Course Creation Process

One of the exciting new features of our new Blackboard 9 system is the automatic creation of all of your courses for the upcoming semester. You will no longer have to specifically request that a course be created. Instead, all of your courses will appear in Blackboard a few weeks prior to the beginning of the semester. Naturally, we’ll send out an email once the courses are available in the system.

If you’d like old course material copied over, you will still need to let us know so that we can migrate everything over from an old semester. As in the past, the process will be fairly simple, and you will just need to respond to our email asking whether or not you’d like any material copied over. While we strive for same-day service, the import may take a day or two due to technical issues. You will be notified via email once the import is complete.

Since the new Blackboard 9 system is so different from the old Blackboard 8 system, it will be very important for you to review all of your migrated content for the first semester. We take every precaution to make sure all of the materials and necessary permissions copy over correctly, but you’re the ultimate arbiter of how you want your materials to be accessed.

A typical example would be a reading assignment that you don’t want made available until the second week of class. The system doesn’t have any way of telling us that you want the assignment available ten days into the semester, so you will need to make sure that it’s set up correctly prior to the beginning of student access.

Questions?
Justin Barber
(610) 519-6706
barber@law.villanova.edu