

Hope Credit and Lifetime Learning Credit

If you believe you are eligible for either the Hope Scholarship or the Lifetime Learning Credit, you may need further information. Please be aware that Villanova University is prohibited from giving out tax advice. You should obtain IRS publication 970 and form 8863 for more information or contact a tax professional regarding your personal tax situation.

This web site contains information that may be useful:

<http://www.irs.gov/Individuals/Education-Credits:-Questions-and-Answers>

The form 1098T is available electronically for 2013.

Note: Prior to printing your electronic 1098T form, you will need to consent to receiving it electronically in lieu of a mailed form. *Please be aware that you can go to the website as often as needed to obtain additional copies in the future as well.* If you choose to not retrieve your 1098T form electronically, one will be mailed to you. However, these forms will not be mailed until near January 31st and may reach you sometime after that date.

To retrieve your 2013 1098T form electronically after January 6, 2014:

- Launch a web browser and go to <http://tra.vangent.com> (Note: Internet Explorer 9 users may need to use “Compatibility View”)
- If you are a returning student, please enter your User ID and Password and follow the instructions on the website to retrieve your 1098T form.
- If you are a new student, click the “First Time Students” button.
- Enter your full First and Last names and the last 5 digits of your Social Security Number.
- Click Submit.
- If records are present for you, you will be instructed to create an account. Follow the instructions on the website to create a free account and retrieve your 1098T form. If records are not found for you or you have difficulty creating an account, use the “Help” link in the left menu.

If you are an on-campus Villanova student, you can access your student account information through the web by going to www.bursar.villanova.edu. Click on NOVAVIS and enter the secure NOVAVIS area by entering your User Name and personal identification number (PIN). Once in NOVAVIS, click on *Student & Financial Aid*, then *Student Account Information*.

Should you be unable to access your 1098T form or your account information through the web, you may call (610) 519-6604 and leave a message to have your information mailed within five (5) business days of your message or to speak with a Bursar Office staff member.