

PROCUREMENT DEPARTMENT - BUYING RESPONSIBILITIES

date 8/14/2012

Cathy Bradley

Danielle Osborne

Patrick Higgins

John Durham

College/ Department

Area Studies Total	Accountancy Total	A & S Advising Total	Admissions Office Total
Chemical Engineering Total	Alumni Affairs Total	A & S Diversity Recruiting Total	Bursar's Office Total
Civil & Env Engineering Total	Athletic Department Total	A & S External Relations Total	Continuing Studies Total
Dean of Engineering Total	Biology Total	A & S Internship Program Total	DEV - Advancement Svcs Total
Dean of Students Total	BS Comp Program Total	A & S IT Department Total	DEV - Annual Fund Total
Electrical & Computer Engineering Total	CC-Art Gallery Total	A & S Law School Advising Total	DEV - Athletics Total
Electron Microscopy Total	CC-VU Art Collection Total	African Studies Total	DEV - Campaign Total
Engr Computer Labs Total	Chemistry Total	American Catholic Studies Total	Enrollment Management Total
Environmental Health & Safety Total	Clay Center Total	Army ROTC Total	Financial Assistance Total
Health & Wellness Ed Total	Cognitive Sciences Total	Astronomy Total	FISS Total
Health Center Total	Custodial Total	Campus Ministry Total	General Counsel Total
Mechanical Engineering Total	Dean VSB Total	Career Center Total	Graphic Services Total
Mendel Supervisor Total	Economics Total	Center for Advanced Communications Total	Human Resources Total
Mini Mester Total	Ethics Total	Classical Studies Total	Office Basics Total
Multicultural Affairs Total	Executive MBA Total	Communications - A & S Total	Payroll Total
Music Activities Total	Falvey Library Total	Computing Sciences Total	P-card Purchases Total
Nursing Total	Finance Total	Concept Total	PHD Development Total
Office of Mission & Ministry Total	Graduate HRD Total	Connelly Center Total	Postal Services Total
OPIR Total	Management Total	Ctr for UG Research & Fellowships Total	President's Office Total
ORSP Total	Marketing Total	Dean Arts & Sciences Total	President's Office -- Special Events T
Part Time Studies Total	Martin L King Day Total	Dining Services Total	Procurement Department Total
Peace & Justice Total	Masters in Communications Total	Distance Learning Center Total	Procurement Override Total
PMR Conference Total	Masters of Public Administration Total	Education and Human Services Total	VP for Finance Total
Post-Modern Religious Conference Total	MBA Program Total	English Total	VPAA Office Total
Public Safety Total	University Communications Total	Facil. Management - Capital Approved Total	VPAA Office / Nick Majuri Total
Registrar's Office Total	Vatican Internship Total	Facilities Management IT Office Total	
Service Learning Total	Villanova Communication Alumni Network	Facilities Management Office Total	
Student Development Total	VSB Marketing & PR Total	Facilities Services Total	
Student Life Total	VSB Technology Committee Total	Facilities Services - Capital Approved Total	
Summer Conf Services Total		Facilities Storeroom Total	
Theatre Total		Film Studies Total	
Theatre-Winter Total		Gender & Women's Studies Total	
UNIT Total		Geography & the Environment Total	
UNIT - Computer Services Total		Graterford On-Campus Total	
UNIT - DB Admin Total		Graterford On-Site Total	
UNIT - Instructional/media Tech Total		History Total	
UNIT - Network/Communications Total		Honors Total	
UNIT - Operations Total		Humanities & Augustinian Traditions Total	
UNIT - Wildcard Total		Inst Global Interdisciplinary Studies Total	
UNIT - WWW Admin Total		Irish Studies Total	
UNIT -Strategic Planning Total		Latin American Studies Total	
		Law School Total	
		Liberal Studies Total	
		Math Learning & Resource Ctr Total	
		Mathematical Science Total	
		Modern Languages Total	
		Philosophy Total	
		Physics Total	
		Political Science Total	
		Psychology Total	
		Residence Life Total	
		Russian Area Studies Total	
		Sci Dept Capital Equipment Total	
		Social Science Forum Total	
		Sociology & Criminal Justice Total	
		Theology & Religious Studies Total	
		UG Collaborative Research VURF Total	
		Villanova Ctr for Liberal Education Total	
		VITAL - Inst for Teaching & Learning Total	
		Writing & the Rhetoric Total	
		Writing Center Total	

Commodity

Appliances	Airport Parking	Air Filters	Scanners
A/V Equipment	Bottled Water	Appliance Parts and Service	Computer Equipment and Software
Bus and Shuttle Service	Express Mail	Carpeting and Flooring	Copiers
Capital Equipment	Florist	Compressed Gases	Faxes
Caps and Gowns	Flowers and Plant Maintenance	Fire Protection	Dell Orders
Car Rental	Janitorial Supplies	Furniture	Document Shredding
Cleaning	Lab Supplies	Gases	Employee Relocation
Diplomas	Mat Service	Gasoline	Leases
Hazardous Material Disposal	Pagers	Golf Carts	Office Supplies
Health Care supplies	Uniforms and Clothing	Maintenance, Repair, and	Security Alarms
Maintenance Agreements		Operating Supplies	University Marketing
Photo Equipment		Rental Equipment	Vehicles - purchases/ leases
Prizes and Awards		Road Salt	
Pest Control			
Re-sale of equipment			
Safety Equipment			
Telecommunication Equipment			
Tents and Rental Equipment			
Travel Office			
Window Washing			