MORGAN STANLEY COMPANY PROFILE

Morgan Stanley has earned a worldwide reputation for the excellence of its advice and execution in financial markets. With over 600 offices in 33 countries, the firm is truly global and a market leader in the US, Europe and Asia as well as in emerging markets. Morgan Stanley's success rests on the talents and passion of our people, who share a common set of values and bring excellence and integrity to everything they do.

OPERATIONAL RISK MANAGEMENT

Operational risk is the risk of financial loss or other potential damages to the Firm’s reputation due to inadequate or failed internal processes, people or systems, or from external events. Operational Risk Management works with the business units and control groups to help ensure Morgan Stanley has a transparent, consistent and comprehensive program for managing operational risk, both within each area and across the Firm globally.

THE CoOp EXPERIENCE

The CoOp Program is a 6-month program that runs every year from January to June (Spring CoOp) and July to December (Fall CoOp). Placements are located in New York City and based on current business needs and feedback through the interview process.

CoOps will be assigned peer and senior mentors to whom each can turn to for guidance and support. The CoOp students’ direct manager and human resources representative are also available to provide direction and assistance with navigating the firm. Additionally, there will be access to a strong network of Villanova alumni. CoOps are compensated with a prorated salary similar to that of an entry-level hire; additional benefits include overtime pay, travel stipends, and/or assistance with locating housing in NYC.

Responsibilities:

• Work collaboratively in a high-performing team responsible for protecting the Firm’s franchise, reputation and financial standing; the interests of the Firm’s employees, clients, shareholders and the market at large; and finally, partnering with the business units and support teams to maintain a consistent firmwide perspective on operational risk.
• Provide analytic support for operational risk evaluations.
• Maintain risk events and monitor data used to identify risks and develop risk remediation recommendations.
• Contribute to presentation development for executive management and senior risk managers.
• Contribute to the development of Business requirements for Operational Risk technology platform.

CoOp LOCATION

CoOp positions are located at Morgan Stanley’s New York City office.
ELIGIBILITY

- Finance, Accounting, MIS or other business-related field.
- Junior year status preferred during CoOp; sophomores also considered (for Spring CoOp)
- 3.0 minimum overall GPA
- Possess excellent leadership, interpersonal and communication skills
- Ability to work on challenging assignments in a dynamic environment, synthesize information, distill relevant facts and reach logical conclusions
- Strong interest in financial services and risk management

ACADEMIC REQUIREMENTS

- Student earns 6 free elective credits for completing the six-month full-time CoOp experience; remaining 9 course credits are completed before/after and during the CoOp.
  
  Fall CoOp: July-December
  Spring CoOp: January-June

- Learning Objectives—Student establishes, in conjunction with company supervisor, 3-4 learning objectives as a means of focusing the CoOp experience. Objectives will be determined within first two weeks of starting CoOp assignment.

- Daily Activity Log—Student records the dates worked, number of hours completed, nature of projects, tasks, responsibilities and the relationship of the work to learning objectives. Log will be reviewed by company supervisor.

- Final Paper—Student completes 10-12 page paper discussing relationship of CoOp experience to classroom work, learning objectives and career interests. Review and evaluation of paper is completed by company supervisor prior to submission to VSB for final grading of Satisfactory/Unsatisfactory.

- Student Evaluation—Student completes assessment of CoOp experience.

WHY SHOULD I PARTICIPATE?

- Clarify CAREER GOALS and enhance your MARKETABILITY
  
  ►Gain “real-world” out-of-classroom educational experience.
  ►Position yourself for consideration for the full-time Operations Analyst Program upon graduation.
  ►Prove yourself to be an invaluable asset while on the job.

- Receive FINANCIAL COMPENSATION at competitive market value

- Maintain FULL-TIME STUDENT STATUS, thus continuing:
  
  ►Insurance Coverage
  ►Scholarship Eligibility
  ►Housing Eligibility

- Maintain 4-YEAR GRADUATION PLAN

Contact: Ceiwyn Craig-Moore, Assistant Director for Internships/CoOps – Student Outreach
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