Website: http://www1.villanova.edu/villanova/artsci/ethics.html
Course Description Website: http://www1.villanova.edu/villanova/artsci/ethics/catalog.html

Acceptance: All students wishing to declare a minor or concentration must have taken ETH 2050 or HON 2050. Those students wishing to pursue a minor must have earned a “B” or higher in the course, students wishing to pursue a concentration must have earned a “C” or higher in the course.

MINOR (4 courses)
Required Courses: Two of the 4 required courses must be in philosophical ethics and two in theological ethics. An e-portfolio is also required for the minor, to be completed in the spring of one’s last year at Villanova; this e-portfolio consists of written work that is representative of the student's development as a thinker across the courses taken for the minor.

CONCENTRATION (5 courses)
Each student in the concentration selects one of four tracks: Ethics and Health Care; Ethics, Politics, and Law; Ethics, Economics, and Public Policy; or Ethics, Science, Technology, and the Environment.
Required courses: Track I (Ethics and Healthcare) PHI 2115 OR PHI 4125 OR PHI 2117 AND THL 4200; Track II (Ethics, Politics and Law) PHI 2450/PJ 2600 OR PJ 5200/SOC 2950 AND THL 4200 OR THL 4320; Track III (Ethics, Economics and Public Policy) PHI 2450/PJ 2600 OR THL 4320 AND PJ 5200/SOC 2950 OR ECO 4200; Track IV (Ethics, Science, Technology and the Environment) PJ 2200 OR PHI 2121 AND HIS 2276 OR HIS 4527. Each student must take two elective courses in their track; electives are specified on the program website. All students must take ETH 4000 Integrating Seminar, the capstone of the concentration.

Students are required to complete 100 hours of service related to the track they choose; up to 40 hours of previous service while in college can be counted toward the 100 hours. The student, in conjunction with the associate director, will arrange and design the service with the goal of enhancing comprehension of applied ethical issues in the track selected by the student.
French and Francophone Studies

**Acting Chair:** Silvia Nagy-Zekmi, Ph.D.
**Program Coordinator:** Etienne Achille, Ph.D.
**Office Location:** 303 Saint Augustine Center
**Telephone:** 610-519-7478
**Website:**
http://www1.villanova.edu/villanova/artsci/romancelanglit/academics/frenchstudies.html

**Course Description Website:**
http://www1.villanova.edu/villanova/artsci/romancelanglit/academics/frenchstudies/coursedescriptions.html

**MAJOR (31 credits above the intermediate level)**

The required courses are: FFS 1138 Advanced Grammar OR FFS 1140 Writing and Stylistics; FFS 2220 Literature and Culture of France OR FFS 2221 Literature and Culture in the Francophone World; FFS 3971 -Directed Research in FFS.

**MINOR (4 courses above the intermediate level)**

Required courses include taking FFS 1131 (Conversation and Composition I), FFS 1132 (Conversation and Composition II) and a choice between FFS 2220 Literature and Culture of France OR FFS 2221 Literature and Culture of the Francophone World.

Once a sequence of language courses has begun, a student may not revert to a lower-level course. Students may obtain up to six credits through the Villanova summer or semester program abroad in France.
Humanities

Chair: Kevin Hughes, Ph.D.
Office Location: 304 Saint Augustine Center
Telephone: 610-519-6165
Website: http://www1.villanova.edu/villanova/artsci/humanities.html
Course Description Website: http://www1.villanova.edu/villanova/artsci/humanities/courseofstudy/currentcourses.html

The Department of Humanities offers a coordinated series of seminars and courses designed to inquire into the human condition from an interdisciplinary perspective. Drawing on wisdom ancient and new, the curriculum encourages critical thinking about what is needed for human flourishing. Humanities faculty are specialists in complementary disciplines, including theology, philosophy, literature, political science, history, economics, and architectural history. Humanities courses fulfill certain requirements for the Core Curriculum of the College of Liberal Arts and Sciences.

MAJOR (30 credits)
The Humanities major requires the completion of ten courses. All majors are required to take the four Gateway courses: HUM 2001: God, HUM 2002: Human Person, HUM 2003: World, HUM 2004: Society. In their final semester students also take the Senior Symposium (HUM 6500). Students then take five free electives, three of which must be taken within the Department of Humanities.

MINOR (15 credits)
Students take two of the four Gateway courses listed above plus three electives, two of which must be taken in the Department of Humanities. This makes a total of five courses required to complete the minor.
Geography

Chair: Francis A. Galgano, Ph.D.
Office Location: G67 Mendel Science Center
Telephone: 610-519-3337
Website: http://www1.villanova.edu/villanova/artsci/geoenv.html
Course Description Website: http://www1.villanova.edu/villanova/artsci/geoenv/courses.html

Acceptance: Students wishing to declare a Geography major or minor must have the permission of the department chair.

MAJOR: Geography (BA) (125 credits/40 courses)*
Required Courses: GEV 1002, 1003, 1750, 2500, 4700, 6005, 1 regional elective, and 3 Geography electives. The major also requires a senior research project with a faculty member. Students may elect to complete a one-semester option (6200) or a two-semester option (GEV 6210/6220). Geography is the science that studies patterns on the Earth's surface and the processes that cause them. Geographers study things such as land features, weather, climate, natural resources, people, population, culture, and other phenomena. Modern geography is an all-encompassing discipline that seeks to understand the Earth and all of its human and natural complexities—not merely where objects are, but how they have changed and come to be. Geographers also leave Villanova equipped with a diverse and marketable array of technical skills such as computer cartography, Geographic Information Systems, Global Positioning Systems, satellite imagery and remote sensing.

MINOR: Geography (16 credits/5 courses)
Required Courses: GEV 1002 or 1003, 1 regional course, 4700, and 2 elective courses
The Geography minor is designed for students who wish to deepen and/or broaden their knowledge of the world with a distinctive yet flexible program of courses encompassing the relationship between the environment and society. The minor allows students to develop a coherent strategy for understanding and explaining the manner in which people and the Earth interact. Students have the opportunity to explore the origins, development, morphology, and processes of natural landscapes, as well as those institutions and cultural, economic, political, and social patterns associated with human development of the landscapes.
*CLASS OF 2019
Institute for Global Interdisciplinary Studies (GIS)

Institute Director: Maghan Keita, Ph.D.
Office Location: 36 Garey Hall
Telephone: 610-519-6302
Website: http://www1.villanova.edu/villanova/artsci/global.html
Course Description Website:
http://www1.villanova.edu/villanova/artsci/global/courses.html

Acceptance: Students must complete an application and essay as prerequisites to declaring a Global Interdisciplinary Studies major.

MAJOR (36 credits/12 courses and 1 semester of study abroad in a non-English speaking country)

Required Courses: GIS 2000: Proseminar: Introduction to Global Interdisciplinary Studies; GIS 4752: Research Seminar; GIS 6500: Capstone Colloquium; GIS 6600: Thesis Direction I; GIS 6601: Thesis Direction II; 2 additional GIS courses from GIS 4000 through GIS 6499; 5 additional Electives (above intro level); 12 credits of a Language; 1 semester of Study Abroad in non-English speaking country

The Institute is an academic unit whose primary purpose is to provide students with a set of skills that will foster critical and analytical thinking, and problem solving that will prepare them for responsible global citizenship. The major consists of 12 courses totaling 36 credit hours. A Senior Thesis is also required to complete the degree. The central dynamic of the Global Interdisciplinary Studies major is five global interdisciplinary seminars, three of which are mandatory (Introduction to Global Interdisciplinary Studies, the Junior Research Seminar, and the Capstone Colloquium).

In any given curriculum cluster, which is designed by the student, his or her faculty mentor, and the institute director, the student may take up to 10 seminars. Students also are required to participate in a semester-long study abroad experience, focusing on language and cultural immersion.
MAJOR (33 credits)

Required Courses

· One of the specially designated core history courses
· HIS 5001: Junior Research Seminar
· History 5501 (Seminar in Historical Methodology)
· One art history course in an area that complements one of the ten history courses. This course does not fulfill the core Fine Arts requirement.
· At least six additional history courses of the student's choice

History majors must earn 27 credits in history beyond the specially designated core course.

MINOR (18 credits)

For students in the College of Liberal Arts and Sciences, the 18 credit hours must include one specially designated core course. One of the following courses may also be taken for credit toward the History minor:

AAH 1101  History of Art: Beginnings to Renaissance
AAH 1102  History of Art: Renaissance to Contemporary World

History Minors must earn at least half (9 credits/3 courses) at Villanova University.

AP Credit Policy

· Students who receive AP credit must still take one of the specially designated core courses in History.
· History credit will be given for scores of 4 or 5 on any exam — in U.S., European, or World History.
· AP World History — with score of 4 or 5 on exam: 3 credits for History 1040 or 1050.
· Students will receive a maximum of six (6) credits toward fulfillment of the major’s requirements; and a maximum of three (3) from elective credits.
· AP US History — with score of 4 or 5 on exam, 3 credits for History 1002 or 1003. (Students who receive AP credit for U.S. History must still take either His 2000 or His 2001).
· AP European History — with score of 4 or 5 on exam, 3 credits for History 1021.
Gender and Women’s Studies

Co-Directors: Catherine Kerrison, Ph.D. and Tim McCall, Ph.D.
Office Location: 488 Saint Augustine Center
Telephone: 610-519-3815
Website: www1.villanova.edu/villanova/artsci/gws
Course Description Website:
www1.villanova.edu/villanova/artsci/gws/academics/courses

MAJOR (30 credits)
Required Courses: 2050, 3000, and 5000

Gender and Women’s Studies is an interdisciplinary field that continues to transform scholarship and fundamental assumptions in all areas of the humanities, social and natural sciences, and the professions. The Major requires students to take 10 courses, including three foundational courses: GWS 2050 (Gender and the World); a research seminar in Feminist Theory and Methodology, which can be satisfied by GWS 3000 (Independent Study) or equivalent courses in other disciplines with the approval of the GWS director; and GWS 5000 (Integrating Seminar). In addition, GWS majors must take seven electives, at least two of which must be in the social sciences and two in the humanities. Elective courses must carry the GWS attribute, awarded by Director of Academics. Because gender and sexuality are fundamental to the ways men and women understand themselves, a major or minor in GWS can enhance practically any other field of study.

MINOR (18 credits)
Required courses: 2050 and 5000

Elective courses for the major and minor may be taken in a variety of departments. Electives must be designated with the GWS attribute on the NOVASIS Master Schedule and/or be approved by the GWS director.
Acceptance: Admission to the University Honors Program is by invitation or by application to the Director. Members of the Program are expected to take Honors courses at least every third semester, and to maintain high academic standards (at least a 3.33 overall GPA). Individual Honors courses are open to all Villanova students who have at least a 3.0 overall GPA or will bring a special expertise to the course, contingent upon class size limitations.

DEGREE
Honors Degree, Thesis Track (10 Honors courses)
Requirements: The Humanities Seminar HON 2550, the Social Science Seminar HON 2560, or the Natural Science Seminar, HON 2570; at least 3 upper level Honors courses, which will include a six-credit HON 6000 and HON 6002 senior thesis; minimum 3.33 GPA.

Honors Degree, Oral Examination Track (10 Honors courses)
Requirements: An Oral Comprehensive Examination in the senior year integrates three upper-level Honors courses in a primary major or area of academic interest; minimum 3.33 GPA.

MINOR (5 Honors courses)
Requirements: Five courses in Honors, at least two of which must be upper level; minimum 3.33 GPA.

For first- and second-year students, the Program offers Honors seminars in place of the core curriculum introductory courses. The Honors Program also offers upper-level seminars which fulfill degree and minor requirements in specific academic disciplines. All courses are small seminars and have in common active class participation, and intensive writing requirements.
Individually Designed Major (IDM)

Program Director: Office of the Dean
Office Location: Saint Augustine Center, Room 105
Telephone: 610-519-5969

Acceptance: An intensive proposal and approval process should be initiated no later than the second semester of freshman year. Please see the website for further details.

MAJOR (33 Credits)
An individually designed major (IDM) is motivated by your own learning goals, and guided by a roadmap that you will develop in consultation with faculty. It should not be confused with independent study, wherein a faculty member takes the lead in developing a reading and writing program. Faculty members and the established programs and departments within the College of Liberal Arts and Sciences, will be collaborative resources to pursue a unique course of study, if the established majors are deemed not to provide a pathway to specific goals. The IDM fosters a more explicit pursuit of interdisciplinary study, providing a mechanism to design a major that would intentionally integrate different methodologies, topics, disciplinary cultures, and learning styles.
Irish Studies Program

Program Director: Joseph Lennon
Office Location: 455 Saint Augustine Center
Telephone: 610-519-4647
Website: http://www1.villanova.edu/villanova/artsci/irishstudies.html
Course Description Website: http://www1.villanova.edu/villanova/artsci/irishstudies/undergrad.html

Minor (15 credits)
One required English and one required History course are pre-requisites for completing an Irish Studies minor: either ENG 2450 or ENG 2500 and either HIS 2286 or 3216.

Irish Studies explores the history and culture of the Irish people in Ireland and the Irish diaspora from a variety of disciplines—literature, history, theater, art, politics, music, folklore, and economics. A series of two four-credit courses in the Irish language may also be taken for credit and to complete the language requirement for the College of Arts and Sciences. The program is open to students from all colleges and hosts a lively series of readings, lectures, performances, and celebrations. Interested students may also study in Ireland in a Semester Abroad program or through the Villanova Summer in Ireland Program. Details are available through the Irish Studies office.
Italian

Acting Chair: Silvia Nagy-Zekmi, Ph.D.  
Program Coordinator: Luca Cottini, Ph.D.  
Office Location: 303 Saint Augustine Center  
Telephone: 610-519-3069  
Web Site:  
http://www1.villanova.edu/villanova/artsci/romancelanglit/academics/italianstudies.html  
Course Descriptions:  
http://www1.villanova.edu/villanova/artsci/romancelanglit/academics/italianstudies/coursedescriptions.html

MAJOR (10 courses above the intermediate level)  
Majors in Italian must take 10 courses above the intermediate level, nine of which must be conducted in Italian and one course taught in English, provided that the course deals primarily with Italian culture, has an RLL designation, and has the ITA attribute.

The following courses are required: ITA 1138 Advanced Grammar, or ITA 1140 Writing and Stylistics; ITA 2220 Literature and Culture I, or ITA 2221 Literature and Culture II; and ITA 3970 Research Seminar.

MINOR (4 courses above the intermediate level)  
Required courses for the minor include ITA 1131 Conversation and Composition I, and ITA 1132 Conversation and Composition II, and 2 upper level courses.

*Once a sequence of courses has begun, a student may not revert to a lower-level course.

*Majors are strongly encouraged to participate in the Villanova summer or semester program abroad in Urbino.
MINOR (6 courses)
The minor in Japanese Language and Cultural Studies requires six courses. JPN 1111/1112; JPN 1121/1122; and two JPN electives.

The Japanese Language and Cultural Studies program offers a variety of courses that cover a multitude of areas of language and cultural study of various aspects of Japan life from traditional to popular culture, society, literature, film, and even culinary culture.

Japanese Language and Cultural Studies represents a cutting edge intellectual experience that provides its minors with a real advantage in critiquing, understanding, and navigating the global landscape.
MAJOR (30 credits)
The Latin American Studies Major requires 10 courses:
1. Language Requirement: Two (2) courses of advanced Spanish or advanced Portuguese language or literature.
2. One Capstone Seminar (LAS 3950)
3. Three Broad thematic courses, one each in the Humanities, Social Sciences, and History.
4. One course in Research Methods.
5. Three electives with options for Internship and Independent Study
6. One semester of Study Abroad: Students are required to spend a semester abroad (or two summers abroad) at a university in Latin America.

MINOR (21 credits)
The LAS minor requires 7 courses:
• Language Requirement: Two (2) courses of intermediate Spanish or intermediate Portuguese language.
• One Capstone Seminar (LAS 3950)
• Four electives (4 courses)
Liberal Arts Major

**Contact:** Rev. Paul W. Galetto, O.S.A., Ph.D., Assistant Dean for Undergraduate Students
**Office Location:** 107 Saint Augustine Center
**Telephone:** 610-519-3900

**MAJOR (30 credits/10 courses)**
The Liberal Arts Major is a rigorous academic major, which requires students to complete an intensive course of study that includes 40 courses and at least 122 credits. The Liberal Arts Major requires a plan of study outlined with a faculty advisor as part of the application process and is granted by special permission from the Assistant Dean for Undergraduate Students. Please visit the office for more details.
Mathematics and Statistics

Chair: Douglas Norton, Ph.D.
Office Location: 305 Saint Augustine Center
Telephone: 610-519-4850
Website: www.villanova.edu/artsci/mathematics
Course Description Website: http://www1.villanova.edu/villanova/artsci/mathematics/courses.html

MAJOR (Mathematics) (58 credits/19 classes)
Required Courses: MAT 1500, 1505, 2500, 2600, 2705, 3300, 3400, 3500, and 5900; an approved analysis elective course, e.g. MAT 4270 or 5400, plus four additional mathematics courses numbered 3000 or higher; a two-semester natural science sequence with laboratory, e.g. PHY 2410/2411 and 2412/2413; a third science course, either three credit plus an appropriate lab or four credit, such as CSC 1051. All science courses must be at the science-major level.

MINOR: Mathematics (8 courses)
Pre-requisites for a minor: Students should declare his/her intention in sophomore year by filling an application with the Math Minor coordinator.
Required Courses: MAT 1500, 1505, 2500, plus five courses chosen from MAT 2600, MAT 2705 and MAT courses numbered 3000 or higher. Students may petition to substitute an approved upper division course (e.g. CSC 4170, ECO 3138, PHY 4202, CEE 3704) in his/her major for ONE of these five courses. To graduate with a minor, students must have at least a 2.0 GPA in their Mathematics courses.

MINOR: Statistics (5 courses/15 credits)
Pre-requisites for a minor in Statistics: MAT 1500, MAT 1505, MAT 2500.
Required Courses: MAT 4310, 4315, 5700, plus 2 electives as determined by the department.
Check with the Department of Mathematics and Statistics in SAC 305 for additional information.

NOTE: The University offers multiple versions of calculus and of statistics. One cannot receive credit for two similar versions of calculus or statistics without prior approval. Please contact the department for more information.
Military Science Program and Minor
(Army ROTC)

Chair: LTC Justin Shaffer, U.S. Army
Office Location: Military Science Building
Web site: http://www.armyrotc.villanova.edu
Course Descriptions: http://www.widener.edu/rotc

ARMY ROTC PROGRAM: By agreement with Widener University’s Department of Military Science, Villanova offers a program of study leading to a commission as a Second Lieutenant in the U.S. Army. Details are found in the Academic Programs Section of the Undergraduate Catalog.

Students can participate in the first two years of Military Science instruction (MS 101, MS 102, MS 201, MS 202) with no obligation to remain in the program or to the Army.

MINOR (18 credits)
Students who successfully complete all military science courses 101 through 402 will earn a minor in military science.
Eligibility for a commission in the U.S. Navy or the U.S. Marine Corps through the NROTC program is contingent upon successful completion of required university and naval professional courses of study. Courses required by the NROTC program follow:

1. **Navy Option**: NS 0100, 1000, 1100, 2100, 2200, 3100, 3200, 4100, 4200, plus six credits each of Calculus (completed by end of sophomore year), Physics (completed by the end of junior year), and English (no time requirement), and, three credits each of Cultural Awareness and American Military Affairs (also no time requirement). All courses must be approved by the Naval Science Advisor.

2. **Marine Option**: NS 0100, 1000, 1100, 3500, 3600, 4100, 4200, and three credits of American Military Affairs, approved by the Marine Option Advisor.

3. **Nurse Option**: NS 0100, 1000, 1100, 4100, 4200, and six credits of English, approved by Naval Science Advisor.

**MINOR:**
- (Navy Option) NS 0100, 1000, 1100, 2100, 2200, 3100, 3200, 4100, 4200.
- (Marine Option) NS 0100, 1000, 1100, 3500, 3600, 4100, 4200.
MINOR (18 credits/6 courses)
To complete a minor in Peace and Justice, students must take six courses, including one of the foundational courses (PJ 2250 Violence and Justice in the World, PHI 2450 Catholic Social Thought, PJ 2700 Peacemakers and Peacemaking, PJ 2800 Race, Class and Gender, PJ 2900 Ethical Issues in Peace and Justice) and five other courses in Peace and Justice, courses with a Peace and Justice attribute, or courses otherwise earning Peace and Justice credit.

Note: No more than three foundational courses may receive credit for the minor.

Note: No more than three 1-credit courses may receive credit for the minor.

CONCENTRATION (24 credits/8 courses)
To complete a Concentration in Peace and Justice, students must take eight courses, including one of the foundational courses (PJ 2250 Violence and Justice in the World, PHI 2450 Catholic Social Thought, PJ 2700 Peacemakers and Peacemaking, PJ 2800 Race, Class and Gender, PJ 2900 Ethical Issues in Peace and Justice) and seven other courses in Peace and Justice, courses with a Peace and Justice attribute, or courses otherwise earning Peace and Justice credit.

Note: No more than three foundational courses may receive credit for the concentration.

Note: No more than three 1 credit courses may receive credit for the concentration.
The Philosophy department offers interesting courses that help students better understand the world and their place in it. Philosophy courses teach students to analyze difficult texts, to write clearly and precisely, to defend their views with cogent arguments and to take pleasure in the struggle with complex ideas and questions.

**MAJOR (10 courses, 30 Credits)**
In addition to taking PHI 1000 (Knowledge, Reality, Self), philosophy majors take nine additional courses including the history of philosophy sequence (PHI 3020, 3030, and 3040) and a capstone course (PHI 5000 or 6000). With permission of the chair, students may substitute certain upper division electives for the history of philosophy sequence or the capstone course.

Students who are majoring in philosophy may, if they wish, pursue a specific area of philosophy by taking one of the department’s thematic clusters or devising one of their own (see the website for more information about the thematic clusters). Upon completing the cluster, students receive a certificate and are entitled to list their area of specialization on their resume. Philosophy majors are also encouraged to work with an individual faculty member to write a thesis, which substitutes for the capstone course.

**DOUBLE MAJORS**
Because of the interdisciplinary nature of philosophy, the department welcomes and encourages double majors. With the permission of the chair, philosophy majors may count two related courses from the second major toward fulfillment of the philosophy major requirements.

**MINOR (5 courses)**
Philosophy minors take any five courses in the philosophy department.
The Department has both a BA and a BS in Physics. The BA in Physics is for the student who wants to minor in another discipline or is planning employment or graduate studies outside the sciences in fields such as medicine, law, business, journalism, secondary school teaching, etc. Instead of the normal advanced courses in physics, the student uses these slots for the minor in another discipline. The BS in Physics is for the student who wants to be a professional physicist or go to graduate school in physics. Either major requires 136 credits. There is a senior research option.

**BA MAJOR:** PHY 2410/11, 2412/13, 2414/15, 2416/17, 2601, 2603; 3310/11, 4000/01, 4100, 4200, 4301, 4303 and 5100 plus one PHY elective; CHM 1151/1103 and 1152; MAT 1500, 1505, 2500 and 2705; and three other approved science courses.

**BS MAJOR:** Requires all the PHY, CHM and MAT courses listed for the BA except for PHY 4303, plus PHY 4002/03, 4102, 4202, 5200 and 5300; one other approved physics elective and one other approved science course.

**MINOR:** PHY 2410/11, 2412/13, 2414/15, 2416/17, and 15 additional credits of upper level physics courses.

**MINOR IN APPLIED PHYSICS FOR MATH MAJORS:** MAT 4310, PHY 2410/11, 2412/13, 2414/15, 2416/17, 3310/11 and 4301/03.

Physics is an experimental science in which its practitioners investigate nature at the most fundamental level on scales ranging from subatomic distances to the size of the universe.

See the Web site address for more information.
Political Science

Chair: Matthew Kerbel, Ph. D.
Office Location: 202 Saint Augustine Center
Telephone: 610-519-4710
Website: http://www1.villanova.edu/villanova/artsci/psc.html
Course Description Website:
http://www1.villanova.edu/villanova/psc/courses.html

MAJOR (33 credits)
Four foundational courses are required: PSC 1100 (American Government); PSC 1200 (International Relations); PSC 1300 (Comparative Politics); and PSC 1400 (Political Theory). Students must also complete a research seminar (PSC 1900) upon declaring the major and the capstone senior seminar (PSC 6900). The senior seminar is restricted to Political Science senior majors. Five elective courses are required and may be taken from any upper division focal (2000-level) or specialized (3000-level) offerings. With the exception of internships (up to 3 credits), courses taken on a satisfactory/unsatisfactory basis cannot be used to satisfy requirements for the major. Any senior with a GPA of 3.0 or above may request to take a graduate PSC course. Juniors may apply for the five year BA/MA program. Students majoring in [CRM, PSC, PSY, SOC] must take one additional Social Science course outside the major in order to fulfill the Core Social Science Requirement.

MINOR (18 credit hours): Requirements include any two of the four foundational courses (PSC 1100, PSC 1200, PSC 1300, and PSC 1400), plus any four upper division focal (2000-level) or specialized (3000-level) offerings. Courses taken on a satisfactory/unsatisfactory basis cannot be used to satisfy requirements for the minor.

Please see the department website for details about the five year BA/MA program, certificates, and other PSC programs.
Portuguese

Acting Chair: Silvia Nagy-Zekmi, Ph.D.
Office Location: 303 Saint Augustine Center
Telephone: 610-519-7478
Website: http://www1.villanova.edu/villanova/artsci/romancelanglit/academics/portuguesestudies.html
Course Description Website: http://www1.villanova.edu/villanova/artsci/romancelanglit/academics/portuguesestudies/coursedescriptions.html

The Department has offered Introduction Portuguese I since Fall 2010 and Introduction to Portuguese II since Spring 2011. Intermediate Portuguese I and Intermediate Portuguese II are now also being offered. These four semesters of Portuguese will satisfy the College’s requirement for foreign languages.
Psychology

Chair: Thomas C. Toppino, Ph.D.
Office Location: 334 Tolentine Hall
Telephone: 610-519-4722
Web site: http://www.villanova.edu/artsci/psychology/
Course descriptions:
http://www1.villanova.edu/villanova/artsci/psychology/courses.html.

Psychology is the basic and applied science of mind and behavior. Psychologists use the methods of both natural and social science to advance our knowledge and understanding of thought, emotion, and behavior in humans and other organisms. Psychologists also apply this knowledge to improve the conditions of individuals and society.

Acceptance: Psychology offers two majors in psychology, one leading to a Bachelor of Science (B.S.) and the other leading to a Bachelor of Arts (B.A.). To declare either major, students must have completed General Psychology (PSY 1000 or HON 1811) or have AP credit for General Psychology. In addition, they must have a grade of C+ or higher in General Psychology or have an overall minimum GPA of 3.00.

MAJOR (B.S.: 54 credits; B.A.: 31 credits)
Required Courses: For both B.S. and B.A.: PSY 1000 or PSY 1001 or HON 1811, PSY 2000, PSY 2050, PSY 2100, PSY 5150 or PSY 5250. B.S. students select seven additional psychology courses, at least five of which must be foundation courses (3000 and 4000 level courses) including two laboratory courses. B.S. students also must complete five supporting science courses (BIO 2105, BIO 2106, and CSC 1051 or CSC 1052, and either MAT 1500 and MAT 1505 or MAT 1312 and MAT 1314). B.A. students select six additional psychology courses, at least four of which must be foundation courses (3000 and 4000 level courses) including one laboratory course. Courses taken on a satisfactory/unsatisfactory basis cannot be used to satisfy requirements for the major.

MINOR (15 credits/5 courses):
General Psychology (PSY 1000 or PSY 1001 or HON 1811) plus any combination of four additional 3-credit undergraduate courses in psychology. General Psychology is a pre-requisite for all other courses in psychology. Courses taken on a satisfactory/unsatisfactory basis cannot be used to satisfy requirements for the minor.
Minor in Public Service and Administration (18 credits/6 courses):
The Department of Public Administration offers a Minor in Public Service and Administration for undergraduate students. The minor is an interdisciplinary course of study, open to students from all Colleges, that prepares students to be responsibly engaged citizens, government managers, and community leaders working in the “new public sector.”

Requirements for the Minor:
The minor in Public Service and Administration requires the completion of 18 credits (6 courses). All students must complete 2 required courses and 4 elective courses. Students must take PA 1050 (Public Administration) and either PA 2000 (Public Policy) or PA 6000 (Vocation of Public Service) as their two required courses. A maximum of two elective courses may be taken outside the Department of Public Administration. See website (publicadmin.villanova.edu) for list of approved elective courses. Finally, students must include a service learning component in either PA 1050 or PA 3000 (Overview of the Nonprofit Sector). Both courses (PA 1050, PA 3000) have been designated as optional service learning by the College of Liberal Arts and Sciences.
The Russian Area Studies Concentration is open to all students enrolled in the University. The purpose of the concentration is to provide students with a multi-disciplinary comprehension of Russia through the study of this complex country’s language, culture, history, politics, religion and art.

**CONCENTRATION**

Two semesters of Russian at the intermediate level, or demonstrated proficiency at an equivalent level, plus 15 credit hours selected from among the following: HIS 1070; 3420, 3241, 3242, 4701; PSC 2320; RUS 1131, 1132, 3412, 4110, 4120, 4130, 4140, 4150; SAR 4007; THL 5200; and appropriate special topics courses in Economics and History as approved by the director.
MINOR (6 courses)
The minor in Russian Language and Cultural Studies requires six courses. RUS 1111/1112; RUS 1123/1124; and two courses beyond intermediate level (i.e. RUS 1131/1132).

The Russian Language and Cultural Studies Program offers courses that cover the study of multiple aspects of Russian language and cultural studies including literature, culture, folklore, music, film, journalism, and new media. This allows students to become familiar with Russian culture and society and the life experiences of Russians.

Russian Language and Cultural Studies represents a cutting edge intellectual experience that provides its minors with a real advantage in critiquing, understanding, and navigating the global landscape.
Sociology

Chair: Robert H. DeFina, Ph.D.
Office Location: 204 Saint Augustine Center
Telephone: 610-519-4482
Web site: http://www.socandcrim.villanova.edu
Course descriptions: http://www1.villanova.edu/villanova/artsci/socandcrim/courses/socdescriptions.html

Acceptance: A student must have completed Introduction to Sociology (SOC 1000), with a “C+” or higher or have a minimum GPA of 3.0.

MAJOR (33 credits/11 courses)
The major in Sociology requires the completion of 11 courses (33 credits). A student must allow three full semesters after the declaration of the major to complete all requirements. One of the sociology electives for the major can be satisfied by an internship for credit with approval from the department chair, provided that the students has at least 15 credits toward the major.

Required Courses: SOC 1000, SOC 5300, SOC 5400, SOC 6500, one theory course from SOC 5000 /SOC 5050 /SOC 5100, five sociology electives and one criminology elective.

MINOR (15 credits/5 courses)
The minor in Sociology requires the completion of 15 credits, including SOC 1000 and four other sociology courses from the departmental offerings except for SOC 1500, which does not count toward the minor. No course for the minor may be taken S/U, and no more than one course transferred from another university will be accepted. Minors cannot receive sociology credit for an internship. The student must inform the chair of his or her intention to minor and request certification of the minor when it has been completed.

Sociology is a perspective for understanding human behavior, and holds that people’s actions are largely a response to the conditions and situations in which they live. Human beings make decisions, but they make them under circumstances not of their own choosing. It is our mission to empower students to think critically about societies. The sociological perspective systematically analyzes human behaviors by exploring the tension between decision making and life circumstances.
Spanish

**Acting Chair:** Silvia Nagy-Zekmi, Ph.D.

**Program Coordinator:** Dr. Carmen Peraita

**Office Location:** 303 Saint Augustine Center

**Telephone:** 610-519-7478

**Website:**
http://www1.villanova.edu/villanova/artsci/romancelanglit/academics/spanishstudies.html

**Course Description Website:**
http://www1.villanova.edu/villanova/artsci/romancelanglit/academics/spanishstudies/coursedescriptions.html

**MAJOR (10 courses above the intermediate level)**

Majors in Spanish are required to take 10 courses above the intermediate level, including the following required courses: SPA1138 (Advanced Grammar) OR SPA1140 (Writing and Stylistics); SPA2020 (Literature and Cultural Experience of Spain) OR SPA2021 (Literature and Cultural Experience of Latin America); and SPA 3970 (Research Seminar). A total of 3 courses at the 3000 level (including SPA 3970) must be taken at Villanova.

**MINOR (4 courses above the intermediate level)**

To Minor in Spanish, students are required to take four courses above the intermediate level, including SPA 1131 and 1132. One course at the 3000 level must be taken at Villanova.

*Once a sequence of courses has begun, a student may not revert to a lower-level course.

Majors and minors are strongly encouraged to participate in the Villanova summer or semester program abroad in Cádiz (Spain). More information: Dr. Tomas Hidalgo Nava.
MINOR (18 credits/6 courses)

**Required Courses:** Seminar in Sustainability Studies

The Minor in Sustainability Studies offers students an opportunity to study one of the most pressing issues of the 21st century via an interdisciplinary program supported by professors from the schools of Liberal Arts and Sciences, Engineering, and Business. This minor is open to all undergraduate students at Villanova University. Students select two courses from each of the three “stems”: Humanities, Social Science, and Technology for a total of 18 credits. Only one class may be taken elsewhere. All students must take the Seminar in Sustainability Studies. Students may count one (1) class within their major towards the minor. Students must be aware of course prerequisites when forming a plan of study.
Villanova University’s secondary teacher education program is approved by the Pennsylvania Department of Education as satisfying the requirements for teacher certification in 14 subject areas. Students with majors in departments other than Education and Counseling may be admitted to the teacher education program upon the approval of the Undergraduate Committee. Students admitted to the teacher education program must complete the same requirements as Education majors, including courses in ELL, special education, and student teaching.

Student Teaching is normally taken in the second semester of the senior year. Undeclared Arts students who may be interested in Secondary Teacher Certification should stop by the Office of Education and Counseling, 302 St. Augustine Center for the Liberal Arts, as soon as possible.

Students enrolled in the Teacher Education Program will have their work reviewed each semester by a department committee to determine progress and professional development for certification. Students must achieve a 3.0 overall GPA and successful completion of the PAPA tests (or satisfaction of the *SAT/ACT exemption) before they are permitted to do student teaching. Students who do not achieve the required cumulative average by spring semester senior year will not be allowed to continue in the education major.

**AREAS OF CERTIFICATION:** Biology, Chemistry, Citizenship, Communication, English, French, General Science, German, Italian, Latin, Mathematics, Physics, Spanish, Social Studies

Upon successful completion of the major required certification courses, the special education workshops, and ELL courses, and the PAPA, and Praxis II exams, the student will be eligible for certification.

*SAT/ACT exemption: Students who receive a score of at least a 1550 on the SAT, with a minimum score of 500 in each of the three testing sections OR a student who receives at least a score of 23 on the ACT test, will be exempt from taking the PAPA basic skills tests.
Theatre

**Chair:** Rev. David Cregan, O.S.A., Ph.D.
**Office Location:** 205 Saint Augustine Center
**Telephone:** 610-519-4760
**Website:** [http://www.villanova.edu/artsci/theatre/academics/undergraduate](http://www.villanova.edu/artsci/theatre/academics/undergraduate)
**Course Description Website:**
[http://www.villanova.edu/artsci/theatre/academics/undergraduate/courses.htm](http://www.villanova.edu/artsci/theatre/academics/undergraduate/courses.htm)

**Minor (5 courses and practicum)**
Students may fulfill a Theatre Minor by completing five theatre courses (three required/two elective) and a theatre practicum. Interested students should request further information through the Theatre Department Office in the St. Augustine Center for the Liberal Arts, Room 205.

Any student may educate himself/herself in the art and craft of theatre through electives and through participation in the department's theatrical productions. Auditions and backstage positions are open to all undergraduates for the entire academic theatre season.
Theology and Religious Studies

**Chair:** Peter Spitaler, Th.D  
**Office Location:** 203 Saint Augustine Center  
**Telephone:** 610-519-4730  
**Website:** [http://www1.villanova.edu/villanova/artsci/theology.html](http://www1.villanova.edu/villanova/artsci/theology.html)  
**Course Website:** [http://www1.villanova.edu/villanova/artsci/theology/undergrad/courses.html](http://www1.villanova.edu/villanova/artsci/theology/undergrad/courses.html)

TRS courses attempt to render faith(s) intelligible, meaningful, and relevant in contemporary cultural contexts – both local and global.

**PRIMARY MAJOR (10 courses):** Students complete the foundational course in the Core Curriculum (THL 1000), 1 research seminar, 1 capstone course, and 7 elective courses. Students choose a concentration from among 10 options, e.g., including Sacred Texts, Faith & Culture Studies, Global Religious Literacy, Spirituality Studies, or Individualized Studies.

**SECONDARY MAJOR (8 courses):** Students complete THL 1000, 5 elective courses, 1 research seminar, 1 capstone course.

**COURSES FROM OUTSIDE THE TRS DEPARTMENT:** For majors, the Director of Undergraduate Programs may approve courses from outside the TRS Department (incl. overseas courses). In some concentrations, 2 of the elective courses may be in a classical or critical language. However, the total number of outside courses (required and elective courses, incl. courses taken overseas) must not exceed 4 courses for the Primary Major or 3 courses for the Secondary Major.

**MINOR (6 courses):** Students complete THL 1000 and 5 elective courses. The Director of Undergraduate Programs may approve 1 elective from outside the TRS Department (incl. an overseas course). In some instances, 1 of the elective courses may be in a classical or critical language. The total number of outside courses (required and elective courses, incl. an overseas course) must not exceed 2 courses.

**BACHELOR/MASTER’S:** The program permits the completion of the BA and the MA degrees in an accelerated time frame (normally 5 years). Expenses for 5 graduate courses are covered through a combination of undergraduate tuition (up to 4 courses) and tuition remission awarded by the Dean of Graduate Studies. Students are responsible for paying for 7 graduate courses.
Writing and Rhetoric

Program Director: Karyn Hollis, Ph.D.
Office Location: 458 Saint Augustine Center
Telephone: 610-519-7872
Website: http://www1.villanova.edu/villanova/artsci/writingrhetoric.html
Course Description Website: http://www1.villanova.edu/villanova/artsci/writingrhetoric/concentrationreq.html

MINOR (18 credits/6 courses)
- GPA Requirement = 3.0
- Students must complete 18 credit hours comprising 6 courses. Additional requirements include passing a self-administered (WebCT) exam on grammar, punctuation and style.

CONCENTRATION (24 credits/8 courses)
- GPA Requirement = 3.0
- Students must complete 24 credit hours comprising 8 courses. Additional requirements include passing a self-administered (WebCT) exam on grammar, punctuation and style, compiling a writing clip book and e-portfolio of the student’s best work (http://www1.villanova.edu/villanova/artsci/writingrhetoric/yourwork.html).

This program will provide you with the writing, speaking and critical thinking skills that assure academic and career success. Peruse our web page to discover more about the CWR, a truly foundational intellectual experience. The self-administered (WebCT) exam can be found at http://www1.villanova.edu/villanova/artsci/writingrhetoric/concentrationreqexamination.html.
Part VII: The Grading System

Grade Definitions and Values

A (4.00), A- (3.67)
The highest academic grade possible; an honor grade which is not automatically given to a student who ranks highest in the course, but is reserved for accomplishment that is truly distinctive and demonstrably outstanding. It represents a superior mastery of course material and is a grade that demands a very high degree of understanding as well as originality or creativity as appropriate to the nature of the course. The grade indicated that the student works independently with unusual effectiveness and often takes the initiative in seeking new knowledge outside the formal confines of the course.

B+ (3.33), B (3.00), B- (2.67)
A grade that denotes achievement considerably above acceptable standards. Good mastery of course materials evident and student performance demonstrates a high degree of originality, creativity, or both. The grade indicates that the student works well independently and often demonstrates initiative. Analysis, synthesis, and critical expression, oral or written, are considerably above average.

C+ (2.33), C (2.00), C- (1.67)
Indicates a satisfactory degree of attainment and is the acceptable standard for graduation from college. It is the grade that may be expected of a student of average ability who gives to the work a reasonable amount of time and effort. This grade implies familiarity with the content of the course and acceptable mastery of course material; it implies that the student displays some evidence of originality and/or creativity, and works independently at an acceptable level and completes all requirements.

D+, (1.33), D (1.00), D- (0.67)
Denotes a limited understanding of the subject matter, meeting only the minimum requirement for passing the course. It signifies work which in quality and/or quantity falls below the average acceptable standard for passing the course. Performance is deficient in analysis, synthesis, and critical expression; there is little evidence of originality, creativity, or both. Note: D- is the lowest passing grade awarded.
**F (0.00)**
Indicates inadequate or unsatisfactory attainment, serious deficiency in understanding of course material, and/or failure to complete requirements of the course.

**N** Incomplete: Course work not completed.

**S** Satisfactory: Assigned in Satisfactory/Unsatisfactory courses.

**SP** Satisfactory Progress (for use at Mid-Term Only)

**U** Unsatisfactory: Assigned in Satisfactory/Unsatisfactory courses.

**WX** Approved withdrawal without penalty.

**W** Approved withdrawal with penalty.

**AU** Audit.

**Y** Unofficial withdrawal from course (or for freshmen, failure for excessive absences)

**NG (Or Blank):** no grade reported.

**Grade Reports**
Grade reports are computed at the middle and end of each semester. However, only the grade report at the end of the semester is part of the student’s permanent record. These reports are available to students online through their MyNOVA account. Students are directed to student polices section of the Provost’s website for a complete description of the University Grading System. Any inaccuracy in this record must be reported to the Office of the Registrar within two weeks of its receipt; otherwise, the grade will stand as it is.

**Grade Point Average (GPA)**
In addition to passing all required courses, a cumulative grade point average (GPA) of at least 2.0 is necessary for graduation. For science students, a Technical GPA of at least 2.0 is also required. For Arts students, some majors may also require a minimum GPA for all courses that are used to meet the major requirements. Grades for all courses taken at Villanova University (expect S/U grades and WXs) are calculated in the GPA. If a course is repeated, then both grades are included in the computation. If a transfer course is accepted to fulfill a requirement for a failed Villanova University course, then the failed Villanova course is still included in the GPA computation. The grade point average is determined by taking the number of credits for each course times the quality points earned and dividing the total quality points by the total credit hours attempted.
Example of GPA Calculation

GPA = Total Quality Points / Total Attempted Credits

<table>
<thead>
<tr>
<th>Course Grade</th>
<th>Credits</th>
<th>Quality</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course #1</td>
<td>B</td>
<td>3</td>
<td>9.00</td>
</tr>
<tr>
<td>Course #2</td>
<td>C</td>
<td>3</td>
<td>6.00</td>
</tr>
<tr>
<td>Course #3</td>
<td>C</td>
<td>3</td>
<td>6.00</td>
</tr>
<tr>
<td>Course #4</td>
<td>C</td>
<td>3</td>
<td>6.00</td>
</tr>
<tr>
<td>Course #5</td>
<td>F</td>
<td>3</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Total Attempted Credits: 15
Total Earned Credits: 12
Total Quality Points: 27

GPA = 27/15 = 1.80

S/U Grades: Satisfactory/Unsatisfactory Option

Grades of Satisfactory (equivalent to a “C” or better) and Unsatisfactory (equivalent to a “C-” or worse) are shown on the transcript but not included in the quality point average. Sophomores, juniors, and seniors may take one elective course a semester on a satisfactory/unsatisfactory basis. The Satisfactory/Unsatisfactory (S/U) option may not be used for courses that fulfill core, major, or minor requirements, but individual departments may offer the major seminar on a S/U basis. Credits for courses with Satisfactory (S) grades are included in credits earned. Students must opt for S/U by the end of the drop/add period by using the paper form available in the Office for Undergraduate Students and in the Office of the Registrar. Unsatisfactory (U) grades need not be repeated. Any withdrawal from a S/U course must be submitted to the Office for Undergraduate Students by the authorized Withdrawal (WX) deadline for that semester. A course taken as S/U is counted as a course for course overload purposes.
Auditing a Course (AU)
Courses may be audited only with the instructor’s consent by obtaining his or her signature on the proper form available in the Office for Undergraduate Students and in the Registrar’s Office before the end of the drop/add period (the first week of class). The student must attend all classes and labs and participate in class in the manner expected of all students. Failure to comply may result in an authorized withdrawal (WX) from the course at the instructor’s discretion. Any withdrawal from an AU course must be submitted to OUS by the authorized WX deadline for that semester. A student auditing a course will not be responsible for assignments or examinations, and no academic credit is earned for auditing a course. However, audited courses are noted on the student’s official record by AU. A course taken for audit is counted as a course for course overload purposes.

Incomplete Grades, N and NG
A student may request an N (Incomplete) grade for one or more courses if there are extenuating circumstances such as illness or a family emergency. An Incomplete Grade Request form can be obtained from the Office for Undergraduate Students or the OUS website.

The form must be signed by the student, instructor, and department chair and submitted to the OUS for final approval. Students requesting an Incomplete grade should have the bulk of the work for the course (at least 85%) complete.

A student may also receive an N for missing a final examination if the student reports a serious medical reason (or other reason certified by the Assistant Dean for Undergraduate Students as acceptable) within 48 hours of the time of the examination. Otherwise, an F grade must be reported. The student may report the reason for absence to the instructor, the department chair, or the Assistant Dean for Undergraduate Students. The University policy may be found here.

NG indicates that no grade was reported for the course.

To replace an N or NG grade with a permanent grade, students must submit all work to the instructor by the last Friday in January (for Fall Semester courses) or June (for Spring Semester courses), and grade changes must be submitted by the instructor to the Registrar’s Office by the second Friday in February (Fall Semester) or July (Spring Semester). If missing work is not submitted by the deadline immediately following the semester in which the course was taken, the N or NG automatically becomes an NF and is computed into the student’s
GPA as an F. Grades will not be changed or reviewed beyond this point.

**WX Grade**
The grade WX indicates an authorized withdrawal; the grade is not considered in the calculation of the GPA and tuition will not be refunded. The last day for Authorized Withdrawal Without Academic Penalty (WX grade) is published on the official University calendar and usually occurs after mid-term grades have been submitted and during the academic advising and course selection period for the upcoming semester. Authorization for such withdrawal may be given only by the Assistant Dean for Undergraduate Students.

**F Grade**
Required courses carrying a final grade of F must be repeated unless the student transfers to another college of the University where the course for which the F grade was received is not a requirement for the degree. The reasons for student deficiencies are reported by the faculty member at mid-semester and at the end of the semester to the Office for Undergraduate Students.

**W Grade**
Withdrawal after the official deadline is indicated by a W grade, withdrawal with academic penalty. The grade is calculated as an F in determining the GPA.

**Y Grade**
The grade Y is given when a student unofficially withdraws from a course (usually stops attending class). It is reflected in the grade point average (GPA) as an F. If a course is repeated, then the grades in both courses will be included in the GPA calculation. A first-year student will receive a grade of Y (failure) whenever the number of unexcused absences in a course exceeds twice the number of weekly class meetings for the course.
Part VIII: Selected University/College Policies

Unless otherwise noted, the College of Liberal Arts and Sciences follows the general University academic policies and regulations listed in the University Catalog. It is the responsibility of the student to know and comply with all academic policies and regulations of the University and the College of Liberal Arts and Sciences. Such policies may change without prior notice. The following policies are a sample of University and College policies that are frequently referenced by students and are intended for summary purposes only.

• Academic Bankruptcy

Repeat freshman year or the first semester: The Academic Standing Committee may allow a freshman student to declare academic bankruptcy and repeat the semester or academic year with a new start on the cumulative average (though a record of the year’s work will remain on the transcript).

Other Circumstances Internal transfer students and students who have switched degree programs within the CLAS may be permitted to bankrupt individual courses that do not ordinarily apply to their new curriculum. Before a student may request bankruptcy for specific courses, he or she must have successfully completed two consecutive semesters in the CLAS and attained a minimum GPA of 2.50 in each semester. Bankrupted courses will remain on the student’s transcript but will be excluded from the calculation of the GPA and earned credit hours. Students must petition the Assistant Dean for Undergraduate Students for the exclusion.

All requests for Academic Bankruptcy are granted at the discretion of the Assistant Dean for Undergraduate Students. Once a course has been bankrupted the action is permanent and cannot be reversed. In no case will tuition be refunded.

• Academic Standing: The record of any student whose cumulative or semester grade point average falls below 2.00 will be reviewed by the Academic Standing Committee for appropriate action. Students in science programs whose area grade point average falls below 2.00 will also come before the committee. Typically, the student will either be placed on academic probation or dismissed from the College.

• Academic Probation: A student on academic probation will normally be allowed only one semester to raise his or her grade point average to the required minimum. Once a student has been notified of their probationary status, the
student is required to contact their faculty advisor immediately to discuss their probationary status and develop an academic plan for success. While on academic probation, a student may be limited to 13 credits (4 courses), is required to pass all courses of three or more credits, and earn a C (2.00) or higher in those courses. Additionally, students on probation must complete all coursework on time and are not eligible for “N” (incomplete) grades and any “Y”, “F”, “NF”, “U”, or “W” grades may subject them to dismissal from the College.

• **Academic Dismissal:** A student who has not met the academic standards of the College (as determined by the Academic Standing Committee and described below) will be dismissed from the College of Liberal Arts and Sciences after two consecutive semesters below a 2.0 cumulative grade point average and/or failure to make academic progress (successful completion of at least 12 credits a semester). Additionally, students on probation who have any of the following grades “N”, “Y”, “F”, “NF”, “U”, or “W” are subject to dismissal from the College. The Assistant Dean for Undergraduate Students will inform the student of the dismissal as soon as possible. Typically, the student will be allowed to appeal that dismissal to the Academic Standing Committee and the Assistant Dean for Undergraduate Students. There is no additional process of appeal beyond the Assistant Dean. In some cases (e.g., when the student has had previous warnings or been on probation), the student may, at the determination of the College, be dismissed without right of appeal.

• **Academic Integrity:** Academic integrity is vital to any university community for many reasons. Students receive credit for doing assignments because they are supposed to learn from those assignments, and the vast majority do so honestly. Anyone who hands in work that is not his or her own, or who cheats on a test, or plagiarizes a paper, is not learning, is receiving credit dishonestly and is, in effect, stealing from other students. As a consequence, it is crucial that students do their own work. Students who use someone else’s work or ideas without saying so, or who otherwise perform dishonestly in a course, are cheating. In effect, they are lying. Such dishonesty, moreover, threatens the integrity not only of the individual student, but also of the university community as a whole. The full Academic Integrity Policy can be found at online [here](#).
• **Academic Progress:** To qualify for a bachelor’s degree, a student must earn a cumulative grade point average of at least 2.00 (in addition to completing the studies prescribed for the degree sought). In circumstances involving those students who have entered Villanova University through the Academic Advancement Program, satisfactory progress of the student will be determined by the Academic Standing Committee and/or Assistant Dean for Undergraduate Students. In the event that, due to poor high school preparation, additional time is necessary for the student to complete the requirements towards graduation, the student will be viewed as being in a five year program. Satisfactory progress will be viewed accordingly.

• **Attendance:** Class and laboratory attendance for first year students is mandatory. A first-year student will receive a grade of “Y” (failure) whenever the number of unexcused absences in a course exceeds twice the number of weekly class meetings for the course. For students beyond the first year, attendance policies are determined by the instructors of the various courses. The full policy regarding attendance is available online.

• **Closed Sections:** Students will not be permitted to enroll in closed sections. Exceptions to this rule will be made only by the chairperson of the academic department offering the course. If other sections or other courses are available to satisfy the degree requirements, then the exception will not be granted. Student employment conflict is not a legitimate reason for admittance to a closed section.

• **Complaints Against Faculty:** Student complaints concerning an instructor’s handling of a class, classroom presentation, professional demeanor, or course policies should be directed to the chair of the faculty member involved. Normally, such complaints should be made within six months of the end of the course in which the complaint arose. If the complaint is against the chair the procedures will be modified in accordance with the University’s policy regarding complaints against faculty. The full policy and guidelines for enforcement are available ONLINE.

• **Confidentiality:** Villanova University’s student records policy was established in accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended. The complete policy can be viewed in the current Villanova University Catalog. Students who do not wish directory information to be made public must complete and submit a Student Record Confidentiality Request Form, along with photocopied proof of identification. A student’s directory information can only be
prevented from appearing in publications compiled after the date on which the Office of the Registrar receives the student’s request form; to ensure that your directory information is excluded from the student directory and other annual publications, submit your request form within 10 days of when Fall registration opens. To revoke a confidentiality request, contact the Office of the Registrar in person (Tolentine 202) or mail/fax a written request with photocopied proof of identification.

• Credit by Exam: To encourage independent study and recognize personal knowledge and mastery of subject matter, Villanova University provides qualified matriculated students with the opportunity to “test out” of certain courses. The student who successfully passes such an examination satisfies the requirements of and earns the credit for the respective course. For more information, see the Website at http://www1.villanova.edu/villanova/artsci/undergrad/challenge_exam.html

• Cross College Majors: Students in the Colleges of Engineering and Nursing and the Villanova School of Business may pursue a second major in the College of Liberal Arts and Sciences. The CLAS major will be considered a second major added to the student’s primary degree program; the student will not be required to complete CLAS Core or Free Elective requirements and will not be awarded a second degree. The second major will be noted on the student’s official transcript. Students who wish to pursue this option must complete the appropriate form (available in the Office for Undergraduate Students, SAC 107) and obtain all required signatures.

• Disclosure of Student Records: Villanova University, in accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, has adopted a Student Records Policy to address the following issues with respect to education records: (1) disclosure of directory information; (2) confidentiality of personally identifiable information; and (3) student rights to inspect, review and seek amendment of their records. In general, education records are defined as records maintained in any form by the University that are directly related to a student. The full text of this policy is available ONLINE.

• Double Majors: Applications to request a double major are available in the Office for Undergraduate Students (OUS). The completed form must be approved by the Department Chair of the second major and submitted to OUS. Students may not double major in both Comprehensive Science and in another science OR Liberal Arts and another major.
• **Drop/Add:** During the first five (5) class days of a semester, students are given the option of dropping or adding courses by using their pin number and going online through MyNOVA, or by completion of a paper form available in the Office for Undergraduate Students without incurring academic penalty or affecting the student’s official transcript. After this period, students may withdraw from courses but may not add a course.

• **Dual Degree Policy:** Normally, a student may receive only ONE degree, regardless of how many majors s/he earns. Students who have completed all the requirements for two or more degrees – e.g., B.B.A. and B.S.A, or B.B.A. and B.A, or B.A. and B.S. – must choose which degree to take – unless they have completed 43 or more additional credits beyond the greater of the two program credit requirements, in which case they may receive two degrees and two diplomas. Multiple majors, regardless of college, will appear on a student’s transcript.

• **Fast Forward Courses:** Transfer Credit will not be awarded for Accelerated or Fast Forward courses. In order for a non-professional three-credit course to be considered for transfer credit, the course must have met on at least 15 different days and with a minimum total meeting time of at least 37 hours. For courses in question, the student must provide documentation stating the manner in which the course was taught along with the official transcript. Courses in professional studies will be evaluated on a case-by-case basis. The College reserves the right to test students to assess course outcomes.

• **Final Exams and Finals Week:** Occasionally students will encounter conflicts in the examination schedule such that two of a student’s examinations are scheduled at the same time or three examinations are scheduled on the same day. In the event of such a conflict, the student must notify the instructor at least seven days in advance of the scheduled exam. The instructor will make alternative arrangements for the student to complete the examination. In resolving conflicts, multiple section exams should take precedence over exams for a single section, and courses in the major should take precedence over non-major courses. Extraordinary difficulties encountered in effecting such an arrangement will be resolved by the Assistant Dean for Undergraduate Students. The full text of this policy is available [ONLINE](#).

• **Grade Appeals:** Student complaints concerning a grade should be directed to the chair of the faculty member involved. The chair shall normally require, but do no less than urge, a student who brings a complaint about a grade in the first instance to try to resolve the matter with the course instructor. That failing, the chair should attempt to resolve the issue between the student and instructor. The chair may consult with others in connection with his or her
review of the complaint. Such complaints should be made according to the following deadlines: Spring Semester and Summer Semester grade complaints: Last Friday in August; Fall Semester grade complaints: Last Friday in January. If the complaint is against the chair, it should be directed to the Dean. The full text of the policy and process regarding grade appeals is available at https://www1.villanova.edu/villanova/provost/resources/student/policies/appeals.html

• **Grade Changes:** All grades are permanent except for N and NG, which are temporary grades and must be replaced with grades submitted by the instructor. If a change is not submitted, the N or NG automatically becomes an NF. Students must submit all work to instructors by the last Friday in January (Fall semester) or June (Spring semester). Instructors must submit replacement grades by the second Friday in February (Fall semester) or July (Spring semester).

• **Laboratory Science Accommodation for Student with Disabilities:** Villanova University recognizes its responsibility to provide alternatives to the laboratory experience for those students who have documented physical disabilities and are unable to perform laboratory work. Mendel Science Experience courses are a part of the Core Curriculum in the College of Liberal Arts and Sciences, and each of these courses is coordinated lecture/laboratory. In the event that a student has a proven disability, verified by a physician, the student should meet with the course professor at the start of the semester to discuss alternative to the co-requisite laboratory. In lieu of a laboratory, an appropriate alternative experience may be obtained by performing library research on a specific topic agreed upon by the student and the professor—one relevant to the course material and equivalent in rigor to a three hour laboratory.

The student and faculty member should fill out a form designating the topic to be researched, the expectations of the faculty member in terms of coverage, rigor, and due date. Both the faculty member and student should sign and date the form prior to sending it to Dr. Joseph Orkwiszewski, Associate Dean for Baccalaureate Studies, SAC 105.

• **Leave of Absence:** Students who plan to leave the University on a temporary basis should request a Leave of Absence. Official leave of absence from the University must be authorized by the Assistant Dean for Undergraduate Students. Students interested in pursuing a Leave of Absence should contact the Office for Undergraduate Students to review the process and make an appointment with the Assistant Dean for Undergraduate Students. The full text of this policy is available at [ONLINE](https://www1.villanova.edu/villanova/provost/resources/student/policies/appeals.html).
• **Official Date of Graduation:** The Academic Calendar for each year shall indicate the official graduation dates for the University. (These dates should not be confused with the dates for the annual commencement exercises). The Deans shall send the Registrar a list of all students in their College or School who have satisfactorily completed by the official graduation date all the requirements for graduation. The Registrar shall issue diplomas only to those students whose names appear on the list.

The current graduation dates are May 31, September 1, and December 31. Students certified after any of these dates will graduate officially at the next commencement.

• **Medical Leave of Absence:** A student may experience physical or psychological conditions that significantly impair the student’s ability to function successfully or safely in his or her role as a student. In such cases, the student may decide that time away from the University for treatment and recovery can help restore functioning to a level that will enable the student to return to the University and perform successfully in and out of the classroom. Students interested in pursuing a Medical Leave of Absence should contact the Office for Undergraduate Students to review the process and make an appointment with the Assistant Dean for Undergraduate Students. The full policy is available at https://www1.villanova.edu/villanova/studentlife/dean/medleave.html

• **Overload Policy:** The normal course load each semester for full-time students is five courses of three credits or more (excluding labs and other 1-credit courses). The credit limit set by the Registrar during the pre-registration period is 17-credit hours for Arts students and a higher number for Science students. In order to be granted permission for an overload, a student must have a cumulative grade point average of at least 3.0 (2.75 for the summer), or have achieved senior status and need a sixth course to fulfill graduation requirements.

After all students have had the opportunity to register for five courses, credit limits will be raised by the Registrar for students with a GPA of 3.0 or higher and for seniors in order to allow them to register for a sixth course through MyNOVA using their semester PIN. In no case will permission be granted for a student to take 7 courses or more than 21 credits.

Students with a GPA lower than 3.0 that need to enroll in more than 17 credits a semester to achieve the normal course load for full time students of five courses will need to have their credit limit raised prior to registering online.

• **Refunds:** Refunds as a result of official withdrawal will be made according to
the schedule posted by the Bursar’s office at http://www.villanova.edu/finance/bursar/refunds/schedule.htm Excluded from the refund calculation will be the costs related to on-campus housing and university meal plans. Activity, library, and medical fees are not refundable. There will be no refund for unauthorized withdrawals. Students who do not register or who notify the Registrar’s Office prior to the first day of class that they will not enroll are entitled to a full refund.

- **Residency Requirement for Graduation:** A student must complete the final 30 credit hours of an academic program at Villanova.

- **Scholastic Load Policy (see also Overload):** A student must take a minimum of 12 credits a semester to be a full time student. Permission to take fewer than 12 credit hours may be obtained in exceptional circumstances with the written approval of the Assistant Dean for Undergraduate Students. In the College of Liberal Arts & Sciences, students with a G.P.A. over 3.0 may sign up for an overload with registration for the sixth course possible only after the main registration period is over. No special approval would be needed.

- **Students with Disabilities:** Villanova University strives to provide an environment for personal and intellectual growth of all its students, and also complies with the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. In order to meet these commitments, Villanova offers educational opportunities and reasonable academic accommodations for the needs of qualified students with disabilities. The University’s goal is to provide access and reasonable accommodations in helping the students achieve those expectations. Services for students with physical disabilities are coordinated through the Office of Disability Services. Services for students with disabilities that impact on learning are provided by various offices and coordinated by Learning Support Services (LSS). The full policy regarding students with disabilities is available [ONLINE](#).

- **Transfer Credit from Another Institution:** Once a student has matriculated in a degree program at Villanova University, credit for courses from other universities may only be transferred to Villanova under certain circumstances. A listing of the guidelines for transfer credit once a student has matriculated and a copy of the full transfer credit policy is available [ONLINE](#).

The Office for Undergraduate must receive official transcripts for approved courses taken elsewhere before the completion of two subsequent semesters at Villanova.
• **Unauthorized Withdrawal:** Students who leave the University without authorization will be treated as having withdrawn from the University. They may not return to the University without reapplying directly to one of Villanova’s colleges.

• **Undergraduates Taking Graduate Level Courses:** Undergraduates may take graduate courses, provided they meet the standards set down by each college: e.g., senior standing (in terms of credits, not in terms of years at Villanova), grade point average, and appropriate permissions (advisor, assistant dean, chair). Undergraduates may take a maximum of two graduate courses in any semester. If an undergraduate takes a graduate class, in that semester s/he is limited to taking a maximum of 16 credit-hours of work. Further restrictions and the full policy can be found [ONLINE].

• **University Withdrawal:** Students who wish to leave and who do not plan to return to the University should request a Withdrawal. Official withdrawal from the University must be authorized by the Assistant Dean for Undergraduate Students. In order to affect an official withdrawal, students should contact the Office for Undergraduate Students to review the process and make an appointment with the Assistant Dean for Undergraduate Students. Students who request an official withdrawal during the semester may be eligible for refund of some or all of the tuition paid for that semester. A student who has withdrawn from the University who wishes to return, must apply directly to the college the student wishes to attend (admission is granted at the sole discretion of the dean of that college). The full policy addressing University withdrawal is available [ONLINE].

• **Walkers at Commencement:** Each year there are a small number of students who have not fulfilled all of the requirements for May graduation but who wish to participate in commencement exercises with their entering class. Students who have only three or fewer courses remaining to fulfill the requirements for graduation, or who can complete the degree requirements before the beginning of the next Fall Semester, may petition to participate in the graduation ceremony. The names of all such students throughout the University will not be included in the commencement program until the following May, after they have in fact been graduated. Students may participate in only one commencement ceremony.
Part IX: Important University Resources

The College of Liberal Arts and Sciences collaborates with other University resources, enabling students to realize their full potential personally, educationally, and professionally.

**Campus Ministry**

**St. Rita Hall**

Linda Jaczynski: Director, Center for Spirituality and Discernment
Irene King: Director, Center for Service and Social Justice
Joseph Mostardi, OSA: Director, Center for Worship
Joyce Zavarich: Director, Center for Pastoral Ministry Education and Internship

www.campusministry.villanova.edu  
610-519-4080

Villanova University encourages faith development and practice among all members of the campus community. The University is a Roman Catholic, Augustinian institution which welcomes people of all religious traditions.

**The Center for Spirituality and Discernment** reverences the spiritual journey of all peoples and offers programs, workshops, spiritual direction and retreats that encourage reflection and understanding of personal faith. **The Center for Service and Social Justice** is committed to transforming the minds and hearts of the Villanova community through service, advocacy and justice education. **The Center for Worship** is called to celebrate the faith-life of the Villanova community. **The Center for Pastoral Ministry Education and Internship** responds to the growing need to serve the Church by educating the people of God and training leaders through rigorous theological and ministerial education. In all of these, integration into the academic environment, promoting the Augustinian ideal of an intellectual community seeking both knowledge and wisdom illuminated by faith, leadership development and the pastoral care of all constituencies of the University community are highest priorities.
Employers value Liberal Arts and Sciences Majors, but the challenge for students is in figuring out how to identify and promote the skills and talents developed in their course of study. Career Center staff understand that the career interests of Liberal Arts and Sciences majors are varied and numerous. In partnership with OUS, they work with students to determine career interests and to maximize internship and employment opportunities: interest inventories, a campus interview program, online job listings, and numerous career fairs and programs. Internship and employment services are managed through Handshake found at www.careers.villanova.edu. Programs and services are available for students intending to pursue graduate and professional studies. The Career Center also educates students in the art of networking through social media and the university alumni network.

The Patricia B. and Gary M. Holloway University Counseling Center
Dr. Joan G. Whitney, Executive Director
206 Health Services Building
Dr. Norman Pitt, Associate Director
Monday Through Friday, 9 a.m. to 5 p.m.
610-519-4050
http://www.villanova.edu/studentlife/counselingcenter/

The Counseling Center helps students deal with personal concerns, relationships, and emotional challenges. Licensed, doctoral psychologists provide personal counseling within a comfortable, compassionate, professional setting. We provide support to students experiencing the normal, developmental, emotional, and social issues common during the college years. Students commonly seek counseling on topics including: stress, adjustment, anxiety, depression, trauma, romantic breakup, family concerns, loneliness, substance abuse, and eating disorders. Available services include: individual counseling, consultation, referral, groups, and educational programs. All contacts are confidential and private and are not recorded on the student’s university records. Our Web site includes “virtual brochures” on topics of interest to the university community, and can be accessed at http://www.villanova.edu/counselingcenter/.
The Dean of Students Office is a resource for student concerns, supports students in all aspects of their lives, and assists students in their development as individuals and as members of the community. The Office is comprised of the Dean of Students, Assistant Dean of Students, Assistant Dean of Students for Alcohol and Drug Intervention, an Administrative Assistant, and oversees the Office of International Student Services and the Office of Disability Services.

The Office promulgates standards and expectations for the student community, monitors student behavior, administers the Code of Student Conduct, oversees the University’s disciplinary process, and serves as liaison with various University constituents and local officials.


Office of Disability Services
Gregory Hannah, Academic Advisor to Students with Disabilities
610-519-3209
Stephen McWilliams, Director International/Human Services
610-519-4095
Connelly Center, 2nd Floor

Office of Disability Services (ODS) is the primary office at Villanova University with specialized knowledge and experience in physical disability issues. ODS also advises faculty on the policies and procedures relevant to students with disabilities and acts as a general information and referral service on disability issues. Students with identified disabilities have been admitted into Villanova University by the same criteria as other students and they have met the same rigorous standards for admission.

The mission of ODS is to ensure that qualified students with disabilities will have equal access to the educational opportunities at Villanova University by eliminating physical and educational barriers. Each student will then be able to participate, freely and actively in all facets of University life. In addition
the office was established to ensure that all students with disabilities receive support services and accommodations to allow them equal access to all Villanova University programs.

Students requesting accommodations for a documented physical or medical disability should contact Stephen McWilliams or Gregory Hannah at 610-519-4095.

Falvey Memorial Library
610-519-4290

Falvey Memorial Library is the gateway to print and electronic information resources and services available to students, faculty, and staff in their academic endeavors. Its more than 750,000 volumes, 10,000 current serial subscriptions, approximately 250 electronic indexes, 10,000 full-text electronic journal subscriptions, and extensive microfilm and audiovisual collections support the informational and research needs of the Villanova community. The Falvey Library homepage on the World Wide Web provides access to many of the services as well as describing policies and procedures of the library.

The library’s Web site serves as a gateway to a full range of learning and research support resources and is accessible at: http://www.library.villanova.edu.

Office of Health Promotion
Stacy Andes, Ed.D., Director
610-519-7407
http://www.villanova.edu/healthpromotion

The mission of Health Promotion is to empower students to create healthy learning environments in which they can make responsible, educated choices to maintain balance. College students are faced with a variety of lifestyle issues each day and the choices they make can have an impact on their Villanova experience and the rest of their lives. Alcohol and other drug use, sleep, fitness, nutrition and relationships are just a few of the more common areas in which college students make important choices. Health Promotion provides print and web resources, one-on-one consultation on topics like smoking cessation, high-risk alcohol use, time and stress management, and eating and exercise; peer-to-peer programming; 3-credit internship experiences; and monthly publications like the Stall Street Journal that features hot health topics.
The International Student Advisor’s Office is a service provided by the University to aid foreign students in becoming oriented to the University and the community. All international students must register with the Registrar’s Office each semester. The International Student Office assists with matters relating to the Department of Homeland Security (DHS) and other U.S. government agencies.

There are a variety of social and cultural programs sponsored through this Office in conjunction with the International Student Association. In addition, the Office offers a comprehensive orientation program at the beginning of the fall semester and English as a Second Language (E.S.L.) courses offered for non-native speakers.

Students attending Villanova University are encouraged to incorporate international aspects of education into their academic plans. The Office of International Studies (OIS) assists students in identifying opportunities and facilitating the process of enrollment in overseas programs. We offer advising and administrative support services for summer, semester, and year-long overseas study programs, including (but not limited to) direct enrollment in overseas institutions, service-learning opportunities, internships, and/or exchanges with international programs worldwide. We also provide advising for the fulfillment of the overseas requirements for specific programs in the College of Liberal Arts and Sciences (e.g., Global Interdisciplinary Studies, Area Studies, etc.). See the International Studies webpage for more details about requirements students must meet and program credit.
Learning Support Services  
Falvey Learning Commons, Suite 212  
610-519-5176  
learning.support.services@villanova.edu  

Learning Support Services (LSS) offers a variety of academic support services and workshops for undergraduate, graduate, and professional studies students that are designed to help maximize their academic success. Workshops are available in university relevant skills such as time management, study strategies, academic reading, learning styles, test taking, and test anxiety. Recorded workshops are available on the strategies section of our website. Scheduled weekly academic coaching sessions are available for time management, organization, and study skills. Homework Help sessions are available for Introductory Chemistry and Physics courses.

Students of all abilities, including successful students who want to enhance their academic skills and students who are struggling, are encouraged to use the services. Participation is open to registered Villanova students. Additionally, in conjunction with faculty, LSS provides “reasonable academic accommodations” for students with learning disabilities, other neurologically based disorders, and those disabled by chronic illnesses. Information is available at http://www1.villanova.edu/villanova/learningsupport.html.

Math Learning and Resource Center  
Melissa Ferreira, Director  
Falvey Learning Commons, Suite 211  
610-519-MLRC  
melissa.ferreira@villanova.edu  

The Mathematics Learning and Resource Center (MLRC) is a center for student learning excellence. At the MLRC, students gather to discuss mathematics, to work on group projects, or to study independently. During its hours of operation (Monday through Thursday: 1 to 5 p.m. and 6:30 to 9 p.m., and Sunday: 6:30 to 9 p.m.), the MLRC is staffed by tutors who help students with all first- and second-year math courses. The MLRC also has a computer lab with 13 computers, capable of running the mathematical software currently being used in math courses offered at the University. There is also a comprehensive collection of review materials, which students may use for independent learning. For more information visit our website at www.villanova.edu/mlrc.
The Center for Multicultural Affairs assists the University in providing an inclusive educational experience founded on Augustinian principles to all students regardless of race, ethnicity or socioeconomic background. Through our multi-faceted programs (Academic Advancement, St. Thomas of Villanova Scholars, ACTIVE-Retention, UNITAS Weekend, and Intergroup Dialogue), the Center undertakes the challenge of meeting many goals stated in Villanova’s Mission Statement, and Strategic Plan. Our mission is to help all students reach their goals by providing them with the academic and social support they need to succeed. On those rare occasions when incidents of incivility relating to difference occur anywhere on campus, the Center can help you address those concerns.

The Center for Multicultural Affairs envisions Villanova University as a culturally diverse, academically distinctive learning community where all members live empathically and lead effectively.

The Public Safety Department is responsible for providing a safe secure living, learning environment for the Villanova University community. Officers are on duty 365 days a year and provide immediate response to all types of emergencies on campus. The Department provides services in the areas of patrol, investigations, parking enforcement, residence hall protection, building security, crime prevention, and special event security.
The Office of the Registrar provides academic support for students, faculty, and alumni, as well as parents and visitors. The primary duty of the Office of the Registrar is to maintain complete, accurate, and current information about our students’ academic records. The Registrar oversees course registration, changes of address, transcript and verification requests, and graduation and diploma information. For more information, please visit the Office of the Registrar online.

Residence Life
Tom DeMarco, Director
Kennedy Hall
610-519-4154
residencelife@villanova.edu

The Office for Residence Life oversees on-campus housing assignments and manages the day-to-day operations of Villanova’s 26 residence halls. Their main office is conveniently located in the center of campus on the 2nd floor of Kennedy Hall. They also have offices in St. Mary’s, Stanford St. Rita’s and Sullivan Halls. The Office for Residence Life strives to create a welcoming residential community and to maintain a comfortable and safe environment for students residing in the residence halls. More information on the Office for Residence Life can be found at http://www1.villanova.edu/villanova/studentlife/reslife.html

Office of Student Development
Jeffrey Brown, Director
214 Dougherty Hall
610-519-4210

The Office of Student Development enriches the student collegiate experience and serves the campus community through the active involvement of students, faculty, and staff in quality programs and organizations. Dedicated to the Augustinian mission of the University, the Office of Student Development seeks to foster the growth of the total person – one who builds community, values differences, leads ethically, and serves others. To this end, the office provides a variety of services, programs, and activities which enhance campus life. The Office of Student Development oversees
the following areas: fraternity and sorority life, student leadership development, Rays of Sunshine community service, multicultural education and programming, campus programming, the Student Government Association, Special Olympics, student media organizations, and student organization support. Please go to www1.villanova.edu/villanova/studentlife for more information or stop by 214 Dougherty Hall.

Student Health Service
Mary McGonigle, D.O., Director
Health Services Building
610-519-4070

The Villanova University Student Health Center is staffed by registered nurses 24 hours a day. The Student Health Center is open with limited hours during semester breaks and over the summer. Physicians and nurse practitioners are available weekdays by appointment. Gynecologic services are provided by the nurse practitioners by appointment. Registered nurses provide 24 hour care to students who require inpatient treatment and observation, as well as to students who require walk-in care. Other medical services include diagnostic laboratory testing, administration of allergy injections, and immunizations. In the event that a student requires emergency care, transportation is provided to a local hospital. Although students are not billed for physician and nurse practitioner visits, they are financially responsible for some medication and all laboratory fees, as well as consultation with specialists.

Technology Support Services – TechZone

UNIT’s Technology Support Services is committed to providing high quality customer service and technical support to the Villanova community. UNIT’s Technology Support Services serve as the primary point of contact assisting in all computing and technology related issues and needs.

- Walk-up @ TECHZone in Vasey Hall Room 101
- Self-Service: sdess.villanova.edu
- Phone: 610-519-7777
- Email: support@villanova.edu
- Website: www.villanova.edu/unit/
- Facebook: www.facebook.com/UNIT.TechZone
University Information Technologies (UNIT)
Stephen Fugale, Vice President and Chief Information Officer
Technology Services Building
610-519-4400 (x97777)
http://www.villanova.edu/unit/
unit@villanova.edu

UNIT provides computing information and network services, and technology solutions and services to the entire campus community. UNIT’s systems and services are designed to support the effective use of technology by enhancing teaching, learning, and research. UNIT maintains the University-wide computing infrastructure for academic and administrative use.

Writing Center
Mary Beth Simmons, Director
Falvey Library Learning Commons, Suite 210
610-519-4604

The Writing Center provides assistance to all Villanova students, staff and faculty for every kind of writing. Walk-in or appointment assistance is available Sunday 3:30 to 7:30 p.m.; Monday through Thursday 11:30 a.m. to 7:30 p.m.; and Friday 11:30 a.m. to 3:30 p.m.

Tutors will work with students at any stage of the writing process from brainstorming ideas, to evaluating first drafts and proofreading for grammar and punctuation errors. Students should especially consider the use of the Center while completing the Core requirements.
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What does “Enchiridion” mean?

The word “enchiridion” means handbook, a concise reference book providing specific information about a subject or location.

The *Enchiridion, Manual, or Handbook of Augustine of Hippo* is alternatively titled, Faith, Hope, and Love. The *Enchiridion* is a compact treatise on Christian piety, written in response to a request by an otherwise unknown person, named Laurentius, shortly after the death of Saint Jerome in 420. It is intended as a model for Christian instruction or catechesis.

As the title indicates, the work is organized according to the three graces necessary for the Christian worship of God: Faith, Hope, and Love. Under Faith, Augustine explains the use of the Apostles’ Creed, in teaching Christian doctrine and in refuting heresies. Under Hope, he briefly explains the Lord’s Prayer as a model of Christian prayer. The final part is a discourse on Christian love.

Our aim in the College of Liberal Arts and Sciences, while not as grand as St. Augustine’s, is to provide our students with a concise guide to the policies, procedures, and academic programs of the College. The *Enchiridion* is the official undergraduate student handbook of the College.

*Above description taken from Wikipedia.*