The Office for Residence Life would like to welcome both returning and new members of our residential community.

The information provided in this brochure will assist New Students (pages 2-6) and Upper-class Students (page 7) with planning for your arrival. It also provides you with a list of suggested items to bring, an overview of some campus services and reviews some of the policies and procedures associated with living in the residence halls and apartments. Please review this information carefully before leaving home.

**Housing assignments for new students will be available at** www.housing.villanova.edu **the last week of July. New students will receive an email to their Villanova email account advising them when housing assignments are available.**

Upper-class students can view their selected housing assignment now via: www.housing.villanova.edu.

We hope that on-campus living will enhance your college experience. Should you have questions which are not addressed in this brochure or have special needs, please contact us.

**Main Office:** Kennedy Hall—2nd Floor  
**Email:** residencelife@villanova.edu  
**Web:** www.reslife.villanova.edu  
**Phone:** 610-519-4154
New Student Check-in Hours:
Wednesday, August 19 10 a.m. to 5 p.m.

Students are welcome to arrive on campus any time AFTER their assigned times.

<table>
<thead>
<tr>
<th>Last Name Begins...</th>
<th>Arrival Time</th>
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<tbody>
<tr>
<td>C,E,R,T,W</td>
<td>10:00—10:30</td>
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<tr>
<td>D,L</td>
<td>10:30—11:00</td>
</tr>
<tr>
<td>G,K</td>
<td>11:00—11:30</td>
</tr>
<tr>
<td>B,U,V,X,Y,Z</td>
<td>11:30-12:00</td>
</tr>
<tr>
<td>I, M, N, Q</td>
<td>12:30—1:00</td>
</tr>
<tr>
<td>O,S</td>
<td>1:00—1:30</td>
</tr>
<tr>
<td>H, P</td>
<td>1:30—2:00</td>
</tr>
<tr>
<td>A,F, J</td>
<td>2:00-2:30</td>
</tr>
</tbody>
</table>

Students assigned to Caughlin, Good Counsel, Katharine, McGuire, St. Monica and Stanford Halls should report to the Main Parking Lot located on Lancaster Ave. You will be directed you to your hall.

*You will not be permitted to remain parked next to your assigned residence hall. You will be asked to drop-off your belongings and move your car back to the Main Parking Lot.

• Students assigned to O’Dwyer and Simpson Halls should enter the campus via the Fedigan Gate located on Rte. 320 and report directly to the residence hall.

• Students assigned to Moriarty Hall should drive directly to the residence hall, which is located next to the Main Parking Lot, across from the Church.

Limited check-in hours available:
Thursday, August 20 — 9 a.m. to 12 p.m.
• Please report directly to your residence hall.
When You Arrive At Your Residence Hall

- Check-In with Residence Life Staff at the entrance to your hall.
- Pick-up your room key or room combination and Wildcard from check-in staff.
- Residence Life and Orientation Staff will be available at your hall to assist you and answer any questions.
- To help keep Villanova clean and green during move-in, please separate your recycling and trash according to the posted signs outside your building and place these items in the appropriate locations. Your assistance in this area is greatly appreciated.

Once You Are Settled:

- Review your Room Condition Form (RCF) online. Please review your RCF carefully! The RCF will be used to assess billable room damages after your departure in May.

- To view your RCF - Go to www.housing.villanova.edu

- Review the condition of your room listed on the RCF and compare with your observations of the room. Please note any discrepancies directly on the RCF form.

- Submit RCF by Sept. 4. By submitting the RCF, you agree the information listed is correct. If a student does not review their RCF by September 4, he/she forfeits the right to make changes to the RCF and will be responsible for the condition of the room and furnishings as stated.
Freshman Package Shipping and Pick-Up

- You may ship packages or trunks to Villanova prior to your arrival.

- Place your name, residence hall and room assignment clearly on the mailing label.

- Address all packages and trunks to:
  
  Villanova University  
  Kennedy Hall  
  800 E. Lancaster Avenue  
  Villanova, PA 19085  

- Packages and trunks will be delivered to a central location near your residence hall.

Packages will be available for pick-up during check-in hours at the following locations:

- O’Dwyer and Simpson Halls  
  Rear of O’Dwyer Hall

- Moriarty Hall  
  Moriarty Hall, Room 8

- Caughlin, Good Counsel, Katharine, McGuire, St. Monica and Stanford Halls  
  Parking Lot, Rear of Stanford Hall
Converted Triple Rooms

At this time, the number of freshman residents exceeds the number of spaces in our standard double, triple and quad rooms. Given this, we have assigned three students to a room which normally houses two. This type of room is commonly referred to as a “triple”. While students may initially be anxious about residing with two roommates vs. one, we find that many “tripled” residents choose to remain in their original assignment rather than leave their roommates if offered the opportunity to move to a double or single room assignment.

- Students were assigned to “triples” in “reverse date of deposit” order. Generally, students whose deposits were received during the last week in March and later have been assigned to triple rooms.

- At this point, we do not anticipate that we will have the ability to change room assignments prior to the start of the fall semester.

- Once classes begin, we will utilize every available “no show” vacancy to offer spaces to residents in “triple” rooms who wish to move to a double or single room assignment.

- Students who wish to be considered for reassignment will need to complete a Room Change Request Card.

- **Room Change Request Cards will be available on the first day of class — August 24— from a student’s RA or from the Residence Life Office (2nd floor, Kennedy Hall).**
Converted Triple Room Discount

Residents who move into a tripled room assignment will receive a discount of one-third off their room rate for each semester that they reside in a tripled room. This credit will be applied to student accounts after the first week of classes.

- The Bursar’s Office will permit students assigned to “tripled” rooms to subtract the potential room rate discount from your bill prior to move-in.

- Tripled room rate discounts are as follows:
  
  ◊ Students assigned to Caughlin, Good Counsel, Katharine, McGuire and St. Monica Halls - $1,200.00 discount per semester.

  ◊ Students assigned to Moriarty and O’Dwyer Halls - $1,050.00 discount per semester.

- If Residence Life is able to reassign a resident from a tripled room to a double room prior to move-in, the resident will not receive the triple room rate discount.

- If Residence Life is able to reassign a resident after move-in, the room rate discount will stand for the Fall Semester.

- Questions regarding billing or payments should be directed to the Bursar’s Office 610-519-4258.
SO/JR/SR Student Check-In

Sat. August 22 - 9:00 a.m. — 9:00 p.m.
Sun. August 23 - 9:00 a.m. — 9:00 p.m.

- Please report directly to your assigned apartment or residence hall and check-in with Residence Life staff.

- Students residing in Sheehan and Sullivan Halls will be directed by Public Safety to a staging area and then directed to their residence hall.

- You will not be permitted to remain parked next to your assigned residence hall. You will be asked to drop-off your belongings and move your car to the Main Parking Lot.

- Upper-class residents may not arrive before Saturday, August 22 unless they are participating in a University sponsored activity. Students participating in University sponsored activities should contact their faculty or staff sponsor for arrival information. Residence Life cannot approve early arrival for individuals who have transportation concerns, family obligations, etc. Residence Life can offer students with arrival concerns the opportunity to place items in storage, free of charge, until upper-class check-in. Students will not be permitted to drop off items in their room prior to scheduled check-in dates.

- After your arrival, please remember to review your Room Condition Form (RCF). To view your RCF - Go to www.housing.villanova.edu.

- Please note any discrepancies directly on the RCF. Please submit RCF by Sept. 4. By submitting the RCF, you agree that the information listed is correct and you will be responsible for the condition of the room as stated.
WHAT TO BRING

Suggested Items to Bring...
- Desk Lamp (non-halogen)
- Floor Lamp (non-halogen)
- Personal Toiletries
- Shower Caddy
- Desk Supplies
- Laundry Supplies
- Hangers
- Bed Linens (all mattresses are standard size)
- Towels / Washcloths
- Cleaning Supplies
- First Aid Supplies / Medications
- Alarm Clock
- Computer Accessories and Printer
- Surge Protector
- Heavy Duty Extension Cord (UL approved)
  - not rated less than 125 volts/15 amps
- Refrigerator and Microwave Oven
- Wastebasket
- Window Fan
  Austin, Corr, Delurey, Moriarty, O’Dwyer, Simpson, and St. Rita’s Halls are not air conditioned.

Please Do Not Bring...
- Candles (decorative or functional)
- Hot Plates or Toaster Ovens with exposed heating elements.
- Toasters or Crock Pots (Hall restriction—permitted in Apartments)
- Space Heaters
- Pets or animals of any kind
- Halogen Lamps
- Platform Beds or Lofts
- Cinder Blocks or items designed to raise the height of beds or furniture.
- Wall Mounted Shelves or items that require permanent fixture to walls or furniture
- Air Conditioning Units

West Campus Apartment residents can find a guide to living in the apartments at:
www1.villanova.edu/villanova/studentlife/reslife/
Refrigerator/Microwave Rentals
While students may choose to bring their own refrigerator and microwave, MicroFridge units are available for rent for the academic year through an outside vendor. Rental information is available at www.reslife.villanova.edu or you may call 1-800-525-7307. *Only one refrigerator and microwave/ MicroFridge permitted per room.*

Telephone Service
There is no university provided dial tone in any residence hall room. Emergency phones are located on each floor of each residence hall. These phones allow students to place on-campus emergency calls to Public Safety, the Health Center, and other University offices. Off-campus local and long distance calls can also be made with the use of a prepaid calling card. The emergency phone does not receive incoming calls.

Cable Television
Each residence hall room on campus has a cable television jack, which provides 29 basic cable channels. Your room should also be equipped with a digital adapter that is required to access 50 additional cable television channels. The adapter should be in a drawer of one of the desks in the room or in the closet. If you do not have an adapter in your room, Comcast will be on campus during move-in and will provide you with the adapter free of charge. To activate your service, please call 855-638-2855 *after the box is connected to your television.* The cost for this basic cable television service is included in the room charge.

Students will have the option to purchase premium cable packages directly from Comcast. *Students who opt for this upgraded package will contract directly with Comcast and will be responsible for all payments and return of an upgraded cable box to Comcast at the end of the year at designated pick-up times and locations on campus.*
Mail
Main Campus, South Campus and Moriarty Hall residents will receive an on-campus mailbox located on the ground floor of Kennedy Hall.

West Campus Apartment and St. Mary’s Hall residents will receive a mailbox located on the ground floor of St. Mary’s Hall.

Mailbox numbers and combinations will be available online at www.housing.villanova.edu during the first week of August.

Mail to students should be addressed as follows:

Main Campus Residents,
South Campus Residents
Moriarty Hall Residents

STUDENT NAME
V.U. Box ####
800 Lancaster Avenue
Villanova, PA 19085-1679

West Campus Apartment Residents
St. Mary's Hall Residents

STUDENT NAME
V.U. Box ####
250 Spring Mill Road
Villanova, PA 19085
RES HALL POLICIES

Move-In/Move-Out/Break Housing
Semester move-in and move-out schedules are established and promulgated by the Office for Residence Life. Students must move-in/move-out in accord with these dates and times.

Residence Life does not permit students to access their residence halls/apartments prior to scheduled move-in dates or to remain in their housing assignments beyond scheduled move-out dates unless a staff or faculty member has requested their participation in an approved, University-sponsored and supervised activity.

Students are not permitted to remain in the residence halls during semester break periods or during “Senior Week” without authorization from Residence Life. Students will receive an email before each break period prompting them to register online for break housing. Depending on the length of the break and the demand for housing, students may be permitted to remain in their current housing assignment or may be asked to consolidate into another hall for reasons of safety and security.

Room Decorations
When decorating walls, products designed to be removed without damaging painted surfaces are recommended. Items may not be permanently affixed to furniture, walls, floors, or ceilings. Students will be held responsible for any damage.

Apartment Decorations
DO NOT USE decals, stickers, paper towel holders, hooks, “Stick-Ups”, wall paper or contact paper on any apartment surface. When hanging posters or pictures on walls use small pins or thumb tacks which can easily be removed and do not leave large holes. UNDER NO CIRCUMSTANCES should nails, hooks or any item which might leave holes be placed in cupboards or closet doors.
Painting Rooms or Apartments

Painting is the responsibility of the Facilities Services Department. Residents are not permitted to paint their rooms or apartments.

Furnishings

All University room furnishings present at the time of check-in must remain in your room or apartment unit throughout the year. If not provided, guard rails and ladders are available by request for students with bunk beds.

Residence Life does not have the storage capacity to accommodate requests for the removal of standard furnishings. Extra furniture added to accommodate tripling will be removed as soon as possible if the room is detripled.

DO NOT move room furnishings into common areas like hallways, lounges or stairwells. You will be held financially responsible for any furnishings that are missing or damaged at the time of your departure from the hall.

Furnishings available in lounges, lobbies and other common area should not be removed by individual residents for use in their own rooms. Students found with lounge furnishings in their rooms will be subject to both fines and disciplinary action.

Student constructed lofts, home-made platform beds or bunk beds are not permitted in any residence hall room or apartment. Residence Staff will ask you to dismantle these constructions.

Cinder blocks or other items designed to raise the height of beds or furniture are not permitted to be used in residence hall rooms or apartments.

Please refer to your housing contract and Student Handbook for more detailed information on Residence Hall Policies.
FIRE SAFETY

For more detailed information regarding Fire Safety issues, please refer to http://www1.villanova.edu/villanova/studentlife/reslife/reshalls/safety.html

Evacuation Plans
- Evacuation Plans are posted on each floor/wing.
- Evacuation plans and routes will be discussed by your RA at your first floor meeting.

Fire Alarms & Fire Safety Equipment
- Students may not disregard a fire alarm or fail to evacuate a building in which a fire alarm is sounding, regardless of its nature (drill, false alarm or actual alert).
- Tampering with fire safety equipment (e.g., fire alarms, extinguishers, smoke detectors, sprinklers and emergency exit signs) is an exceptionally dangerous practice and represents a serious breach of community safety standards.
- Failure to evacuate and tampering with fire safety equipment are violations of the “Code of Student Conduct”.

Fire Drills
- Fire drills are intended to familiarize you with the sound of the fire alarm, the location of emergency exits and the procedures for evacuating the building.
- During the year, several unannounced fire drills will be conducted.
- During drills, student rooms will be randomly checked to insure compliance with evacuation requirements and fire safety regulations. Individuals who have failed to evacuate or who violated University fire and safety regulations will be subject to disciplinary action.
- Please familiarize guests with fire exits and evacuation procedures. Guests should be registered with your RA so they can be accounted for in the event of an emergency.
# Fall 2015 Semester Calendar

Please consider the following dates when making travel plans and/or airline reservations.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Wednesday, August 19</td>
<td>New Student Check-in</td>
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<tr>
<td>Thursday-Sunday, August 20—23</td>
<td>New Student Orientation</td>
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<tr>
<td>Saturday-Sunday,</td>
<td>Upper-class Student</td>
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<tr>
<td>Monday, August 24</td>
<td>Classes Begin</td>
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<tr>
<td>Monday, September 7</td>
<td>Labor Day - No Classes</td>
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<tr>
<td>Saturday, October 10</td>
<td>Residence Halls Close at 12 Noon/Fall Break</td>
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<tr>
<td>Sunday, October 18</td>
<td>Residence Halls Re-Open at 12 Noon</td>
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<tr>
<td>Monday, October 19</td>
<td>Classes Resume</td>
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<tr>
<td>Wednesday, November 25</td>
<td>Residence Halls Close at 12 Noon/Thanksgiving</td>
</tr>
<tr>
<td>Sunday, November 29</td>
<td>Residence Halls Re-Open at 12 Noon</td>
</tr>
<tr>
<td>Monday, November 30</td>
<td>Classes Resume</td>
</tr>
<tr>
<td>Friday, December 11</td>
<td>Reading Day</td>
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<tr>
<td>December 12-18</td>
<td>Final Examinations (no exams Sunday Dec. 14)</td>
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<tr>
<td>Saturday, December 19</td>
<td>Residence Halls Close at 12 Noon/Winter Break</td>
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</tbody>
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All students are expected to depart from their halls within 24 hours after their last examination.
Spring 2016 Semester Calendar

Saturday, January 9  Residence Halls Open at 12 Noon
Monday, January 11  Classes Begin
Monday, January 18  MLK Holiday - No Classes
Saturday, February 27  Residence Halls Close at 12 Noon/Spring Break
Saturday, March 5  Residence Halls Re-Open at 12 Noon
Monday, March 7  Classes Resume
Thursday, March 24  Residence Halls Close at 12 Noon/Easter Break
Monday, March 28  Residence Halls Re-Open at 12 Noon
Tuesday, March 29  Classes Resume
Friday, April 29  Reading Day
April 30—May 6  Final Examinations (no exams Sunday, May 3)
Saturday, May 7  Residence Halls Close at 12 Noon*
May 13-14  Commencement Weekend
Sunday, May 15  Residence Halls Close at 6 pm

*All residence halls and apartments close Saturday, May 7 at 12 Noon for all students not required to stay on campus for Commencement activities.