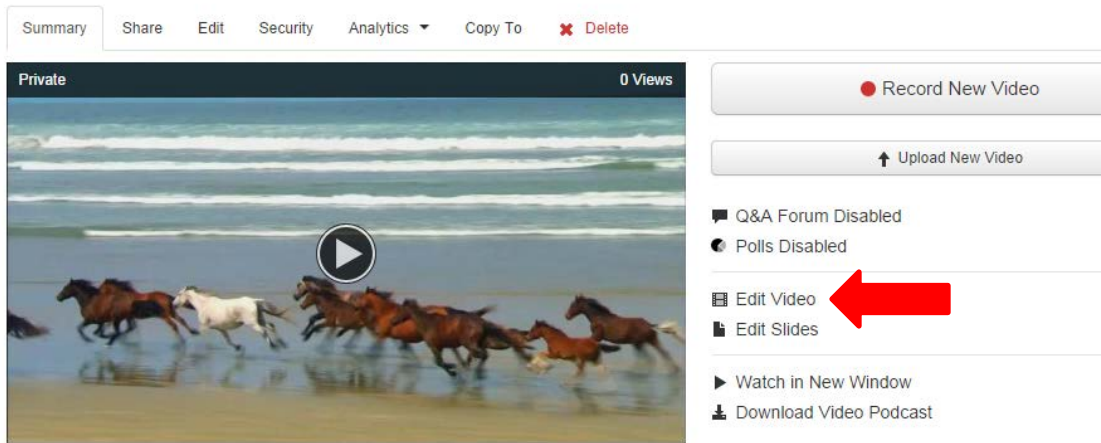


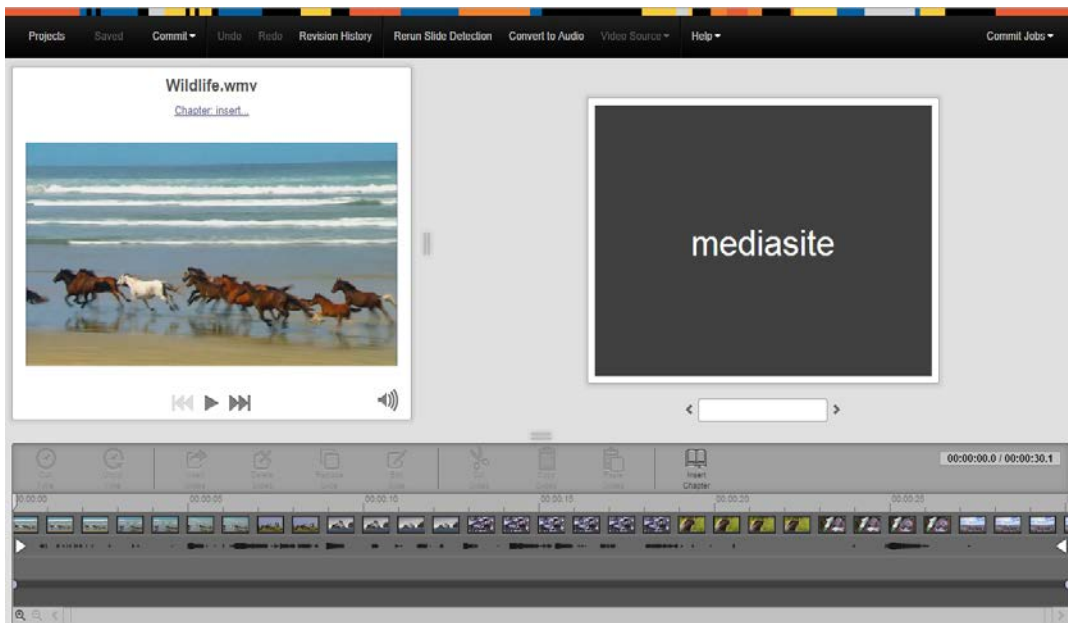
How to edit your MyMediasite recordings

1. Goto: <https://vums-web.villanova.edu/mediasite/mymediasite>
Please use Google Chrome, Mozilla Firefox, or Safari.
2. Login with your Villanova userid & password.
3. Click on the recording you want to edit. Click on “Edit Video”.

Wildlife.wmv



4. The Mediasite Editor will open in your internet browser.



Please contact UNIT - Instructional Technologies if you have any questions (<mailto:support@villanova.edu> or 519-7777)

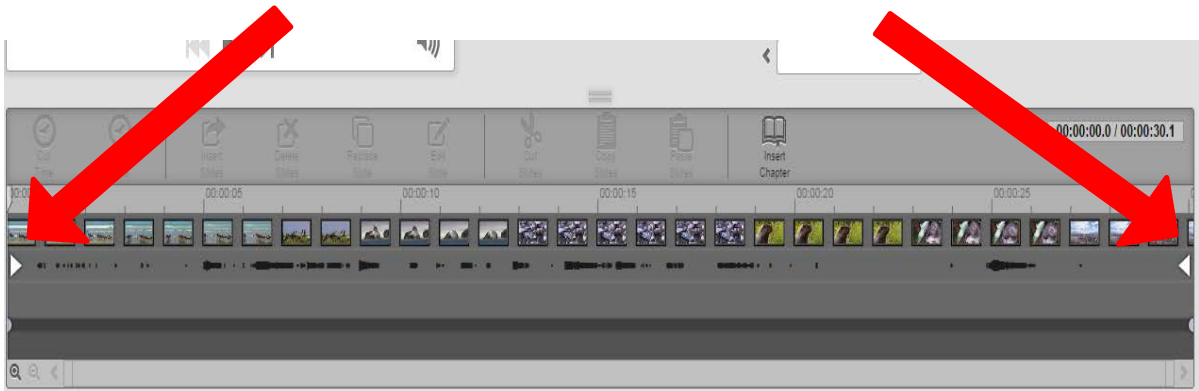
Editing Basics

How to edit the beginning and end of your recording

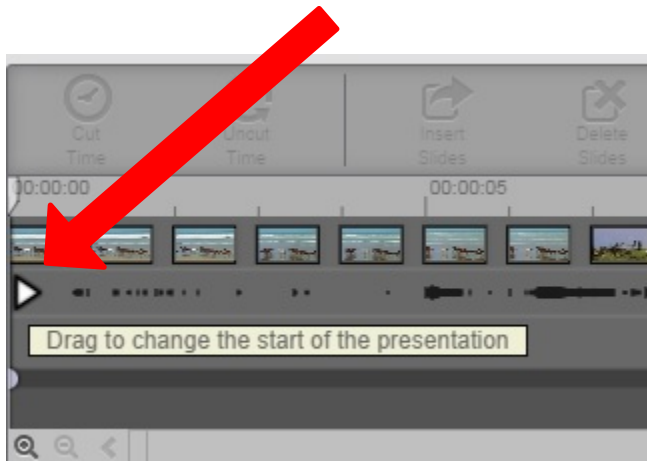
1. The recording appears on a timeline at the bottom of the page.

The start of the recording is on the left-hand side of the timeline.

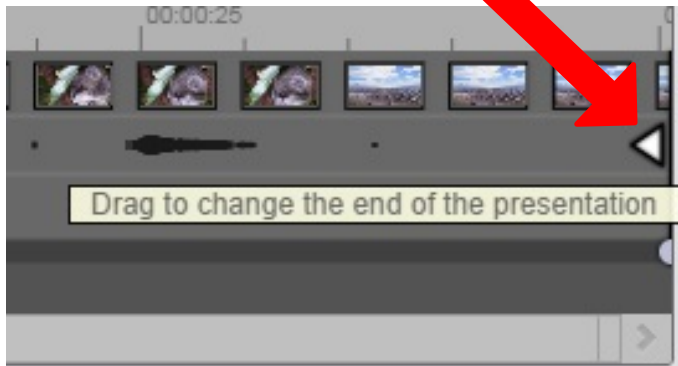
The end of the recording is on the right-hand side of the timeline.



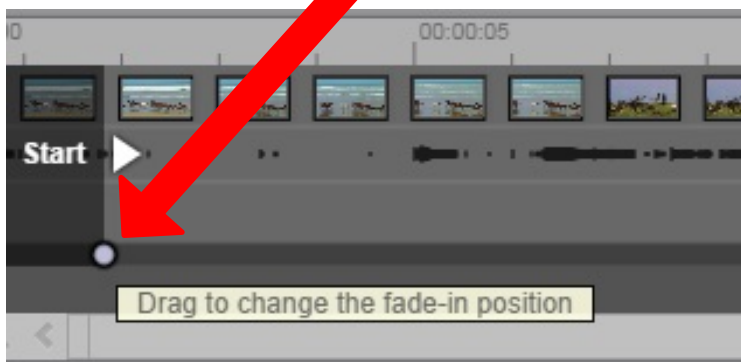
2. To change the beginning point of your recording, click and drag the triangle icon located at the start, to your new starting point.



3. To change the end point of your recording, click and drag the triangle icon located at the end, to your new ending point.

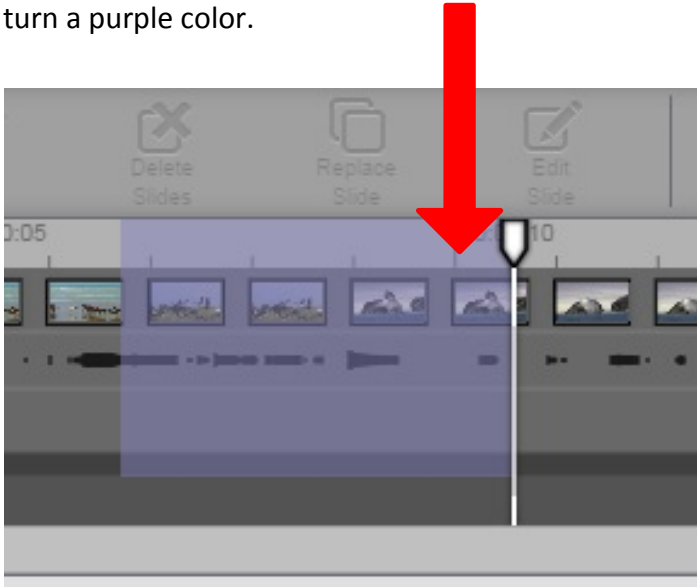


4. You can add fade-in and fade-out effect by clicking the circle icon under the start or end triangle.



How to edit the middle of your recording

1. On the video timeline, click and drag the video you want to edit out. Your selection will turn a purple color.



2. Click on the “Cut Time” button.

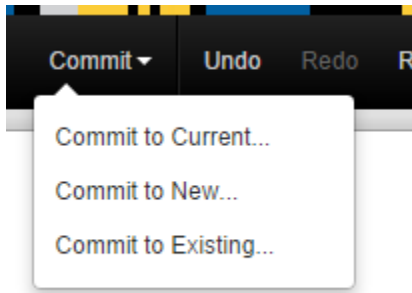


3. Click on the play button to watch your recording with your new edits.

How to save your recording edits

1. You have 2 options to save your recording.

In order to overwrite your existing your recording, click on “Commit”, “Commit to Current”



In order to keep your original recording and save your edited recording as another file, click on “Commit”, “Commit to New”.

You will be prompted to enter a new title.

2. The edits will then start saving on the Villanova Mediasite Server. To monitor the progress, click on “Commit Jobs”.



Please be patient. This processing time can vary, depending on the usage of the Villanova Mediasite system.

You do not have to remain on this site in order for processing to finish. You can log out and come back to this page at anytime.