Emails

Sending emails in the new Blackboard 9 is very similar to the old Blackboard 8 system, but with one less step.

The process is the old Blackboard 8 was:

Communications > Send Email > All Users

The process in the new Blackboard 9 is:

Email > All Users

You will automatically receive a copy of the email message in your Inbox. If you’d like Return Receipts from users, you can check the Return Receipt box. We do NOT typically recommend using the Return Receipt option since most people chose not to send one.

It is very important to remember that the system will email the users’ MAIN CAMPUS email accounts.

Therefore, it is imperative that students either check this account on a daily basis or forward it to their Law School email account. The students are provided additional information about this at orientation.