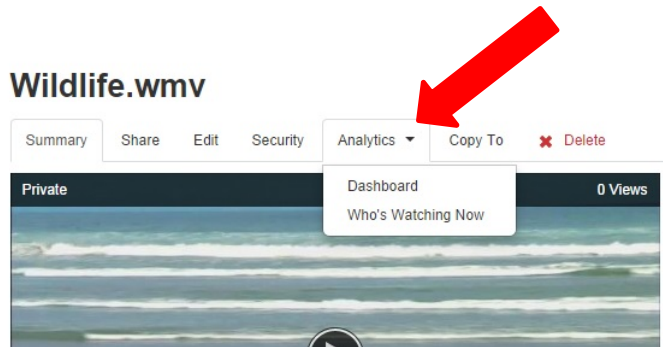


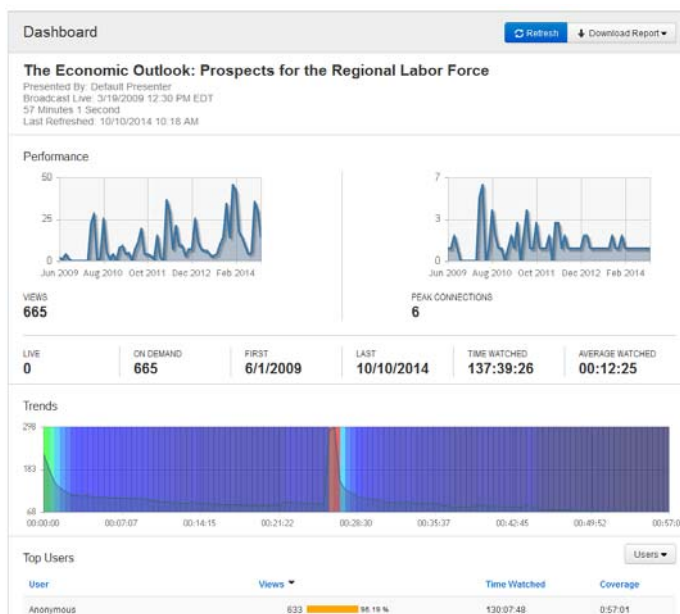
## How to track who watches your recordings

1. Goto: <https://vums-web.villanova.edu/mediasite/mymediasite>  
Please use Google Chrome, Mozilla Firefox, or Safari.
2. Login with your Villanova userid & password.
3. Click on the recording you want to pull viewing statistics from. Click on “Analytics”.



4. Click on “Dashboard”.

The “Dashboard” view will give you a high-level overview of how many times the recording has been watched, what segments of the recording are being watched, and how many times each user watched the recording.



Please contact UNIT - Instructional Technologies if you have any questions (<mailto:support@villanova.edu> or 519-7777)

If order to gather more detailed statistics, such as when a particular user has viewed a recording, how much of the recording that user has viewed, etc..., then click on “Download Report”. An Excel spreadsheet will download to your computer with these advanced statistics.

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