Villanova Department of Education’s 
One-credit Workshops 
Frequent Asked Questions

How do the workshops count towards Act 48 credit? 
Act 48 requires teachers to earn 180 hours (or 6 credits) in a 5 year time period. Each of Villanova’s 1 credit workshops counts for 1 Act 48 credit or 30 hours. More information about how to submit documentation of your hours to the state can be found here.

What work outside of the workshop meeting time is expected? 
Each Villanova workshop is handled a little differently by the instructor. Some instructors ask for a project to be turned in a week or two after the workshop takes place; some require readings to be prepared for discussion in advance of the workshop. If you have identified workshops you are particularly interested in taking, I’d be happy to put you in touch with the instructor so you can ask specific questions about expectations and workload.

How do I sign up? 
The process for registering for a workshop is as follows: 
1) Send an email to gradinformation@villanova.edu to request an application as a non-matriculated student. 
2) You will need to complete the application form and send a copy of your unofficial transcripts. 
3) Once you admitted as a non-matriculated student, we will send you a registration number and directions about how to sign up for the workshop(s) in which you are interested.

To be accepted as a matriculated student, you can apply to our 15-credit Post-Master’s in Teacher Leadership Certificate Program or either of our 30-credit MA Programs. You might note that if you participate in a virtual information session, the $50 application fee will be waived. The dates and times and information about how to register for these sessions can be found here or on this website: http://www1.villanova.edu/villanova/artsci/graduate.html

Do the 1 credit workshops count towards the Post-MA Teacher Leadership Certificate? 
Yes, the one-credit workshops can count towards the 15 credits required for the Post-MA Teacher Leadership Certificate. In addition, you would be expected to take: Instructional Leadership; Education Policy Analysis; Politics of Education.

Do the 1 credit workshops count towards the Post-BA Graduate Certificate in Education? 
Yes, the one-credit workshops can count towards the 15 credits required for the Post-BA Graduate Certificate in Education. In addition, you would be asked to take Advanced Trends and Issues in Special Education; Standards Aligned Systems & Curriculum; and Methods of Teaching (optional for state certified teachers)

How much does it cost? 
The costs are as follows: $750 per credit, plus $50 general fee per semester. Parochial school teachers and administrators receive an additional 40% tuition discount and public and independent school teachers and administrators receive an additional 20% discount.

Please do not hesitate to be in touch directly with our program coordinator should you have any further questions. Jerusha.conner@villanova.edu or 610-519-3083