Fedigan Room Instructions

The Fedigan Room is equipped with a dedicated computer for people to use. You can also present from your own laptop, tablet, or mobile device using the existing computer.

*Food and drink are not permitted in the Fedigan Room.*

To begin, tap either of these icons on the tablet.

If You Are a Villanova Employee

Click on “Other User” in the bottom-left corner.

Type in your Villanova username and password.

If You Are NOT a Villanova Employee

This person should be given a Gatekeeper proximity device by the department they are working with. It can be checked out from CLAS IT.

1. Place the Gatekeeper next to the gold charging station where the tablet resides. The PC will login.
2. Once finished return the Gatekeeper. The PC will logout.

All video conferencing software, Office productivity, and link to cloud storage are on the Start menu.

Accessing Your Data On the Cloud

All of your files can be stored in cloud storage before your meeting, and then accessed from the Fedigan Room computer. Whether it is OneDrive, Google Drive, Dropbox, or SharePoint

* Please note that you will need to know the username and password for any cloud storage program you wish to use.
Fedigan Room Instructions

Video Conferencing and Telephone Conferencing

Skype and Google Hangouts are available on the Start menu by default. You must have an account already created before you sign in.

Presenting with Your Own Device

To display from your own laptop, tablet, or mobile device, launch the Solstice Display application. The Solstice icon is shown here.

Once you see the following screen, open any browser on your device and type in the web address you see. Follow the instructions. The security code is next to the web address.

* Multiple people in the room can join you with presenting from their own devices for group collaboration.

To exit, click on the Solstice icon in the bottom right corner. Then under system click exit. You can also right click anywhere and click exit.

Signing Out

Click on this icon located in the top left corner of the start screen.

Then click on sign out.