SPECIAL STUDIES: PROCEDURE AND PROJECT PROPOSAL

Graduate students who wish to undertake independent tutorials for advanced study in the area of theatre scholarship, acting, directing, playwriting, scenography, production, or voice and movement may do so by applying for Special Studies in the area of interest. A Special Studies project earns three credits and normally should be completed in a single term. Special Studies may be undertaken only after completing first-year required courses 7110 (Script Analysis), 7120 (Dramaturgy Classic), 7130 (Dramaturgy Modern); additional (elective) prerequisites for each area are listed on the Application for Special Studies.

All students wishing to register for Special Studies must do so according to the following procedure. In order to receive consideration, the final application must be approved during the registration period for the semester that the Special Studies project will take place. (For example, if you are planning to do a Special Studies project for Fall 2018, then your application must be approved during the Spring 2018 registration period.)

Procedure:

1. The student makes an appointment with the Department Chair before advisement/registration to present orally his/her proposal for an Independent project.

2. If the project appears to be appropriate for Special Studies credit, the Chair determines and consults the faculty member most appropriate to supervise and grade the project and notifies the student of that faculty member’s agreement to serve as advisor.

3. The student meets with the assigned faculty advisor to outline a plan of study following the Project Statement for Special Studies.

4. The student independently prepares the Proposal and submits it to the faculty advisor for approval. The advisor may consult with the Department Chair and/or require revisions and resubmission as necessary.

5. Upon signatory approval of the faculty advisor, the student submits the Proposal to the Chair for final approval.

NOTE: A student may not register for Special Studies until final approval from the Chair.
Villanova University Theatre Department

Application for Special Studies

This form should be attached to your Project Proposal for Special Studies.

Name: ___________________________ SS#: ___________________________

Project Title: ___________________________ Year/Semester: ________________

Indicated below are the areas for Special Studies and the prerequisites necessary for application.

<table>
<thead>
<tr>
<th>Special Studies (select 1)</th>
<th>Prerequisites (Indicate semester and year completed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Special Studies</td>
<td>Script Analysis/7110 ______ Dramaturgy/7130 <strong><strong><strong>/7120</strong></strong></strong></td>
</tr>
<tr>
<td>Acting/9230</td>
<td>Principles of Acting/7100______ Performance Elective______</td>
</tr>
<tr>
<td>Directing/9270</td>
<td>Directing/8170_________ ASM<em>______ SM</em>______</td>
</tr>
<tr>
<td>Playwriting/8190</td>
<td>Playwriting/8190______</td>
</tr>
<tr>
<td>Production/9200</td>
<td>Production Practicum/7200______/7210______/7220______</td>
</tr>
<tr>
<td>Research/9210</td>
<td>Dramatic Vision and Form/7140** ______</td>
</tr>
<tr>
<td>Scenography/9260</td>
<td>Scenography/8160______</td>
</tr>
</tbody>
</table>

Summary Description:

______________________________
Signature of Student: ___________________________ Date: ________________

______________________________
Signature of Faculty Advisor: ___________________________ Date: ________________

______________________________
Signature of Chair: ___________________________ Date: ________________

* For Special Studies Directing, a student must have served as an Assistant Stage Manager in the first year of study and as a Stage Manager in the second year of study.

** 7140 is required only for Special Studies in Research.
**Special Studies Proposal Template**

Name

Date

Independent Study Proposal with _____________ (Professor’s name): One sentence statement summarizing the topic of the special study.

*Example:*

Independent Study Proposal with Dr. Valerie Joyce: The study of Black Theatre with an emphasis on African American women - the experiences depicted, the voice given, and the universality of those experiences.

Paragraph 1: Develop a concise but condensed paragraph explaining the topic of the special study in further detail and why you wish to engage in this special study.

Paragraphs 2-4: In 2-3 paragraphs outline how the special study will work, what it is you will be doing to complete a study in your topic, and finally how it will culminate, i.e. a paper, a portfolio, a performance piece, etc.

For more information and examples, please request the Proposal Examples Document from the Office Manager.